



CITY OF EMPORIA

City Council Retreat
January 25 & 26, 2008
Emporia-Greenville Airport
Agenda

Friday, January 25

- 6:00 – 6:15 Fellowship
- 6:15 – 7:00 Dinner
- 7:00 – 8:00 Finance Presentation (Sheila Cutrell, Director of Finance)
- Review of FY08 Budget
 - Review FY08 Mid-Year Expenses and Revenues
 - Areas of Concern
 - Cost/Revenue Teams
 - Budget Outlook for FY09
 - State Budget Highlights
 - FY09 Tax Rate
 - Senior Citizen Discount
- 8:00 – 8:30 Closed Meeting pursuant to Virginia Code §§ 2.2 3711 (1) Personnel Matter

Saturday, January 26

- 8:45 – 9:00 Continental Breakfast
- 9:00 – 9:45 **Economic Development**
Downtown Development Association (Hannah Barrett, EDDA Chair)
- Overview of Past Activities
 - Overview of Upcoming Activities
 - Potential Projects/Activities:
 - Historic District Signage
 - Gateway Signage
 - Farmer's Market Facility
 - "Friday Cheers" Events
 - Downtown Master Plan
 - Downtown Code Revisions – Upper Floor Apartments
 - Christmas Lighting – "Walkway of Lights"
 - Civic Center Project - Video

- 9:45 – 11:00 **Industrial Development Corporation** (Jack Davenport, IDC Director)
- Overview of Area Economy
 - Industrial and Commercial Projects this Past Year
 - Opportunities and Threats
 - New Industrial Sites
 - Marketing of Vacant Buildings
 - Commercial Business Recruitment
 - Mega Site Project
 - Broadband Planning Grant Update
 - Enterprise Zone Application Status
 - Tourism
- 10:45 – 11:00 Break/Order Food for Lunch
- 11:00 – 12:30 **Community Facilities and Infrastructure** (Linwood Pope, Utilities Director & Tom Delbridge, Water Treatment Plant Superintendent)
- Water Treatment Plant
 - Reservoir Intake Structure
 - Storm Drainage Infrastructure Improvements Study
 - Sanitary Sewer Manhole Inflow and Infiltration Study
 - Other Infrastructure Issues
 - RFP for Engineering Services
- 12:30 – 1:00 Lunch Break
- 1:00 – 2:00 **Neighborhoods** (Brian Thrower, Interim City Manager)
- ERHA and CDBG Projects
- Roles for the Emporia Redevelopment and Housing Authority
 - Discuss Options for Going Forward
 - W. Atlantic Street Project Update
 - Lowground Road Project Update
- Property Maintenance, Zoning, and Code Enforcement Issues
- Review Ordinance Revisions and Successes
 - Comprehensive Plan and Zoning Code Update
 - Property Maintenance Issues
 - Train Whistle Update
 - Dog Tethering
 - Clean Sweep Emporia
- 2:00 – 2:15 Break
- 2:15 – 2:45 **Public Safety** (Brian Thrower, Interim City Manager)
- Fire and Rescue Vehicle Replacements
 - Reverse 911 Update

- Traffic Control – Speed Bumps in Neighborhoods
- Police Department Overview – Chief Bernard Richardson

2:45 – 3:15

Service Excellence (Brian Thrower, Interim City Manager)

Workforce Recruitment and Retention

- Public Works and Public Utilities Salary Study

Citizen Communications and Technology

- City Website Update
- Government Access Channel
- City Council District Meetings
- GIS on City Website
- State of the City Address and Community Awards Program

Performance Management System

- Focus Area and Performance Measurement Approach
- Council Retreat in November
- Department Head Retreat in December/January
- Quarterly and Year End Reports

Organizational Enhancements

- Increased Supervisory Training
- Employee Committee
- YMCA Corporate Membership
- Employee “Catch A Star” Program
- Informal Department Visitation Program