

City of Emporia

201 South Main Street, Emporia, Virginia 23847

Adopted Operating Budget General and Utility Funds

Council Members

Mary L. Person, Mayor

Carolyn S. Carey, President of Council

F. Woodrow Harris

Deborah D. Lynch

Doris T. White

Carol Mercer

L. Dale Temple

James C. Saunders

FY18

Brian S. Thrower, City Manager

Dr. Edwin C. Daley, Assistant City Manager

Sheila Cutrell, Finance Director

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Memorandum

April 28, 2017

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: FY18 General and Utility Fund Budgets and FY18-22 CIP
ITEM#: 17-31

General Fund Budget

After reviewing and discussing the proposed budget over several work sessions, your FY18 General Fund budget totals \$27,317,384. My recommended budget totals \$27,305,856. Departmental requests total \$28,965,730. There are no tax or fee increases included in the budget.

The budget supports goals and priorities identified in your adopted Strategic Plan and the City's 2015-2035 Comprehensive Plan, as well as, adheres to the City's adopted Financial Policy Guidelines.

Capital Expenditures included in the FY18 budget are as follows:

Police Department

- Purchase of two (2) police cruisers (\$76,000) – Financed
- Purchase of CAD/RMS/and Mobile Data Records System (\$515,000) – Grants/Cash/Fund Balance

Facilities

- Police Station Replacement (\$2,400,000) – Financed
- City Hall Improvements/Replacement (\$4,500,000) – Financed
- Architectural and Construction Administration Services (\$375,000) – Cash/Fund Balance

Public Works – Street Division

- Street Paving (\$200,000) – Cash/Current Revenues
- Pavement Markings (\$25,000) – Cash/Current Revenues
- Dump Truck Body Replacement – Truck #10 (\$30,000) – Financed

- Traffic Signal Replacement – N. Main and East/West Atlantic Intersection (\$32,500) – Cash/Current Revenues
- Stormwater Improvements – Olive Street (\$32,000) – Cash/Fund Balance

Development Services

- S. Main Street Phase II – Preliminary Engineering Report (PER) and Funding Application (\$75,000) – Cash/Fund Balance
- East Atlantic Street Neighborhood Improvement Project (\$1,000,000) – Grant
- East Atlantic Neighborhood Grant Match – Storm Drainage (\$200,000) – Cash/Fund Balance

New personnel related items included in the proposed FY18 budget are as follows:

- 2% COLA increase effective January 7, 2018 (\$46,493)
- Continued implementation of Compensation Study recommendations effective July 9, 2017 (\$53,834) - Employees hired prior to July 1, 2007 will receive a one (1) step increase as long as the new step does not exceed the employee’s years of service

Utility Fund Budget

Your FY18 Utility Fund budget totals \$7,493,500. My recommended budget also totals \$7,493,500. Departmental requests total \$7,765,600. There are no water and sewer rate or fee increases included in the budget.

Per our agreement with Greenville County regarding the City providing water and sewer services for the Greenville Power Station Project, a new fourth tier has been added to our schedule of rates. The FY18 rates are as follows:

Proposed FY18 Water Rates

Minimum 2,000 gallons	\$19.85
Next 48,000/1,000	\$ 9.21
Next 3,950,000/1,000	\$ 5.60
Over 4,000,000/1,000	\$ 4.25

Proposed FY18 Sewer Rates

Minimum 2,000 gallons	\$21.11
Next 48,000/1,000	\$ 7.89
Next 950,000/1,000	\$ 6.03
Over 1,000,000/1,000	\$ 4.70

Capital Expenditures included in the FY18 budget are as follows:

Water Distribution

- Replacement of all water meters (\$1,000,000) – Financed
- Replacement of water lines - Phase 1 (\$2,500,000) – Financed

- Carroll Street from North Main Street to the Water Treatment Plant
- Battery Avenue
- State Street
- Meherrin Street
- Goodwyn Street
- Tillar Street from Briggs Street to Hicksford Avenue
- Greensville Avenue
- Briggs Street from Clay Street to Tillar Street
- Grove Avenue
- Engineering of water line replacements – Phase I (\$100,000) – Cash/Fund Balance
- Engineering of water line replacements – Phase II (\$125,000) – Cash/Fund Balance

Wastewater Treatment Plant

- UV system upgrade (\$150,000) – Financed
- Clarifier sandblasting and painting (\$90,000) – Financed

Sewage Collection

- Replace pump at Metcalf pumping station (\$60,000) - Financed
- Engineering of sewer line replacements – Phase 11 (\$85,000) – Cash/Fund Balance

New personnel related items included in the proposed FY18 budget are as follows:

- 2% COLA increase effective January 7, 2018 (\$10,814)
- Continued implementation of Compensation Study recommendations effective July 9, 2017 (\$21,478) - Employees hired prior to July 1, 2007 will receive a one (1) step increase as long as the new step does not exceed the employee's years of service

Recommendation

The budget ordinances and FY18-22 Capital Improvement Plan (CIP) are attached for your consideration.

Attachments

Budget Ordinances
 FY18 General and Utility Fund Budgets
 FY18-22 Capital Improvement Plan
 Changes to the Proposed FY18 General and Utility Fund Budgets
 Strategic Goals and Priorities
 Comprehensive Plan Priorities

Ordinance No. 17-07
Ordinance

An Ordinance To Adopt The 2017-2018 Operating Budget For The City of Emporia, Virginia And To Appropriate The Funds For The Same

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

Section 1. That the City Council hereby approves and adopts the document entitled “*City of Emporia, Operating Budget For Fiscal Year 2017-2018.*”

Section 2. In order to provide the requisite funds for said operating budget, the sum of \$34,810,884.00 is hereby appropriated to the following fund accounts for the fiscal year beginning July 1, 2017 and ending June 30, 2018

Fund	Amount
General Fund	\$27,317,384.00
Utility Fund	<u>7,493,500.00</u>
<i>Total</i>	\$34,810,884.00

Section 3. The City Manager is hereby authorized and directed to do all things necessary to implement said budget to include executing all purchase orders of any amounts and making all payments and disbursements consistent with the purpose and intent of this budget.

Section 4. The City Manager shall present to Council monthly a list of disbursements made for the previous month for Council’s review and examination.

Section 5. The City Manager is hereby authorized to make the appropriate transfers among the various budgetary accounts within each fund.

Section 6. This ordinance shall become effective July 1, 2017.

Adopted: May 2, 2017

Ordinance No. 17-09
Ordinance

An Ordinance To Amend A Certain Section Of The Code Of Ordinances Of The City of Emporia, Virginia

AN AMENDMENT

BE IT ENACTED by the City Council of the City of Emporia, Virginia that:

DIVISION 3. RATES; CHARGES; BILLS

Sec. 78-91 (1) through (3) be amended and re-enacted to read as follows:

Sec. 78-91. Schedule of rates—Designated; billing generally.

The rates for water and allied services supplied by the city shall be as follows:

(1)	Minimum 2,000 gallons...	\$19.85
(2)	Next 48,000/1,000.....	\$ 9.21
(3)	Next 3,950,000/1,000.....	\$ 5.60
(4)	Over 4,000,000/1,000.....	\$ 4.25

This ordinance shall become effective July 1, 2017.

Adopted: May 2, 2017

Ordinance No. 17-10
Ordinance

An Ordinance To Amend A Certain Section
Of The Code Of Ordinances Of The City of
Emporia, Virginia

AN AMENDMENT

BE IT ENACTED by the City Council of the City of Emporia,
Virginia that:

DIVISION 5. RATES; CHARGES; BILLS

Sec. 78-261 (1) through (3) be amended and re-enacted to read as
follows:

Sec. 78-261. Schedule of rates—Designated; billing generally.

The rates for sewage services supplied by the city shall be based
upon the amount of water metered to the premises, as follows:

(1)	Minimum 2,000 gallons...	\$21.11
(2)	Next 48,000/1,000.....	\$ 7.89
(3)	Next 950,000/1,000.....	\$ 6.03
(4)	Over 1,000,000/1,000.....	\$ 4.70

This ordinance shall become effective July 1, 2017.

Adopted: May 2, 2017

Ordinance No. 17-08
Ordinance

An Ordinance Imposing And Levying Taxes
Within The City of Emporia, Virginia Upon
Real Property, Personal Property, And
Machinery And Tools For Tax Year 2017

WHEREAS, it is necessary for the Council of the City of
Emporia, Virginia to adopt the City's operating budget for Fiscal Year
2017-2018 and to establish the various tax levies pertaining to the same.

NOW THEREFORE BE IT ORDAINED by the Council of the
City of Emporia as follows:

Section 1. That for the support and operations of the City
government, the Council of the City of Emporia, Virginia hereby levies
the following tax rates on all real property, all tangible personal property,
and all machinery and tools for the tax year beginning January 1, 2017
and ending December 31, 2017 as follows:

A. Real Estate

Upon all real estate and improvements thereon, not exempt from local
taxation, there shall be a tax levy of No Dollars and Ninety Cents
(\$0.90) for every One Hundred Dollars (\$100.00) of assessed value,
which shall be based upon 100% of the fair market value thereof.

B. Public Service Corporation

Upon all property of public service corporations not exempt from
local taxation, there shall be a levy of No Dollars and Ninety Cents
(\$0.90) for every One Hundred Dollars (\$100.00) of assessed value.

C. Tangible Personal Property

Upon all tangible personal property of every kind and description not
exempt from local taxation, there shall be a tax levy of Five Dollars and
No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed
value.

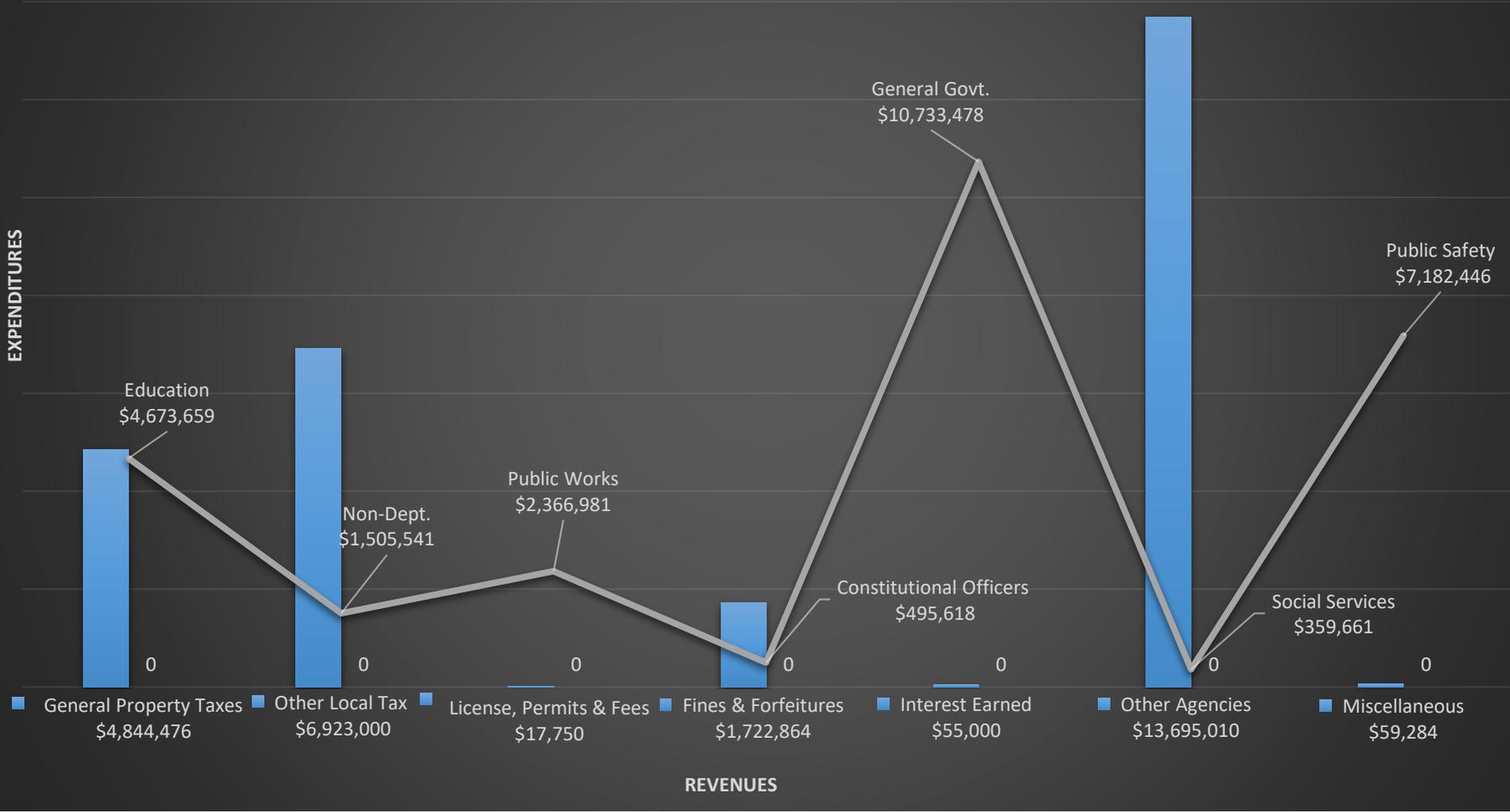
D. Machinery and Tools

Upon all machinery and tools used or employed by any person, firm or corporation in any trade or business, not exempt from local taxation, there shall be a tax levy of Five Dollars and No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed value.

Section 2. This ordinance shall become effective July 1, 2017.

Adopted: May 2, 2017

General Fund Revenues v. Expenditures



GENERAL FUND REVENUE ESTIMATES									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
DESCRIPTION									
Local Revenues									
General Property Taxes									
Current Real Estate	3,166,593	2,980,719	3,049,204	2,921,375	3,020,476	3,020,476	3,020,476	-0.9%	
Delinquent Real Estate	0	237,194	0	157,900	0	0	0	#DIV/0!	
Public Service Real Estate	182,400	193,994	190,000	195,095	195,000	195,000	195,000	2.6%	
Delinquent Public Service Real Estate	0	0	0	474	0	0	0	#DIV/0!	
Public Service Personal Property	0	7,310	0	5,686	0	0	0	#DIV/0!	
Personal Property - Motor Vehicles/Other	905,000	1,004,225	890,000	1,000,000	1,000,000	1,000,000	1,000,000	12.4%	
Delinquent Pers. Prop. - Motor Vehicles/Other	160,000	186,360	165,000	184,000	165,000	165,000	165,000	0.0%	
Personal Property - Machinery & Tools	244,000	384,083	300,000	400,000	400,000	400,000	400,000	33.3%	
Delinquent Pers. Prop. - Machinery & Tools	0	8,577	0	156	0	0	0	#DIV/0!	
Penalties	33,000	41,511	33,000	40,000	40,000	40,000	40,000	21.2%	
Interest	<u>25,000</u>	<u>27,594</u>	<u>22,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	9.1%	
<i>Total</i>	4,715,993	5,071,567	4,649,204	4,928,686	4,844,476	4,844,476	4,844,476	4.2%	
Other Local Taxes									
Sales Tax	1,500,000	1,667,586	1,650,000	1,775,000	1,775,000	1,775,000	1,775,000	7.6%	
Utility Tax	393,000	390,545	392,000	390,000	390,000	390,000	390,000	-0.5%	
Business License Tax	725,000	859,256	730,000	800,000	800,000	800,000	800,000	9.6%	
Motor Vehicle Licenses	115,000	109,950	108,000	108,000	108,000	108,000	108,000	0.0%	
Bank Franchise Tax	133,000	177,064	133,000	150,000	150,000	150,000	150,000	12.8%	
Recordation/Grantors	15,000	19,621	14,500	15,000	15,000	15,000	15,000	3.4%	
Lodging Tax	1,237,500	1,328,853	1,275,000	1,314,000	1,300,000	1,300,000	1,300,000	2.0%	
Meals Tax	1,980,000	2,135,557	2,125,000	2,135,000	2,130,000	2,130,000	2,130,000	0.2%	
Communication Sales Tax	<u>266,000</u>	<u>259,722</u>	<u>260,000</u>	<u>255,000</u>	<u>255,000</u>	<u>255,000</u>	<u>255,000</u>	-1.9%	
<i>Total</i>	6,364,500	6,948,154	6,687,500	6,942,000	6,923,000	6,923,000	6,923,000	3.5%	
Licenses and Permits									
Animal Tags	2,100	2,140	2,100	2,100	2,100	2,100	2,100	0.0%	
Planning and Zoning Permits	2,000	2,910	2,000	3,600	2,500	2,500	2,500	25.0%	
Building Permits	11,000	20,730	13,000	13,200	13,000	13,000	13,000	0.0%	
Other Permits	<u>500</u>	<u>150</u>	<u>500</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>	-70.0%	
<i>Total</i>	15,600	25,930	17,600	19,050	17,750	17,750	17,750	0.9%	
Fines and Forfeitures									
Court Fines	1,153,244	733,217	1,000,000	753,000	750,000	750,000	750,000	-25.0%	
Parking Fines	0	0	0	0	0	0	0	#DIV/0!	
Drug Forfeitures	10,000	33,773	10,000	20,594	10,000	10,000	10,000	0.0%	
Interest from the County	6,000	6,517	6,000	6,500	6,500	6,500	6,500	8.3%	
Courthouse Maintenance Fee	29,000	21,148	25,000	21,000	21,000	21,000	21,000	-16.0%	

General Fund Revenue Estimates - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Fines and Forfeitures - Continued									
Courthouse Security Fee	140,000	97,819	130,000	95,000	95,000	95,000	95,000	-26.9%	
Jail Admission Fees	2,200	2,142	2,000	1,500	1,500	1,500	1,500	-25.0%	
Electronic Summons System Fee	0	30,744	40,000	42,000	40,000	40,000	40,000	0.0%	
<i>Total</i>	1,340,444	925,360	1,213,000	939,594	924,000	924,000	924,000	-23.8%	
Use of Money and Property									
Interest Earned	30,000	64,582	50,000	61,500	55,000	55,000	55,000	10.0%	
<i>Total</i>	30,000	64,582	50,000	61,500	55,000	55,000	55,000	10.0%	
Charges for Services									
Law Library	2,200	2,706	2,800	3,000	3,000	3,000	3,000	7.1%	
DNA Analysis Fee	0	0	0	210	0	0	0	#DIV/0!	
Fire Protection	128,650	158,484	75,000	75,000	0	0	0	-100.0%	
Animal Control	0	120	0	0	0	0	0	#DIV/0!	
Waste Collection	802,500	795,534	802,500	785,000	785,000	785,000	785,000	-2.2%	
Weed Cutting/Demolition	3,000	6,926	4,000	7,100	5,000	5,000	5,000	25.0%	
Health Services Refund	0	11,378	0	17,247	0	0	0	#DIV/0!	
Miscellaneous	0	0	0	1,360	0	0	0	#DIV/0!	
Management Services	3,873	3,873	4,551	4,551	5,364	5,364	5,364	17.9%	
Fiscal Agent Services	500	500	500	500	500	500	500	0.0%	
<i>Total</i>	940,723	979,521	889,351	893,968	798,864	798,864	798,864	-10.2%	
Miscellaneous Revenue									
Gifts and Donations	11,200	11,142	32,647	32,647	0	0	0	-100.0%	
Sale of Materials & Supplies	1,500	2,479	1,000	3,750	2,000	2,000	2,000	100.0%	
Sale of Property & Land	0	400	0	32,310	0	0	0	#DIV/0!	
Insurance Refunds	0	6,825	0	4,050	0	0	0	#DIV/0!	
Miscellaneous	2,000	30,585	5,000	5,000	5,000	5,000	5,000	0.0%	
Recovered Cost - BC/BS - Retirees	8,287	9,130	8,025	13,504	16,984	16,984	16,984	111.6%	
Recovered Cost - Tax Collection	30,000	30,834	30,000	30,000	30,000	30,000	30,000	0.0%	
Credit/Debit Card Fees	3,200	4,409	4,500	4,800	4,800	4,800	4,800	6.7%	
Owner Contribution - W. Atlantic Street	2,450	2,450	0	0	0	0	0	#DIV/0!	
Interest on Delinquent Accounts	0	0	500	825	500	500	500	0.0%	
<i>Total</i>	58,637	98,254	81,672	126,886	59,284	59,284	59,284	-27.4%	
Recovered Costs									
Recovered Cost - Children's Services Act	0	2,125	2,125	2,125	2,125	2,125	2,125	0.0%	
Recovered Cost - Court Services	30,958	30,958	30,958	30,958	30,958	30,958	30,958	0.0%	
Recovered Cost - County	55,900	89,232	61,122	58,300	58,500	58,500	58,500	-4.3%	
Recovered Cost - Vendors	5,000	8,544	6,000	9,440	8,500	8,500	8,500	41.7%	
Recycled Materials	14,000	13,053	14,000	12,000	12,000	12,000	12,000	-14.3%	
Recovered Cost - Jury Duty	0	0	0	120	0	0	0	#DIV/0!	
Recovered Cost - ERHA	125,762	125,762	125,811	125,811	0	0	0	-100.0%	
Recovered Cost - EDA	0	0	0	0	120,000	120,000	120,000	#DIV/0!	
<i>Total</i>	231,620	269,674	240,016	238,754	232,083	232,083	232,083	-3.3%	
Local Revenues Totals	13,697,517	14,383,042	13,828,343	14,150,438	13,854,457	13,854,457	13,854,457	0.2%	

General Fund Revenue Estimates - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Non-categorical State Aid									
Mobile Home Titling Tax	0	75	0	0	0	0	0	#DIV/0!	
Recordation Tax	8,800	5,926	5,000	5,700	5,500	5,500	5,500	10.0%	
Railroad Rolling Stock Tax	12,000	12,577	12,500	12,000	12,000	12,000	12,000	-4.0%	
PPTRA	570,319	570,320	570,319	570,320	570,319	570,319	570,319	0.0%	
Auto Rental Tax	<u>25,000</u>	<u>35,336</u>	<u>32,000</u>	<u>34,000</u>	<u>34,000</u>	<u>34,000</u>	<u>34,000</u>	6.3%	
<i>Total</i>	616,119	624,234	619,819	622,020	621,819	621,819	621,819	0.3%	
Shared Expenses - Local Offices									
Sheriff	144,811	144,106	144,000	145,000	144,000	144,000	148,545	3.2%	
Commissioner of the Revenue	65,697	65,691	65,000	65,300	65,000	65,000	67,296	3.5%	
Treasurer	65,792	65,630	62,000	64,300	62,000	62,000	66,687	7.6%	
Registrar/Electoral Board	<u>27,000</u>	<u>34,613</u>	<u>35,288</u>	<u>32,861</u>	<u>35,288</u>	<u>35,288</u>	<u>35,288</u>	0.0%	
<i>Total</i>	303,300	310,040	306,288	307,461	306,288	306,288	317,816	3.8%	
Categorical State Aid									
Victim Witness	67,065	66,134	110,876	110,876	110,876	110,876	110,876	0.0%	
Victim Witness/New Initiative	0	0	55,599	27,800	0	0	0	-100.0%	
Assistance to Localities - HB 599	205,671	205,672	212,293	212,293	212,293	212,293	212,293	0.0%	
Juvenile Justice	100,598	101,375	100,598	100,598	100,598	100,598	100,598	0.0%	
Sexual Assault Grant	53,357	53,357	303,265	303,265	303,265	303,265	303,265	0.0%	
Sexual Assault Special Grant	18,053	13,307	3,159	3,159	0	0	0	-100.0%	
DOJ Bulletproof Vest Grant	0	1,546	0	0	0	0	0	#DIV/0!	
E-911 - Wireless Board	54,000	55,689	58,000	57,500	347,000	347,000	347,000	498.3%	Includes \$290,000 in grant funds
DOJ Justice Assistance Grant (JAG)	8,526	8,526	7,316	7,316	0	0	0	-100.0%	
VDEM Homeland Security Grant	13,875	13,875	0	0	0	0	0	#DIV/0!	
Fire Programs	18,000	20,000	18,000	18,000	0	0	0	-100.0%	
Emergency Services	14,887	4,602	10,285	10,285	10,285	10,285	10,285	0.0%	
Street Maintenance	1,081,617	1,124,842	1,087,142	1,125,377	1,125,377	1,125,377	1,125,377	3.5%	
Litter Control	6,427	6,427	6,192	6,192	0	0	0	-100.0%	
Family Violence Prevention Program	151,449	147,360	145,000	62,120	62,120	62,120	62,120	-57.2%	
Arts Grant	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.0%	
Education (State Sales Tax)	<u>1,153,399</u>	<u>1,153,399</u>	<u>1,206,277</u>	<u>1,205,000</u>	<u>1,173,341</u>	<u>1,173,341</u>	<u>1,173,341</u>	-2.7%	
<i>Total</i>	2,951,924	2,981,111	3,329,002	3,254,781	3,450,155	3,450,155	3,450,155	3.6%	
Categorical Federal Aid									
USDA Rural Development Grant - Vehicles	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	50,000	0	0	0	0	0	0	#DIV/0!	
Non-categorical Federal Aid									
TEA-21 Grant	701,728	726,983	0	0	0	0	0	#DIV/0!	
CIG Program Income	0	2,339	0	2,339	0	0	0	#DIV/0!	
DHCD - Belfield Business District Project	707,796	366,780	313,528	286,619	0	0	0	-100.0%	

General Fund Revenue Estimates - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Non-categorical Federal Aid - Continued									
VDOT - East Atlantic Street Project	666,793	299,113	0	0	0	0	0	#DIV/0!	
DHCD - Housing Needs Planning Grant	30,000	30,000	0	0	0	0	0	#DIV/0!	
DHCD - E Atlantic St Neighborhood Project	0	0	1,000,000	0	1,000,000	1,000,000	1,000,000	0.0%	
<i>Total</i>	2,106,317	1,425,215	1,313,528	288,958	1,000,000	1,000,000	1,000,000	-23.9%	
Intergovernmental Revenues Totals	6,027,660	5,340,600	5,568,637	4,473,220	5,378,262	5,378,262	5,389,790	-3.2%	
Non-Revenue Receipts									
Witness Reimbursement - State	0	1,105	0	1,068	0	0	0	#DIV/0!	
Proceeds from Bond Issue	1,750,000	1,800,000	5,100,000	0	6,900,000	6,900,000	6,900,000	35.3%	
Proceeds from Loan	100,000	150,000	0	0	0	0	0	#DIV/0!	
Proceeds from Capital Leases	215,000	185,686	152,000	149,056	135,000	135,000	135,000	-11.2%	
Appropriated Fund Balance	980,785	0	1,268,597	0	961,960	961,960	961,960	-24.2%	IT & P.W. Assessments, S. Main St. Phase II Eng., E. Atlantic Grant
Transfer in from Utility Fund	0	0	0	0	76,177	76,177	76,177	#DIV/0!	Match, B.I.G. carryover, Airport Capital, CAD/RMS/MDIS, Olive St.
<i>Total</i>	3,045,785	2,136,791	6,520,597	150,124	8,073,137	8,073,137	8,073,137	23.8%	Drainage, & Architectural & Construction Admin. Services
Grand Totals	22,770,962	21,860,433	25,917,577	18,773,782	27,305,856	27,305,856	27,317,384	5.4%	

General Fund Expenditure Summary									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Description									
City Council	186,142	172,645	189,296	185,465	190,820	196,620	196,620	3.9%	
City Manager	315,859	307,435	334,813	333,778	378,565	378,565	378,565	13.1%	
City Attorney	38,900	36,544	44,700	41,700	44,700	44,700	44,700	0.0%	
Finance	220,276	211,517	228,227	223,388	232,630	232,630	232,630	1.9%	
Treasurer	107,292	105,303	115,103	113,962	113,786	113,786	113,786	-1.1%	
Commissioner of Revenue	269,248	268,655	271,419	270,586	276,023	276,023	276,023	1.7%	
General Registrar	90,111	85,449	106,240	102,425	111,269	105,809	105,809	-0.4%	
Police	3,255,486	2,943,825	3,421,002	2,945,179	3,850,298	3,780,911	3,780,911	10.5%	
Fire	567,304	441,203	139,198	139,198	11,600	11,600	11,600	-91.7%	
Emergency Services	90,949	64,762	79,297	74,810	51,360	47,610	47,610	-40.0%	
Facilities Management	696,103	259,029	5,526,367	562,664	7,468,764	7,460,642	7,460,642	35.0%	
Courts and other Shared Services	2,891,921	2,881,012	3,238,986	3,026,400	3,055,065	3,033,023	3,062,698	-5.4%	
Sheriff	256,905	240,694	285,341	278,850	260,862	259,862	259,862	-8.9%	
Public Works	3,694,636	2,929,793	2,485,095	2,452,776	3,559,854	2,366,981	2,366,981	-4.8%	
Health and Social Services	448,120	443,432	473,109	473,110	501,648	484,630	484,630	2.4%	
Education	4,799,993	4,799,993	4,600,570	4,599,293	4,817,918	4,567,634	4,673,659	1.6%	
Library	94,949	94,949	94,949	94,949	99,847	94,949	94,949	0.0%	
Development Services	3,259,643	2,562,477	2,736,745	1,474,290	2,054,683	2,020,758	1,990,758	-27.3%	
Airport	64,850	64,850	62,350	62,350	76,450	76,450	76,450	22.6%	
Parks and Recreation	110,750	110,750	110,750	110,750	132,595	110,750	88,250	-20.3%	
Arts and Culture	13,500	13,500	13,500	13,500	13,500	13,500	13,500	0.0%	
Extension Service	28,026	26,878	30,299	26,897	39,865	30,901	34,595	14.2%	
Civic and Community Organizations	9,515	9,515	9,115	9,115	35,221	9,115	16,615	82.3%	
Non-Departmental	1,260,484	1,051,780	1,321,106	1,044,278	1,588,407	1,588,407	1,505,541	14.0%	
Total General Fund Expenditures	22,770,962	20,125,990	25,917,577	18,659,713	28,965,730	27,305,856	27,317,384	5.4%	

City Council									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	33,929	34,172	36,049	36,542	37,316	37,316	37,316	3.5%	
Boards and Commissions	<u>59,400</u>	<u>59,400</u>	<u>59,400</u>	<u>59,400</u>	<u>59,400</u>	<u>59,400</u>	<u>59,400</u>	0.0%	
<i>Total</i>	93,329	93,572	95,449	95,942	96,716	96,716	96,716	1.3%	
Fringe Benefits									
FICA	7,140	7,021	7,302	7,340	7,399	7,399	7,399	1.3%	
VRS Retirement	4,568	4,559	4,031	4,068	4,172	4,172	4,172	3.5%	
Medical Insurance	12,557	12,557	13,479	13,478	13,479	13,479	13,479	0.0%	
Group Life Insurance	0	0	473	477	489	489	489	3.4%	
Disability Insurance	285	284	298	299	303	303	303	1.7%	
Worker's Compensation	<u>36</u>	<u>36</u>	<u>37</u>	<u>34</u>	<u>35</u>	<u>35</u>	<u>35</u>	-5.4%	
<i>Total</i>	24,586	24,457	25,620	25,696	25,877	25,877	25,877	1.0%	
Contractual Services									
Accounting and Auditing Services	27,500	22,910	27,500	23,100	27,500	27,500	27,500	0.0%	
Repairs and Maintenance	800	110	800	800	800	800	800	0.0%	
Maintenance Service Contracts	1,230	846	1,230	1,230	1,230	1,230	1,230	0.0%	
Printing and Binding	5,000	4,382	5,000	5,000	5,000	5,000	5,000	0.0%	
Advertising	<u>3,000</u>	<u>3,578</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	0.0%	
<i>Total</i>	37,530	31,826	37,530	33,130	37,530	37,530	37,530	0.0%	
Communications									
Postal Services	200	142	200	200	200	200	200	0.0%	
Telecommunications	<u>6,500</u>	<u>7,126</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	<u>12,300</u>	<u>12,300</u>	89.2%	
<i>Total</i>	6,700	7,268	6,700	6,700	6,700	12,500	12,500	86.6%	
Travel									
Mileage and Other Transportation Costs	1,000	95	1,000	1,000	1,000	1,000	1,000	0.0%	
Subsistence and Lodging	4,500	1,135	4,500	4,500	4,500	4,500	4,500	0.0%	
Convention and Education	<u>6,500</u>	<u>6,279</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>	0.0%	
<i>Total</i>	12,000	7,509	12,000	12,000	12,000	12,000	12,000	0.0%	
Miscellaneous									
Dues and Memberships	<u>4,869</u>	<u>4,385</u>	<u>4,869</u>	<u>4,869</u>	<u>4,869</u>	<u>4,869</u>	<u>4,869</u>	0.0%	
<i>Total</i>	4,869	4,385	4,869	4,869	4,869	4,869	4,869	0.0%	
Supplies and Equipment									
Office Supplies	2,000	2,355	2,000	2,000	2,000	2,000	2,000	0.0%	
Books and Subscriptions	300	0	300	300	300	300	300	0.0%	
Other Operating Supplies	800	674	800	800	800	800	800	0.0%	
EDP Equipment	<u>4,028</u>	<u>599</u>	<u>4,028</u>	<u>4,028</u>	<u>4,028</u>	<u>4,028</u>	<u>4,028</u>	0.0%	
<i>Total</i>	7,128	3,628	7,128	7,128	7,128	7,128	7,128	0.0%	
Total City Council	186,142	172,645	189,296	185,465	190,820	196,620	196,620	3.9%	

City Manager									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>157,138</u>	<u>157,134</u>	<u>166,760</u>	<u>167,157</u>	<u>168,411</u>	<u>168,411</u>	<u>168,411</u>	1.0%	
<i>Total</i>	157,138	157,134	166,760	167,157	168,411	168,411	168,411	1.0%	
Fringe Benefits									
FICA	12,892	13,028	12,757	12,787	12,884	12,884	12,884	1.0%	
VRS Retirement	21,001	20,965	18,645	18,574	18,829	18,829	18,829	1.0%	
Medical Insurance	27,243	26,822	29,288	29,813	30,339	30,339	30,339	3.6%	
Group Life Insurance	0	0	2,185	2,177	2,207	2,207	2,207	1.0%	
Disability Insurance	1,231	1,228	1,299	1,304	1,323	1,323	1,323	1.8%	
Worker's Compensation	184	179	193	182	186	186	186	-3.6%	
Manager's Deferred Compensation	3,000	3,000	3,000	3,000	3,000	3,000	3,000	0.0%	
Manager's Life Insurance	2,406	2,392	2,406	2,377	3,106	3,106	3,106	29.1%	
Manager's Vehicle Allowance	7,200	7,200	7,200	7,200	7,200	7,200	7,200	0.0%	
Manager's Cell Phone Allowance	600	600	600	600	600	600	600	0.0%	
Tuition Assistance	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	0.0%	
<i>Total</i>	75,757	75,414	79,073	78,014	81,174	81,174	81,174	2.7%	
Contractual Services									
Professional Health Services	4,454	3,845	5,500	5,500	5,500	5,500	5,500	0.0%	
Professional Services	5,000	3,404	5,000	5,000	40,000	40,000	40,000	700.0%	Includes IT & Public Works Assessments - \$35,000 (fund balance)
Repairs and Maintenance	500	2,163	500	500	500	500	500	0.0%	
Maintenance Service Contracts	5,000	4,487	5,000	7,000	7,000	7,000	7,000	40.0%	
Printing and Binding	500	0	500	500	500	500	500	0.0%	
Advertising	<u>12,000</u>	<u>15,169</u>	<u>12,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	25.0%	
<i>Total</i>	27,454	29,068	28,500	33,500	68,500	68,500	68,500	140.4%	
Communications									
Postal Services	1,200	887	1,200	1,200	1,200	1,200	1,200	0.0%	
Messenger Services	250	10	250	250	250	250	250	0.0%	
Telecommunications	5,000	5,203	5,000	5,000	5,000	5,000	5,000	0.0%	
Web site hosting	<u>500</u>	<u>35</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	6,950	6,135	6,950	6,950	6,950	6,950	6,950	0.0%	
Travel									
Mileage and Other Transportation Costs	100	126	150	150	150	150	150	0.0%	
Subsistence and Lodging	1,000	724	1,000	1,000	1,000	1,000	1,000	0.0%	
Convention and Education	<u>8,500</u>	<u>7,748</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>	0.0%	
<i>Total</i>	9,600	8,598	9,650	9,650	9,650	9,650	9,650	0.0%	
Miscellaneous									
Dues and Memberships	3,210	3,494	4,230	4,230	4,230	4,230	4,230	0.0%	
Employee Holiday Bonus	12,500	11,911	12,500	12,127	12,500	12,500	12,500	0.0%	
Employee Appreciation	<u>17,500</u>	<u>9,470</u>	<u>20,000</u>	<u>15,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	0.0%	
<i>Total</i>	33,210	24,875	36,730	31,357	36,730	36,730	36,730	0.0%	

City Manager - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	4,500	4,675	4,500	4,500	4,500	4,500	4,500	0.0%	
Books and Subscriptions	500	695	500	500	500	500	500	0.0%	
Other Operating Supplies	750	30	750	750	750	750	750	0.0%	
Furniture and Fixtures	0	0	0	0	0	0	0	#DIV/0!	
EDP Equipment	0	811	1,400	1,400	1,400	1,400	1,400	0.0%	
<i>Total</i>	5,750	6,211	7,150	7,150	7,150	7,150	7,150	0.0%	
Total City Manager	315,859	307,435	334,813	333,778	378,565	378,565	378,565	13.1%	

Legal Services									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Salaries and Wages									
City Attorney Retainer	<u>7,000</u>	<u>7,000</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	0.0%	
<i>Total</i>	7,000	7,000	7,500	7,500	7,500	7,500	7,500	0.0%	
Contractual Services									
Professional Services	<u>30,000</u>	<u>27,811</u>	<u>35,000</u>	<u>32,400</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	0.0%	
<i>Total</i>	30,000	27,811	35,000	32,400	35,000	35,000	35,000	0.0%	
Travel									
Convention and Education	<u>1,400</u>	<u>1,433</u>	<u>1,700</u>	<u>1,500</u>	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>	0.0%	
<i>Total</i>	1,400	1,433	1,700	1,500	1,700	1,700	1,700	0.0%	
Miscellaneous									
Dues and Memberships	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	0.0%	
<i>Total</i>	300	300	300	300	300	300	300	0.0%	
Supplies and Equipment									
Books and Subscriptions	200	0	200	0	200	200	200	0.0%	
EDP Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	200	0	200	0	200	200	200	0.0%	
Total Legal Services	38,900	36,544	44,700	41,700	44,700	44,700	44,700	0.0%	

Finance									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>153,750</u>	<u>153,741</u>	<u>161,336</u>	<u>161,761</u>	<u>162,934</u>	<u>162,934</u>	<u>162,934</u>	1.0%	
<i>Total</i>	153,750	153,741	161,336	161,761	162,934	162,934	162,934	1.0%	
Fringe Benefits									
FICA	11,179	11,093	12,343	12,375	12,465	12,465	12,465	1.0%	
VRS Retirement	20,548	20,512	18,038	17,956	18,217	18,217	18,217	1.0%	
Medical Insurance	13,536	13,536	14,530	14,530	14,530	14,530	14,530	0.0%	
Group Life Insurance	0	0	2,114	2,104	2,135	2,135	2,135	1.0%	
Disability Insurance	895	1,064	1,288	1,294	1,312	1,312	1,312	1.9%	
Worker's Compensation	<u>158</u>	<u>150</u>	<u>168</u>	<u>158</u>	<u>162</u>	<u>162</u>	<u>162</u>	-3.6%	
<i>Total</i>	46,316	46,355	48,481	48,417	48,821	48,821	48,821	0.7%	
Contractual Services									
Professional Services	5,000	0	5,000	0	5,000	5,000	5,000	0.0%	
Repairs and Maintenance	250	0	250	250	250	250	250	0.0%	
Maintenance Service Contracts	<u>1,300</u>	<u>1,253</u>	<u>1,300</u>	<u>1,250</u>	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>	0.0%	
<i>Total</i>	6,550	1,253	6,550	1,500	6,550	6,550	6,550	0.0%	
Communications									
Postal Services	1,600	1,411	1,500	1,525	1,525	1,525	1,525	1.7%	
Messenger Services	25	4	25	0	25	25	25	0.0%	
Telecommunications	<u>810</u>	<u>828</u>	<u>835</u>	<u>805</u>	<u>825</u>	<u>825</u>	<u>825</u>	-1.2%	
<i>Total</i>	2,435	2,243	2,360	2,330	2,375	2,375	2,375	0.6%	
Travel									
Mileage and Other Transportation Costs	200	366	250	225	250	250	250	0.0%	
Convention and Education	<u>1,500</u>	<u>920</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	0.0%	
<i>Total</i>	1,700	1,286	1,750	1,725	1,750	1,750	1,750	0.0%	
Miscellaneous									
Dues and Memberships	<u>250</u>	<u>205</u>	<u>250</u>	<u>205</u>	<u>225</u>	<u>225</u>	<u>225</u>	-10.0%	
<i>Total</i>	250	205	250	205	225	225	225	-10.0%	
Supplies and Equipment									
Office Supplies	5,500	5,307	5,500	5,500	5,500	5,500	5,500	0.0%	
Books and Subscriptions	250	140	200	150	200	200	200	0.0%	
Furniture & Fixtures	375	615	0	0	475	475	475	#DIV/0!	File cabinets
EDP Equipment	<u>3,150</u>	<u>372</u>	<u>1,800</u>	<u>1,800</u>	<u>3,800</u>	<u>3,800</u>	<u>3,800</u>	111.1%	Desktop computer and dot matrix printer
<i>Total</i>	9,275	6,434	7,500	7,450	9,975	9,975	9,975	33.0%	
Total Finance	220,276	211,517	228,227	223,388	232,630	232,630	232,630	1.9%	

Treasurer									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>60,836</u>	<u>61,271</u>	<u>62,482</u>	<u>62,686</u>	<u>63,100</u>	<u>63,100</u>	<u>63,100</u>	1.0%	Requests pay increases as allowed for City personnel & inclusion
<i>Total</i>	60,836	61,271	62,482	62,686	63,100	63,100	63,100	1.0%	of any salary increases from the State Compensation Board
Fringe Benefits									
FICA	4,655	4,691	4,780	4,800	4,828	4,828	4,828	1.0%	
VRS Retirement	8,190	8,175	6,986	6,970	7,055	7,055	7,055	1.0%	
Medical Insurance	6,279	6,278	6,740	6,740	6,740	6,740	6,740	0.0%	
Group Life Insurance	0	0	819	817	827	827	827	1.0%	
Disability Insurance	191	190	196	196	199	199	199	1.5%	
Worker's Compensation	<u>81</u>	<u>61</u>	<u>65</u>	<u>60</u>	<u>62</u>	<u>62</u>	<u>62</u>	-4.6%	
<i>Total</i>	19,396	19,395	19,586	19,583	19,711	19,711	19,711	0.6%	
Contractual Services									
Repairs and Maintenance	400	81	400	400	400	400	400	0.0%	
Maintenance Service Contracts	1,760	1,359	1,760	1,760	2,000	2,000	2,000	13.6%	Addition of alarm system monitoring
Printing and Binding	475	0	475	0	475	475	475	0.0%	
Advertising	<u>2,000</u>	<u>1,752</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	0.0%	
<i>Total</i>	4,635	3,192	4,635	4,160	4,875	4,875	4,875	5.2%	
Communications									
Postal Services	4,500	4,201	4,500	4,500	4,500	4,500	4,500	0.0%	
Telecommunications	<u>1,900</u>	<u>1,842</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	0.0%	
<i>Total</i>	6,400	6,043	7,000	7,000	7,000	7,000	7,000	0.0%	
Travel									
Mileage and Other Transportation Costs	350	315	350	350	350	350	350	0.0%	
Convention and Education	<u>2,100</u>	<u>1,718</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	0.0%	
<i>Total</i>	2,450	2,033	2,850	2,850	2,850	2,850	2,850	0.0%	
Miscellaneous									
Dues and Memberships	1,100	575	1,100	1,100	1,100	1,100	1,100	0.0%	
Credit/Debit Card Fees	8,000	7,717	9,000	8,740	9,000	9,000	9,000	0.0%	
Bank Fees	<u>525</u>	<u>700</u>	<u>700</u>	<u>580</u>	<u>700</u>	<u>700</u>	<u>700</u>	0.0%	
<i>Total</i>	9,625	8,992	10,800	10,420	10,800	10,800	10,800	0.0%	
Supplies and Equipment									
Office Supplies	3,500	3,963	3,500	3,500	3,500	3,500	3,500	0.0%	
Merchandise for Resale	450	414	450	412	450	450	450	0.0%	
Communications Equipment	0	0	2,300	1,851	0	0	0	-100.0%	
EDP Equipment	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	0.0%	
<i>Total</i>	3,950	4,377	7,750	7,263	5,450	5,450	5,450	-29.7%	
Total Treasurer	107,292	105,303	115,103	113,962	113,786	113,786	113,786	-1.1%	

Commissioner of Revenue									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	158,986	159,054	164,225	164,630	165,678	165,678	165,678	0.9%	
Part-time Wages	11,540	11,405	11,769	11,460	11,888	11,888	11,888	1.0%	
Board of Equalization	0	150	200	0	200	200	200	0.0%	
<i>Total</i>	170,526	170,609	176,194	176,090	177,766	177,766	177,766	0.9%	
Fringe Benefits									
FICA	12,585	12,508	13,465	13,470	13,584	13,584	13,584	0.9%	
VRS Retirement	20,087	20,052	17,389	17,320	17,551	17,551	17,551	0.9%	
Medical Insurance	19,163	19,162	20,218	20,218	20,218	20,218	20,218	0.0%	
Group Life Insurance	0	0	2,038	2,029	2,057	2,057	2,057	0.9%	
Disability Insurance	335	333	348	516	693	693	693	99.1%	
Worker's Compensation	175	165	182	170	176	176	176	-3.3%	
<i>Total</i>	52,345	52,220	53,640	53,723	54,279	54,279	54,279	1.2%	
Contractual Services									
Professional Services	24,719	24,719	22,000	21,188	21,188	21,188	21,188	-3.7%	
Repairs and Maintenance	350	110	350	350	350	350	350	0.0%	
Maintenance Service Contracts	2,300	2,300	2,300	2,300	2,300	2,300	2,300	0.0%	
Printing and Binding	2,350	2,569	750	750	1,150	1,150	1,150	53.3%	
Advertising	873	721	1,050	1,050	1,850	1,850	1,850	76.2%	
<i>Total</i>	30,592	30,419	26,450	25,638	26,838	26,838	26,838	1.5%	
Communications									
Postal Services	3,600	3,478	2,600	2,600	3,600	3,600	3,600	38.5%	
Telecommunications	900	941	1,300	1,300	1,300	1,300	1,300	0.0%	
<i>Total</i>	4,500	4,419	3,900	3,900	4,900	4,900	4,900	25.6%	
Travel									
Mileage and Other Transportation Costs	344	0	500	500	500	500	500	0.0%	
Convention and Education	3,656	4,036	3,500	3,500	3,500	3,500	3,500	0.0%	
<i>Total</i>	4,000	4,036	4,000	4,000	4,000	4,000	4,000	0.0%	
Miscellaneous									
Dues and Memberships	1,035	965	1,035	1,035	1,040	1,040	1,040	0.5%	
<i>Total</i>	1,035	965	1,035	1,035	1,040	1,040	1,040	0.5%	
Supplies and Equipment									
Office Supplies	4,250	4,008	4,250	4,250	5,250	5,250	5,250	23.5%	
Books and Subscriptions	500	513	550	550	550	550	550	0.0%	
EDP Equipment	1,500	1,466	1,400	1,400	1,400	1,400	1,400	0.0%	
<i>Total</i>	6,250	5,987	6,200	6,200	7,200	7,200	7,200	16.1%	
Total Commissioner of Revenue	269,248	268,655	271,419	270,586	276,023	276,023	276,023	1.7%	

General Registrar									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	36,118	36,849	46,013	46,179	46,468	46,468	46,468	1.0%	
Part-time Wages	9,595	8,489	10,605	10,605	10,800	10,605	10,605	0.0%	
Boards & Commissions	4,200	4,202	4,216	4,216	4,216	4,216	4,216	0.0%	
Poll Workers	13,000	12,483	10,000	5,457	17,850	13,000	13,000	30.0%	
<i>Total</i>	62,913	62,023	70,834	66,457	79,334	74,289	74,289	4.9%	
Fringe Benefits									
FICA	3,835	3,790	3,893	4,803	4,704	4,689	4,689	20.4%	
VRS Retirement	0	0	5,145	4,561	4,499	4,499	4,499	-12.6%	
ICMA Retirement	0	0	0	575	697	697	697	#DIV/0!	
Group Life Insurance	0	0	603	602	609	609	609	1.0%	
Disability Insurance	0	0	372	374	379	379	379	1.9%	
Worker's Compensation	48	46	48	46	47	47	47	-2.1%	
<i>Total</i>	3,883	3,836	10,061	10,961	10,935	10,920	10,920	8.5%	
Contractual Services									
Repairs and Maintenance	350	65	350	350	350	350	350	0.0%	
Maintenance Service Contracts	15,000	14,853	12,000	12,000	14,000	14,000	14,000	16.7%	
Printing and Binding	3,600	306	1,600	150	1,000	1,000	1,000	-37.5%	
Advertising	375	254	375	375	375	375	375	0.0%	
<i>Total</i>	19,325	15,478	14,325	12,875	15,725	15,725	15,725	9.8%	
Communications									
Postal Services	800	590	800	800	900	800	800	0.0%	
Telecommunications	225	285	225	225	225	225	225	0.0%	
<i>Total</i>	1,025	875	1,025	1,025	1,125	1,025	1,025	0.0%	
Travel									
Convention and Education	600	780	600	1,700	2,000	1,700	1,700	183.3%	
<i>Total</i>	600	780	600	1,700	2,000	1,700	1,700	183.3%	
Miscellaneous									
Dues and Memberships	265	300	295	350	350	350	350	18.6%	
Miscellaneous	0	80	100	86	100	100	100	0.0%	
<i>Total</i>	265	380	395	436	450	450	450	13.9%	
Supplies and Equipment									
Office Supplies	800	884	1,000	1,100	1,100	1,100	1,100	10.0%	
Furniture & Fixtures	0	0	0	0	0	0	0	#DIV/0!	
EDP Equipment	1,300	1,193	8,000	7,871	600	600	600	-92.5%	
<i>Total</i>	2,100	2,077	9,000	8,971	1,700	1,700	1,700	-81.1%	
Total General Registrar	90,111	85,449	106,240	102,425	111,269	105,809	105,809	-0.4%	

Police - Administration, Dispatching and Patrol									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	1,526,385	1,452,133	1,656,879	1,287,979	1,704,400	1,672,203	1,672,203	0.9%	Requested one additional Communications Officer position
Overtime - Regular	190,000	183,495	133,900	196,400	135,000	135,000	135,000	0.8%	
Overtime - Selective	250,000	163,812	257,500	149,800	150,000	150,000	150,000	-41.7%	
Overtime - Dispatchers	20,000	17,419	20,600	17,500	17,500	17,500	17,500	-15.0%	
<i>Total</i>	1,986,385	1,816,859	2,068,879	1,651,679	2,006,900	1,974,703	1,974,703	-4.6%	
Fringe Benefits									
FICA	149,984	133,424	158,270	137,100	154,867	152,404	152,404	-3.7%	
VRS Retirement	193,059	192,443	185,239	167,745	190,230	186,147	186,147	0.5%	
ICMA Retirement	0	0	0	572	1,128	806	806	#DIV/0!	
Medical Insurance	193,712	193,793	227,789	214,598	236,700	229,961	229,961	1.0%	
Group Life Insurance	0	0	21,706	19,828	22,328	21,906	21,906	0.9%	
Disability Insurance	5,419	5,073	7,056	8,734	12,922	12,651	12,651	79.3%	
Line of Duty Act	9,721	9,425	9,708	11,664	12,000	12,000	12,000	23.6%	
Unemployment Benefits	1,480	1,478	0	0	0	0	0	#DIV/0!	
Worker's Compensation	41,665	41,360	46,608	40,666	42,596	42,596	42,596	-8.6%	
<i>Total</i>	595,040	576,996	656,376	600,907	672,771	658,471	658,471	0.3%	
Contractual Services									
Professional Health Services	5,660	5,783	5,660	5,660	5,660	5,660	5,660	0.0%	
Repairs and Maintenance	14,000	13,449	14,000	14,000	14,000	14,000	14,000	0.0%	
Maintenance Service Contracts	79,000	60,242	83,978	83,978	93,409	93,409	93,409	11.2%	
Printing and Binding	500	108	500	500	500	500	500	0.0%	
<i>Total</i>	99,160	79,582	104,138	104,138	113,569	113,569	113,569	9.1%	
Communications									
Postal Services	300	413	300	300	300	300	300	0.0%	
Messenger Service	200	19	200	200	200	200	200	0.0%	
Telecommunications	39,000	37,695	48,528	48,528	51,768	48,528	48,528	0.0%	
<i>Total</i>	39,500	38,127	49,028	49,028	52,268	49,028	49,028	0.0%	
Travel									
Convention and Education	14,500	11,020	18,500	18,500	19,270	19,270	19,270	4.2%	
Extradition of Prisoners	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	14,500	11,020	18,500	18,500	19,270	19,270	19,270	4.2%	
Miscellaneous									
Dues and Memberships	17,800	16,990	18,000	18,000	20,558	20,558	20,558	14.2%	
Special Operations	500	0	500	500	500	500	500	0.0%	
Drug Seizure Expenditures	40,000	5,555	68,652	68,652	10,000	10,000	10,000	-85.4%	
Electronic Summons Expenditures	0	0	40,000	40,000	40,000	40,000	40,000	0.0%	
<i>Total</i>	58,300	22,545	127,152	127,152	71,058	71,058	71,058	-44.1%	

Police - Administration, Dispatching and Patrol - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	8,500	10,563	9,500	9,500	9,500	9,500	9,500	0.0%	
Vehicle and Power Equipment Supplies	140,000	80,737	105,000	105,000	105,000	105,000	105,000	0.0%	
Police Supplies	15,000	14,984	15,000	15,000	19,500	15,000	15,000	0.0%	
Uniforms and Wearing Apparel	18,000	18,029	14,000	14,000	14,000	14,000	14,000	0.0%	
Books and Subscriptions	1,800	1,292	2,800	2,800	5,900	2,800	2,800	0.0%	
Canine Supplies	600	424	600	600	600	600	600	0.0%	
Bike Patrol Supplies	350	0	350	350	2,000	1,000	1,000	185.7%	
Citizens Police Academy Supplies	500	486	500	500	500	500	500	0.0%	
Community Youth Program	1,000	968	1,000	1,000	1,000	100	100	-90.0%	
Furniture and Fixtures	1,500	1,987	1,500	1,500	1,500	1,500	1,500	0.0%	
Communications Equipment	21,526	21,836	20,316	20,316	13,000	13,000	13,000	-36.0%	
EDP Equipment	<u>18,000</u>	<u>14,884</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>11,000</u>	<u>11,000</u>	-38.9%	
<i>Total</i>	226,776	166,190	188,566	188,566	190,500	174,000	174,000	-7.7%	
Capital Expenditures									
Communications Equipment	0	0	0	0	515,000	515,000	515,000	#DIV/0!	Replace CAD/RMS/MDIS
Motor Vehicles and Equipment	<u>70,000</u>	<u>70,005</u>	<u>76,000</u>	<u>74,740</u>	<u>76,000</u>	<u>76,000</u>	<u>76,000</u>	0.0%	Replace 2 cruisers
<i>Total</i>	70,000	70,005	76,000	74,740	591,000	591,000	591,000	677.6%	
Total Admin., Dispatching and Patrol	3,089,661	2,781,324	3,288,639	2,814,710	3,717,336	3,651,099	3,651,099	11.0%	

Police - Animal Control									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	66,986	67,466	70,446	70,639	71,143	71,143	71,143	1.0%	
Overtime	12,500	12,641	11,300	10,250	11,300	11,300	11,300	0.0%	
Part-time Wages	<u>3,053</u>	<u>2,892</u>	<u>3,829</u>	<u>3,120</u>	<u>3,867</u>	<u>3,867</u>	<u>3,867</u>	1.0%	
<i>Total</i>	82,539	82,999	85,575	84,009	86,310	86,310	86,310	0.9%	
Fringe Benefits									
FICA	6,254	6,336	6,547	6,085	6,603	6,603	6,603	0.9%	
VRS Retirement	9,017	9,001	7,876	7,843	7,954	7,954	7,954	1.0%	
Medical Insurance	12,557	12,557	13,479	13,479	13,479	13,479	13,479	0.0%	
Group Life Insurance	0	0	923	919	932	932	932	1.0%	
Disability Insurance	0	0	0	296	594	594	594	#DIV/0!	
Worker's Compensation	<u>2,718</u>	<u>2,718</u>	<u>2,373</u>	<u>2,248</u>	<u>2,300</u>	<u>2,300</u>	<u>2,300</u>	-3.1%	
<i>Total</i>	30,546	30,612	31,198	30,870	31,862	31,862	31,862	2.1%	
Contractual Services									
Professional Health Services	390	390	390	390	390	390	390	0.0%	
Repairs and Maintenance	<u>0</u>	<u>1,345</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	390	1,735	390	390	390	390	390	0.0%	
Communications									
Telecommunications	<u>750</u>	<u>1,194</u>	<u>800</u>	<u>800</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	25.0%	
<i>Total</i>	750	1,194	800	800	1,000	1,000	1,000	25.0%	
Travel									
Convention and Education	<u>1,200</u>	<u>83</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	0.0%	
<i>Total</i>	1,200	83	1,200	1,200	1,200	1,200	1,200	0.0%	
Miscellaneous									
Dues and Memberships	<u>200</u>	<u>60</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	200	60	200	200	200	200	200	0.0%	
Supplies and Equipment									
Office Supplies	200	4	200	200	200	200	200	0.0%	
Food Supplies	500	26	500	500	500	500	500	0.0%	
Agricultural Supplies	700	397	700	700	700	700	700	0.0%	
Medical and Lab Supplies	100	0	100	100	100	100	100	0.0%	
Housekeeping and Janitorial Supplies	500	317	500	500	500	500	500	0.0%	
Repair and Maintenance Supplies	250	0	250	250	3,000	250	250	0.0%	
Vehicle and Power Equipment Supplies	3,415	1,037	3,400	3,400	3,400	3,000	3,000	-11.8%	
Animal Control Supplies	750	550	750	750	2,000	2,000	2,000	166.7%	
Uniforms and Wearing Apparel	2,600	2,291	1,500	1,500	1,500	1,500	1,500	0.0%	
Machinery and Equipment	100	111	100	100	100	100	100	0.0%	
EDP Equipment	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	9,115	4,733	13,000	13,000	12,000	8,850	8,850	-31.9%	

Police - Animal Control - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Motor Vehicles and Equipment	41,085	41,085	0	0	0	0	0	#DIV/0!	
<i>Total</i>	41,085	41,085	0	0	0	0	0	#DIV/0!	
Total Animal Control	165,825	162,501	132,363	130,469	132,962	129,812	129,812	-1.9%	

Fire	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>37,962</u>	<u>38,233</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	37,962	38,233	0	0	0	0	0	#DIV/0!	
Fringe Benefits									
FICA	2,905	2,812	0	0	0	0	0	#DIV/0!	
VRS Retirement	5,110	5,101	0	0	0	0	0	#DIV/0!	
ICMA Retirement	0	0	0	0	0	0	0	#DIV/0!	
Medical Insurance	7,221	7,220	0	0	0	0	0	#DIV/0!	
Group Life Insurance	0	0	0	0	0	0	0	#DIV/0!	
Disability Insurance	320	319	0	0	0	0	0	#DIV/0!	
Line of Duty Act	8,077	7,670	0	0	0	0	0	#DIV/0!	
Worker's Compensation	<u>4,841</u>	<u>4,841</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	28,474	27,963	0	0	0	0	0	#DIV/0!	
Contractual Services									
Professional Health Services	8,775	8,775	0	0	0	0	0	#DIV/0!	
Professional Services	750	0	0	0	0	0	0	#DIV/0!	
Repairs and Maintenance	15,647	6,537	0	0	0	0	0	#DIV/0!	
Maintenance Service Contracts	15,500	15,985	0	0	0	0	0	#DIV/0!	
Advertising	0	42	0	0	0	0	0	#DIV/0!	
Laundry and Dry Cleaning	<u>350</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	41,022	31,339	0	0	0	0	0	#DIV/0!	
Contributions to Firefighters									
Honorarium	6,600	6,600	0	0	0	0	0	#DIV/0!	
PPT Reimbursement	<u>6,600</u>	<u>7,590</u>	<u>11,593</u>	<u>11,593</u>	<u>11,600</u>	<u>11,600</u>	<u>11,600</u>	0.1%	
<i>Total</i>	13,200	14,190	11,593	11,593	11,600	11,600	11,600	0.1%	
Utilities									
Electric Services	12,000	11,289	0	0	0	0	0	#DIV/0!	
Heating Services	2,000	1,885	0	0	0	0	0	#DIV/0!	
Water and Sewer Services	4,500	3,523	0	0	0	0	0	#DIV/0!	
Refuse Services	<u>426</u>	<u>426</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	18,926	17,123	0	0	0	0	0	#DIV/0!	
Communications									
Telecommunications	<u>3,000</u>	<u>3,149</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	3,000	3,149	0	0	0	0	0	#DIV/0!	
Insurance									
Motor Vehicle Insurance	8,415	8,415	0	0	0	0	0	#DIV/0!	
General Liability and Sickness	<u>8,500</u>	<u>9,041</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	16,915	17,456	0	0	0	0	0	#DIV/0!	
Travel									
Convention and Education	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	0	0	0	0	0	0	0	#DIV/0!	

Fire - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	500	721	0	0	0	0	0	#DIV/0!	
Housekeeping and Janitorial Supplies	1,100	635	0	0	0	0	0	#DIV/0!	
Repair & Maintenance Supplies	2,000	2,385	0	0	0	0	0	#DIV/0!	
Vehicle and Power Equipment Supplies	25,000	30,568	0	0	0	0	0	#DIV/0!	
Uniforms and Wearing Apparel	200	687	0	0	0	0	0	#DIV/0!	
Other Operating Supplies	47,900	35,120	0	0	0	0	0	#DIV/0!	
Fire Program Fund Purchases	175,010	67,406	127,605	127,605	0	0	0	-100.0%	
Tools	400	33	0	0	0	0	0	#DIV/0!	
Machinery and Equipment	1,500	0	0	0	0	0	0	#DIV/0!	
Furniture and Fixtures	4,195	4,195	0	0	0	0	0	#DIV/0!	
EDP Equipment	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	257,805	141,750	127,605	127,605	0	0	0	-100.0%	
Capital Expenditures									
Motor Vehicles and Equipment	150,000	150,000	0	0	0	0	0	#DIV/0!	
Fire Training Facility	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	150,000	150,000	0	0	0	0	0	#DIV/0!	
Total Fire	567,304	441,203	139,198	139,198	11,600	11,600	11,600	-91.7%	

Emergency Services and Risk Management									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Part-time Wages	<u>18,750</u>	<u>16,986</u>	<u>24,141</u>	<u>20,700</u>	<u>24,378</u>	<u>24,378</u>	<u>24,378</u>	1.0%	20 hrs./week
<i>Total</i>	18,750	16,986	24,141	20,700	24,378	24,378	24,378	1.0%	
Fringe Benefits									
FICA	1,435	1,299	1,847	1,586	1,865	1,865	1,865	1.0%	
Line of Duty Act	374	1,130	1,164	449	462	462	462	-60.3%	
Worker's Compensation	<u>15</u>	<u>20</u>	<u>25</u>	<u>24</u>	<u>25</u>	<u>25</u>	<u>25</u>	0.0%	
<i>Total</i>	1,824	2,449	3,036	2,059	2,352	2,352	2,352	-22.5%	
Contractual Services									
Repairs & Maintenance	200	509	250	250	300	300	300	20.0%	
Maintenance Service Contracts	7,200	7,160	7,200	7,160	7,200	7,200	7,200	0.0%	
Printing and Binding	100	35	100	96	300	300	300	200.0%	
Advertising	<u>0</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>100</u>	<u>100</u>	<u>100</u>	-33.3%	
<i>Total</i>	7,500	7,704	7,700	7,656	7,900	7,900	7,900	2.6%	
Communications									
Telecommunications	<u>1,200</u>	<u>1,137</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	0.0%	
<i>Total</i>	1,200	1,137	1,200	1,200	1,200	1,200	1,200	0.0%	
Travel									
Convention and Education	<u>0</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>300</u>	<u>300</u>	<u>300</u>	20.0%	
<i>Total</i>	0	0	250	250	300	300	300	20.0%	
Miscellaneous									
Dues and Memberships	100	75	100	75	3,350	100	100	0.0%	Central Virginia Emergency Alliance
Chowan River Basin Flood Taskforce	7,200	7,200	7,370	7,370	7,480	7,480	7,480	1.5%	Stream gauges
Homeland Security Grant	13,875	13,935	0	0	0	0	0	#DIV/0!	
VDEM Grant Match	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	46,175	21,210	7,470	7,445	10,830	7,580	7,580	1.5%	
Supplies and Equipment									
Office Supplies	200	200	200	200	200	200	200	0.0%	
Vehicle and Power Equipment Supplies	1,500	1,417	1,150	1,150	2,000	1,500	1,500	30.4%	
Books and Subscriptions	0	0	0	0	0	0	0	#DIV/0!	
Other Operating Supplies	11,400	11,272	5,150	5,150	200	200	200	-96.1%	
Machinery and Equipment	0	0	0	0	0	0	0	#DIV/0!	
Communications Equipment	356	356	2,000	2,000	2,000	2,000	2,000	0.0%	
EDP Equipment	<u>2,044</u>	<u>2,031</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	15,500	15,276	8,500	8,500	4,400	3,900	3,900	-54.1%	
Capital Expenditures									
Motor Vehicles	<u>0</u>	<u>0</u>	<u>27,000</u>	<u>27,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	0	0	27,000	27,000	0	0	0	-100.0%	
Total Emer. Services and Risk Mgmt.	90,949	64,762	79,297	74,810	51,360	47,610	47,610	-40.0%	

Facilities Management									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>18,041</u>	<u>18,219</u>	<u>22,671</u>	<u>22,725</u>	<u>22,895</u>	<u>22,895</u>	<u>22,895</u>	1.0%	
<i>Total</i>	18,041	18,219	22,671	22,725	22,895	22,895	22,895	1.0%	
Fringe Benefits									
FICA	1,381	1,356	1,735	1,692	1,752	1,752	1,752	1.0%	
VRS Retirement	2,429	2,424	2,535	2,521	2,560	2,560	2,560	1.0%	
Medical Insurance	5,337	5,337	6,740	6,740	6,740	6,740	6,740	0.0%	
Group Life Insurance	0	0	298	295	300	300	300	0.7%	
Disability Insurance	162	161	199	199	202	202	202	1.5%	
Worker's Compensation	<u>475</u>	<u>432</u>	<u>548</u>	<u>574</u>	<u>515</u>	<u>515</u>	<u>515</u>	-6.0%	
<i>Total</i>	9,784	9,710	12,055	12,021	12,069	12,069	12,069	0.1%	
Contractual Services									
Temporary Help Service Fees	0	0	11,213	0	0	0	0	-100.0%	
Repairs and Maintenance	34,800	35,504	35,000	32,000	35,000	35,000	35,000	0.0%	
Maintenance Service Contracts	30,000	24,113	30,000	30,000	35,000	30,000	30,000	0.0%	
Advertising	800	1,073	600	400	600	600	600	0.0%	
Laundry and Dry Cleaning	<u>2,000</u>	<u>2,099</u>	<u>2,250</u>	<u>2,250</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	11.1%	
<i>Total</i>	67,600	62,789	79,063	64,650	73,100	68,100	68,100	-13.9%	
Utilities									
Electric Services	55,000	46,752	55,000	50,000	55,000	52,000	52,000	-5.5%	
Heating Services	14,000	6,253	14,000	12,000	12,000	12,000	12,000	-14.3%	
Water and Sewer Services	325	259	325	325	400	325	325	0.0%	
Refuse Services	<u>153</u>	<u>153</u>	<u>153</u>	<u>153</u>	<u>200</u>	<u>153</u>	<u>153</u>	0.0%	
<i>Total</i>	69,478	53,417	69,478	62,478	67,600	64,478	64,478	-7.2%	
Leases and Rentals									
Lease of Land	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	0.0%	Truck Driver Training Facility
<i>Total</i>	4,800	4,800	4,800	4,800	4,800	4,800	4,800	0.0%	
Supplies and Equipment									
Housekeeping and Janitorial Supplies	9,000	9,719	8,000	6,000	6,000	6,000	6,000	-25.0%	
Repair and Maintenance Supplies	6,000	5,770	6,000	6,000	7,000	7,000	7,000	16.7%	
Vehicle and Power Equipment Supplies	300	87	300	300	300	300	300	0.0%	
Gateway Entrance Sign	4,000	3,200	4,000	0	0	0	0	-100.0%	
Furniture and Fixtures	4,000	3,794	0	0	0	0	0	#DIV/0!	
EDP Equipment	<u>1,400</u>	<u>1,439</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	24,700	24,009	18,300	12,300	13,300	13,300	13,300	-27.3%	

Facilities Management - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Municipal Building and Police Dept. Bldg. Studies	30,000	30,278	0	0	0	0	0	#DIV/0!	
Arch. & Const. Admin. Serv. - Police St. & City Hall	0	0	0	0	375,000	375,000	375,000	#DIV/0!	
Police Station Replacement	0	0	2,040,000	0	2,400,000	2,400,000	2,400,000	17.6%	
City Hall Improvements/Replacement	0	0	3,060,000	0	4,500,000	4,500,000	4,500,000	47.1%	
Animal Shelter Design and Building	446,700	55,807	220,000	383,690	0	0	0	-100.0%	
Brick Generator Enclosure - Municipal Building	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	501,700	86,085	5,320,000	383,690	7,275,000	7,275,000	7,275,000	36.7%	
Total Facilities Management	696,103	259,029	5,526,367	562,664	7,468,764	7,460,642	7,460,642	35.0%	

Courts and Other Shared Services									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
County of Greenville Administrative Fees	50,000	50,000	50,000	50,000	50,000	50,000	50,000	0.0%	
Circuit Court	24,367	24,367	25,410	25,410	26,172	26,172	26,640	4.8%	
Buildings and Grounds - Courthouse	259,725	259,725	241,267	241,267	248,505	248,505	263,905	9.4%	
Circuit Court Clerk	26,704	26,704	27,262	27,262	28,080	28,080	30,056	10.2%	
Commonwealth Attorney	61,742	61,742	69,914	69,914	72,011	72,011	69,259	-0.9%	
Greenville County Sheriff	455,722	455,722	451,265	451,265	464,803	464,803	477,825	5.9%	
Southside Regional Jail Authority	1,237,997	1,237,997	1,237,997	1,237,997	1,239,406	1,217,364	1,217,364	-1.7%	
School Resource Officers	22,120	22,120	20,478	20,478	21,092	21,092	22,325	9.0%	
Shared Services - Year End Adjustment	81,290	81,290	0	27,032	0	0	0	#DIV/0!	
Magistrate	850	850	1,088	1,088	1,121	1,121	1,089	0.1%	
6th District Court Services	35,632	35,632	35,340	35,340	35,340	35,340	35,340	0.0%	
Juvenile Detention - Crater Youth	108,985	108,985	87,401	87,401	87,920	87,920	87,920	0.6%	
J&D/Gen. District Court Clerk	9,600	6,935	9,600	9,600	9,600	9,600	9,600	0.0%	
General District /J&D Court	14,625	14,625	15,125	15,125	15,579	15,579	14,875	-1.7%	
Courthouse Enhancement Project	1,134	1,133	0	836	0	0	0	#DIV/0!	
Courthouse Security	0	0	130,000	0	78,000	78,000	78,000	-40.0%	
Sheriff's Office Expansion	0	0	0	25	0	0	0	#DIV/0!	
Fire Services	0	0	82,630	82,630	88,660	88,660	89,724	8.6%	
Law Library	2,200	2,946	2,800	3,000	3,000	3,000	3,000	7.1%	
Victim Witness Program	71,739	70,808	110,876	110,876	110,876	110,876	110,876	0.0%	
Victim Witness/New Initiative	0	0	55,599	27,800	0	0	0	-100.0%	
Victim of Crimes Acts (Family Viol.)	151,449	147,360	145,000	62,120	62,120	62,120	62,120	-57.2%	
Sexual Assault	53,047	53,047	330,419	330,419	303,265	303,265	303,265	-8.2%	
Sexual Assault Special Grant	18,363	13,617	0	0	0	0	0	#DIV/0!	
Juvenile Justice (VJCCCA)	109,515	110,292	109,515	109,515	109,515	109,515	109,515	0.0%	
Local Fines Reversion to the State	95,115	95,115	0	0	0	0	0	#DIV/0!	
Total Courts and Other Shared Services	2,891,921	2,881,012	3,238,986	3,026,400	3,055,065	3,033,023	3,062,698	-5.4%	

Emporia Sheriff									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	155,646	155,645	160,495	160,980	162,084	162,084	162,084	1.0%	
Overtime - Selective	8,000	3,521	5,000	1,500	3,500	3,500	3,500	-30.0%	
Part-time Wages	<u>12,588</u>	<u>9,431</u>	<u>12,053</u>	<u>9,711</u>	<u>12,168</u>	<u>12,168</u>	<u>12,168</u>	1.0%	
<i>Total</i>	176,234	168,597	177,548	172,191	177,752	177,752	177,752	0.1%	
Fringe Benefits									
FICA	13,482	12,666	13,583	12,915	13,599	13,599	13,599	0.1%	
VRS Retirement	20,802	20,767	17,944	17,887	18,121	18,121	18,121	1.0%	
Medical Insurance	18,836	18,835	20,218	20,218	20,218	20,218	20,218	0.0%	
Group Life Insurance	0	0	2,103	2,096	2,124	2,124	2,124	1.0%	
Line of Duty Act	1,122	1,131	1,165	1,346	1,386	1,386	1,386	19.0%	
Worker's Compensation	<u>4,429</u>	<u>4,257</u>	<u>4,738</u>	<u>4,332</u>	<u>4,537</u>	<u>4,537</u>	<u>4,537</u>	-4.2%	
<i>Total</i>	58,671	57,656	59,751	58,794	59,985	59,985	59,985	0.4%	
Contractual Services									
Repairs and Maintenance	1,000	110	1,000	1,000	2,000	1,000	1,000	0.0%	
Maintenance Service Contracts	600	400	600	600	600	600	600	0.0%	
Advertising	<u>125</u>	<u>0</u>	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	0.0%	
<i>Total</i>	1,725	510	1,725	1,725	2,725	1,725	1,725	0.0%	
Communications									
Postal Services	300	243	300	300	300	300	300	0.0%	
Telecommunications	<u>3,000</u>	<u>3,018</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	0.0%	
<i>Total</i>	3,300	3,261	3,500	3,500	3,500	3,500	3,500	0.0%	
Leases and Rentals									
Lease/Rent of Buildings	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	0.0%	
<i>Total</i>	3,900	3,900	3,900	3,900	3,900	3,900	3,900	0.0%	
Travel									
Convention and Education	1,250	119	1,250	1,250	1,250	1,250	1,250	0.0%	
Extradition of Prisoners	<u>1,000</u>	<u>955</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	2,250	1,074	2,250	2,250	2,250	2,250	2,250	0.0%	
Miscellaneous									
Dues and Memberships	1,525	1,542	1,550	1,550	1,550	1,550	1,550	0.0%	
Drug Seizure Expenditures	<u>0</u>	<u>0</u>	<u>1,817</u>	<u>1,841</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	1,525	1,542	3,367	3,391	1,550	1,550	1,550	-54.0%	
Supplies and Equipment									
Office Supplies	600	759	600	600	600	600	600	0.0%	
Vehicle and Power Equipment Supplies	8,000	3,335	5,230	5,230	6,000	6,000	6,000	14.7%	
Police Supplies	200	0	970	769	700	700	700	-27.8%	Body cameras
Uniforms and Wearing Apparel	500	60	500	500	500	500	500	0.0%	
EDP Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	#DIV/0!	Desktop computer and computers & mounts for vehicles
<i>Total</i>	9,300	4,154	7,300	7,099	9,200	9,200	9,200	26.0%	

Emporia Sheriff - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Motor Vehicles	0	0	26,000	26,000	0	0	0	-100.0%	
<i>Total</i>	0	0	26,000	26,000	0	0	0	-100.0%	
Total Emporia Sheriff	256,905	240,694	285,341	278,850	260,862	259,862	259,862	-8.9%	

Public Works Administration									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>83,997</u>	<u>84,012</u>	<u>86,800</u>	<u>87,027</u>	<u>87,660</u>	<u>87,660</u>	<u>87,660</u>	1.0%	
<i>Total</i>	83,997	84,012	86,800	87,027	87,660	87,660	87,660	1.0%	
Fringe Benefits									
FICA	6,281	6,247	6,641	6,478	6,706	6,706	6,706	1.0%	
VRS Retirement	11,051	11,032	9,705	9,660	9,801	9,801	9,801	1.0%	
Medical Insurance	9,418	9,418	10,109	10,109	10,109	10,109	10,109	0.0%	
Group Life Insurance	0	0	1,137	1,132	1,149	1,149	1,149	1.1%	
Disability Insurance	661	660	690	693	703	703	703	1.9%	
Worker's Compensation	<u>843</u>	<u>724</u>	<u>770</u>	<u>664</u>	<u>671</u>	<u>671</u>	<u>671</u>	-12.9%	
<i>Total</i>	28,254	28,081	29,052	28,736	29,139	29,139	29,139	0.3%	
Contractual Services									
Repairs and Maintenance	200	0	200	200	200	200	200	0.0%	
Maintenance Service Contracts	213	266	300	320	350	350	350	16.7%	
Laundry and Dry Cleaning	<u>450</u>	<u>390</u>	<u>450</u>	<u>400</u>	<u>450</u>	<u>450</u>	<u>450</u>	0.0%	
<i>Total</i>	863	656	950	920	1,000	1,000	1,000	5.3%	
Communications									
Postal Services	10	0	10	10	10	10	10	0.0%	
Messenger Services	50	0	50	50	50	50	50	0.0%	
Telecommunications	<u>4,050</u>	<u>3,658</u>	<u>4,100</u>	<u>3,500</u>	<u>4,000</u>	<u>3,750</u>	<u>3,750</u>	-8.5%	
<i>Total</i>	4,110	3,658	4,160	3,560	4,060	3,810	3,810	-8.4%	
Travel									
Convention and Education	<u>1,000</u>	<u>418</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	1,000	418	1,000	1,000	1,000	1,000	1,000	0.0%	
Miscellaneous									
Employee Appreciation	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	500	500	500	500	500	0	0	-100.0%	
Supplies and Equipment									
Office Supplies	1,300	1,247	1,400	1,400	1,400	1,400	1,400	0.0%	
Vehicle and Power Equipment Supplies	3,500	1,977	2,650	3,000	3,500	3,000	3,000	13.2%	
Uniforms and Wearing Apparel	50	50	50	50	50	50	50	0.0%	
Machinery and Equipment	0	100	0	0	0	0	0	#DIV/0!	
Furniture and Fixtures	1,356	1,356	0	0	0	0	0	#DIV/0!	
EDP Equipment	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,360</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	6,206	4,730	7,100	7,810	4,950	4,450	4,450	-37.3%	
Total Public Works Administration	124,930	122,055	129,562	129,553	128,309	127,059	127,059	-1.9%	

Street Maintenance									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	338,524	307,204	323,389	289,947	299,422	299,422	299,422	-7.4%	
Overtime	<u>17,500</u>	<u>17,365</u>	<u>16,600</u>	<u>15,000</u>	<u>16,600</u>	<u>16,600</u>	<u>16,600</u>	0.0%	
<i>Total</i>	356,024	324,569	339,989	304,947	316,022	316,022	316,022	-7.0%	
Fringe Benefits									
FICA	28,692	23,813	26,010	23,330	24,176	24,176	24,176	-7.1%	
VRS Retirement	48,330	42,102	36,155	31,303	32,648	32,648	32,648	-9.7%	
ICMA Retirement	0	0	0	534	828	828	828	#DIV/0!	
Medical Insurance	68,261	68,261	68,444	49,421	53,914	53,914	53,914	-21.2%	
Group Life Insurance	0	0	4,237	3,756	3,923	3,923	3,923	-7.4%	
Disability Insurance	1,250	1,042	1,063	1,284	2,257	2,257	2,257	112.3%	
Worker's Compensation	<u>24,669</u>	<u>18,940</u>	<u>20,822</u>	<u>17,946</u>	<u>20,375</u>	<u>20,375</u>	<u>20,375</u>	-2.1%	
<i>Total</i>	171,202	154,158	156,731	127,574	138,121	138,121	138,121	-11.9%	
Contractual Services									
Professional Services	20,000	23,802	20,600	20,000	20,000	20,000	20,000	-2.9%	
Temporary Help Service Fees	0	0	0	0	12,000	0	0	#DIV/0!	
Repairs and Maintenance	30,000	26,761	45,038	47,000	27,000	27,000	27,000	-40.1%	Includes cost of jail clean-up crew
Advertising	300	64	300	300	300	300	300	0.0%	
Laundry and Dry Cleaning	3,000	3,095	4,000	3,800	4,000	4,000	4,000	0.0%	
Street Light Upgrade/Improvements	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>	433.3%	
<i>Total</i>	53,300	53,722	72,938	74,100	79,300	67,300	67,300	-7.7%	
Utilities									
Electric Services	<u>106,000</u>	<u>104,200</u>	<u>106,000</u>	<u>106,000</u>	<u>100,000</u>	<u>106,000</u>	<u>106,000</u>	0.0%	
<i>Total</i>	106,000	104,200	106,000	106,000	100,000	106,000	106,000	0.0%	
Communications									
Telecommunications	<u>1,200</u>	<u>660</u>	<u>1,200</u>	<u>1,100</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	0.0%	
<i>Total</i>	1,200	660	1,200	1,100	1,200	1,200	1,200	0.0%	
Travel									
Convention and Education	<u>750</u>	<u>0</u>	<u>750</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>	6.7%	
<i>Total</i>	750	0	750	800	800	800	800	6.7%	
Supplies and Equipment									
Repair & Maintenance Supplies	80,000	84,268	75,000	75,000	75,000	75,000	75,000	0.0%	
Vehicle and Power Equipment Supplies	46,000	50,586	35,250	45,000	40,000	45,000	45,000	27.7%	
Uniforms and Wearing Apparel	500	200	500	500	500	500	500	0.0%	
Machinery and Equipment	0	0	6,900	6,831	29,000	29,000	29,000	320.3%	Spreader and plow
EDP Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	126,500	135,054	117,650	127,331	144,500	149,500	149,500	27.1%	

Street Maintenance - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Street Paving	180,000	143,308	236,692	236,692	200,000	200,000	200,000	-15.5%	
Pavement Markings	0	0	30,000	30,000	30,000	25,000	25,000	-16.7%	
Machinery & Equipment	0	0	0	0	30,000	30,000	30,000	#DIV/0!	Dump truck body
Motor Vehicles and Equipment	0	0	0	0	28,000	0	0	#DIV/0!	Pickup truck
E. Atlantic Street Improvements	1,366,793	800,664	0	0	0	0	0	#DIV/0!	
N. Main Street Median Improvements	30,000	25,850	0	0	0	0	0	#DIV/0!	
Halifax Street Bridge Replacement	20,000	0	147,347	147,347	0	0	0	-100.0%	
Traffic Signal Replacement	0	0	0	0	32,500	32,500	32,500	#DIV/0!	N. Main Street & Atlantic Street
Sidewalk/Curb and Gutter Replacement	0	0	0	0	450,000	0	0	#DIV/0!	
Stormwater Improvements - Olive Street	25,000	0	30,000	0	32,000	32,000	32,000	6.7%	
Stormwater Improvements - Industrial Park	0	0	0	0	350,000	0	0	#DIV/0!	
<i>Total</i>	1,621,793	969,822	444,039	414,039	1,152,500	319,500	319,500	-28.0%	
Total Street Maintenance	2,436,769	1,742,185	1,239,297	1,155,891	1,932,443	1,098,443	1,098,443	-11.4%	

Sanitation									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	211,168	209,824	225,487	253,167	284,090	254,886	254,886	13.0%	Requested one additional Equipment Operator position
Overtime	<u>36,000</u>	<u>36,639</u>	<u>17,500</u>	<u>39,500</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>	0.0%	
<i>Total</i>	247,168	246,463	242,987	292,667	301,590	272,386	272,386	12.1%	
Fringe Benefits									
FICA	17,455	17,754	18,589	20,483	23,072	20,838	20,838	12.1%	
VRS Retirement	28,424	26,493	25,210	27,407	30,642	27,669	27,669	9.8%	
ICMA Retirement	0	0	0	660	1,120	828	828	#DIV/0!	
Medical Insurance	34,464	34,464	42,567	48,226	54,965	48,226	48,226	13.3%	
Group Life Insurance	0	0	2,954	3,289	3,722	3,340	3,340	13.1%	
Disability Insurance	1,017	671	777	1,374	2,140	1,891	1,891	143.4%	
Worker's Compensation	<u>11,935</u>	<u>11,935</u>	<u>13,483</u>	<u>13,922</u>	<u>13,767</u>	<u>13,767</u>	<u>13,767</u>	2.1%	
<i>Total</i>	93,295	91,317	103,580	115,361	129,428	116,559	116,559	12.5%	
Contractual Services									
Inmate Labor	2,400	2,636	2,500	2,200	2,500	2,500	2,500	0.0%	
Repairs and Maintenance	21,000	14,641	7,000	10,000	7,000	10,000	10,000	42.9%	
Advertising	2,000	1,638	2,000	1,600	2,000	2,000	2,000	0.0%	
Laundry and Dry Cleaning	3,500	3,440	3,600	3,500	3,600	3,600	3,600	0.0%	
Service from other Govt. Entities - Landfill	<u>220,000</u>	<u>218,181</u>	<u>225,000</u>	<u>220,000</u>	<u>225,000</u>	<u>225,000</u>	<u>225,000</u>	0.0%	
<i>Total</i>	248,900	240,536	240,100	237,300	240,100	243,100	243,100	1.2%	
Communications									
Messenger Services	0	4	0	0	0	0	0	#DIV/0!	
Telecommunications	<u>900</u>	<u>805</u>	<u>900</u>	<u>800</u>	<u>900</u>	<u>900</u>	<u>900</u>	0.0%	
<i>Total</i>	900	809	900	800	900	900	900	0.0%	
Travel									
Convention and Education	<u>600</u>	<u>0</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	0.0%	
<i>Total</i>	600	0	600	600	600	600	600	0.0%	
Supplies and Equipment									
Repair and Maintenance Supplies	40,000	31,690	35,000	35,000	35,000	32,000	32,000	-8.6%	Includes dumpsters
Vehicle and Power Equipment Supplies	78,000	84,365	78,750	90,000	80,000	90,000	90,000	14.3%	
Uniforms and Wearing Apparel	400	297	400	400	400	400	400	0.0%	
Recycling	6,427	6,427	6,192	6,192	0	0	0	-100.0%	Grant funds
Machinery and Equipment	<u>0</u>	<u>0</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	124,827	122,779	127,342	138,592	115,400	122,400	122,400	-3.9%	
Capital Expenditures									
Machinery and Equipment	0	0	0	0	26,000	0	0	#DIV/0!	Forklift
Motor Vehicles and Equipment	<u>105,000</u>	<u>74,601</u>	<u>0</u>	<u>0</u>	<u>265,000</u>	<u>0</u>	<u>0</u>	#DIV/0!	Commercial Sanitation Truck
<i>Total</i>	105,000	74,601	0	0	291,000	0	0	#DIV/0!	
Total Sanitation	820,690	776,505	715,509	785,320	1,079,018	755,945	755,945	5.7%	

Grounds Maintenance									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	59,907	59,628	95,733	91,100	94,306	94,306	94,306	-1.5%	
Overtime	<u>0</u>	<u>0</u>	<u>7,500</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	-73.3%	
<i>Total</i>	59,907	59,628	103,233	93,100	96,306	96,306	96,306	-6.7%	
Fringe Benefits									
FICA	4,465	4,369	7,898	6,800	7,368	7,368	7,368	-6.7%	
VRS Retirement	7,694	7,681	10,703	9,312	10,544	10,544	10,544	-1.5%	
Medical Insurance	12,557	12,557	20,218	20,218	20,218	20,218	20,218	0.0%	
Group Life Insurance	0	0	1,254	1,100	1,236	1,236	1,236	-1.4%	
Disability Insurance	0	0	245	399	549	549	549	124.1%	
Worker's Compensation	<u>1,294</u>	<u>1,490</u>	<u>2,816</u>	<u>2,664</u>	<u>2,712</u>	<u>2,712</u>	<u>2,712</u>	-3.7%	
<i>Total</i>	26,010	26,097	43,134	40,493	42,627	42,627	42,627	-1.2%	
Contractual Services									
Temporary Help Service Fees	9,250	11,365	33,639	33,639	35,000	35,000	35,000	4.0%	Three temporary positions for 6 months
Repairs and Maintenance	50	0	50	50	50	50	50	0.0%	
Laundry and Dry Cleaning	<u>1,100</u>	<u>881</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	0.0%	
<i>Total</i>	10,400	12,246	35,089	35,089	36,450	36,450	36,450	3.9%	
Travel									
Convention and Education	<u>800</u>	<u>462</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>	0.0%	
<i>Total</i>	800	462	800	800	800	800	800	0.0%	
Miscellaneous									
Dues and Memberships	<u>50</u>	<u>0</u>	<u>50</u>	<u>15</u>	<u>50</u>	<u>50</u>	<u>50</u>	0.0%	
<i>Total</i>	50	0	50	15	50	50	50	0.0%	
Supplies and Equipment									
Agricultural Supplies	26,500	9,892	20,000	15,000	20,000	15,000	15,000	-25.0%	
Repair and Maintenance Supplies	2,100	2,222	2,000	2,000	2,000	2,000	2,000	0.0%	
Vehicle and Power Equipment Supplies	7,400	3,543	5,550	4,000	5,550	4,000	4,000	-27.9%	
Uniforms and Wearing Apparel	200	100	200	150	150	150	150	-25.0%	
Other Operating Supplies	2,300	1,147	2,500	2,500	3,000	3,000	3,000	20.0%	
Machinery and Equipment	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>5,595</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	38,500	16,904	36,250	29,245	30,700	24,150	24,150	-33.4%	
Total Grounds Maintenance	135,667	115,337	218,556	198,742	206,933	200,383	200,383	-8.3%	

Fleet Maintenance									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	108,082	108,088	113,666	114,024	114,793	114,793	114,793	1.0%	
Overtime	<u>5,400</u>	<u>5,264</u>	<u>3,100</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	45.2%	
<i>Total</i>	113,482	113,352	116,766	118,524	119,293	119,293	119,293	2.2%	
Fringe Benefits									
FICA	8,414	8,205	8,933	8,280	9,126	9,126	9,126	2.2%	
VRS Retirement	14,401	14,376	12,709	12,645	12,834	12,834	12,834	1.0%	
Medical Insurance	19,815	19,814	21,269	21,269	21,269	21,269	21,269	0.0%	
Group Life Insurance	0	0	1,490	1,482	1,504	1,504	1,504	0.9%	
Disability Insurance	893	891	934	938	951	951	951	1.8%	
Worker's Compensation	<u>2,675</u>	<u>2,753</u>	<u>3,170</u>	<u>3,232</u>	<u>3,274</u>	<u>3,274</u>	<u>3,274</u>	3.3%	
<i>Total</i>	46,198	46,039	48,505	47,846	48,958	48,958	48,958	0.9%	
Contractual Services									
Laundry and Dry Cleaning	<u>2,500</u>	<u>2,062</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	0.0%	
<i>Total</i>	2,500	2,062	2,500	2,500	2,500	2,500	2,500	0.0%	
Communications									
Telecommunications	<u>1,000</u>	<u>1,048</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	1,000	1,048	1,000	1,000	1,000	1,000	1,000	0.0%	
Travel									
Convention and Education	<u>250</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	0.0%	
<i>Total</i>	250	0	250	250	250	250	250	0.0%	
Supplies and Equipment									
Vehicle and Power Equipment Supplies	13,000	11,060	13,000	13,000	13,000	13,000	13,000	0.0%	
Uniforms and Wearing Apparel	150	150	150	150	150	150	150	0.0%	
EDP Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	13,150	11,210	13,150	13,150	13,150	13,150	13,150	0.0%	
Capital Expenditures									
Motor Vehicles and Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>28,000</u>	<u>0</u>	<u>0</u>	#DIV/0!	Pickup truck
<i>Total</i>	0	0	0	0	28,000	0	0	#DIV/0!	
Total Fleet Maintenance	176,580	173,711	182,171	183,270	213,151	185,151	185,151	1.6%	

Health and Social Services									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Health Related Services									
State Health Department	61,699	61,699	61,699	61,699	70,047	61,699	61,699	0.0%	
Mental Health Services (District 19)	39,471	39,471	39,471	39,471	45,175	39,471	39,471	0.0%	
Crater District Area Agency on Aging	<u>4,034</u>	<u>4,034</u>	<u>4,034</u>	<u>4,034</u>	<u>7,000</u>	<u>4,034</u>	<u>4,034</u>	0.0%	
<i>Total</i>	105,204	105,204	105,204	105,204	122,222	105,204	105,204	0.0%	
Rescue Squad									
Line of Duty Act	6,802	6,006	6,186	6,297	6,486	6,486	6,486	4.8%	
Four-For-Life	4,602	4,602	0	0	0	0	0	#DIV/0!	
Rescue Squad Worker's Compensation	10,287	8,323	6,099	5,989	8,279	8,279	8,279	35.7%	
PPT Reimbursement	<u>6,200</u>	<u>4,272</u>	<u>4,099</u>	<u>4,099</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	22.0%	
<i>Total</i>	27,891	23,203	16,384	16,385	19,765	19,765	19,765	20.6%	
Social Services									
Social Services	189,184	189,184	194,578	194,578	202,718	202,718	202,718	4.2%	
Children's Services Act	<u>125,841</u>	<u>125,841</u>	<u>156,943</u>	<u>156,943</u>	<u>156,943</u>	<u>156,943</u>	<u>156,943</u>	0.0%	
<i>Total</i>	315,025	315,025	351,521	351,521	359,661	359,661	359,661	2.3%	
Total Health and Social Services	448,120	443,432	473,109	473,110	501,648	484,630	484,630	2.4%	

Education									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Greenville County Public Schools									
Superintendent	500	500	500	500	500	500	500	0.0%	
Local Funding	3,582,996	3,582,996	3,330,695	3,330,695	3,542,164	3,330,695	3,436,720	3.2%	
Sales Tax - Education	<u>1,153,399</u>	<u>1,153,399</u>	<u>1,206,277</u>	<u>1,205,000</u>	<u>1,173,341</u>	<u>1,173,341</u>	<u>1,173,341</u>	-2.7%	
<i>Total</i>	4,736,895	4,736,895	4,537,472	4,536,195	4,716,005	4,504,536	4,610,561	1.6%	
Southside Virginia Comm. College									
	1,179	1,179	1,179	1,179	1,698	1,179	1,179	0.0%	
Southside Virginia Education Center									
SVEC Operations	33,389	33,389	33,389	33,389	52,479	33,389	33,389	0.0%	
EAGLE Scholarship	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	0.0%	
<i>Total</i>	43,389	43,389	43,389	43,389	62,479	43,389	43,389	0.0%	
Emporia-Greens. Literacy Council									
	2,736	2,736	2,736	2,736	2,736	2,736	2,736	0.0%	
The Improvement Assoc. - Headstart									
	15,794	15,794	15,794	15,794	35,000	15,794	15,794	0.0%	
Total Education									
	4,799,993	4,799,993	4,600,570	4,599,293	4,817,918	4,567,634	4,673,659	1.6%	

Library	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Meherrin Regional Library									
Library Operations	94,949	94,949	94,949	94,949	98,244	94,949	94,949	0.0%	
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,603</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	94,949	94,949	94,949	94,949	99,847	94,949	94,949	0.0%	
Total Library	94,949	94,949	94,949	94,949	99,847	94,949	94,949	0.0%	

Development Services									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>299,514</u>	<u>297,310</u>	<u>299,320</u>	<u>251,325</u>	<u>310,703</u>	<u>310,703</u>	<u>310,703</u>	3.8%	
<i>Total</i>	299,514	297,310	299,320	251,325	310,703	310,703	310,703	3.8%	
Fringe Benefits									
FICA	21,904	21,795	23,758	19,312	23,769	23,769	23,769	0.0%	
VRS Retirement	26,948	26,947	23,432	16,651	23,337	23,337	23,337	-0.4%	
Medical Insurance	21,839	21,838	23,441	14,530	21,269	21,269	21,269	-9.3%	
Group Life Insurance	0	0	2,746	1,951	2,735	2,735	2,735	-0.4%	
Disability Insurance	1,906	2,075	2,167	2,178	2,672	2,672	2,672	23.3%	
Worker's Compensation	1,412	1,412	1,526	1,298	1,348	1,348	1,348	-11.7%	
Assistant Manager's Health Insurance Allowance	5,817	5,817	5,817	5,817	5,817	5,817	5,817	0.0%	
Assistant Manager's Vehicle Allowance	5,760	5,760	5,760	5,760	5,760	5,760	5,760	0.0%	
Assistant Manager's Cell Phone Allowance	<u>480</u>	<u>480</u>	<u>480</u>	<u>480</u>	<u>480</u>	<u>480</u>	<u>480</u>	0.0%	
<i>Total</i>	86,066	86,124	89,127	67,977	87,187	87,187	87,187	-2.2%	
Contractual Services									
Professional Services	5,000	8,975	8,000	18,645	10,000	10,000	10,000	25.0%	
Repairs and Maintenance	1,250	748	1,250	1,250	1,250	1,250	1,250	0.0%	
Maintenance Service Contracts	10,500	8,074	10,500	10,500	10,500	10,500	10,500	0.0%	
Printing and Binding	2,500	2,797	2,500	2,500	2,500	2,500	2,500	0.0%	
Advertising	4,500	5,915	4,500	6,000	4,500	6,000	6,000	33.3%	
Marketing & Events - Farmers' Market	2,000	656	2,000	2,000	2,000	2,000	2,000	0.0%	
Nuisance Abatement	15,000	15,342	15,000	16,000	15,000	16,000	16,000	6.7%	
Demolition and Removal	<u>35,000</u>	<u>13,048</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	0.0%	Demolition of Blighted Properties
<i>Total</i>	75,750	55,555	78,750	91,895	80,750	83,250	83,250	5.7%	
Communications									
Postal Services	1,000	1,300	1,200	1,200	1,200	1,200	1,200	0.0%	
Messenger Services	100	22	100	100	100	100	100	0.0%	
Telecommunications	<u>3,500</u>	<u>1,972</u>	<u>3,500</u>	<u>3,000</u>	<u>3,500</u>	<u>3,000</u>	<u>3,000</u>	-14.3%	
<i>Total</i>	4,600	3,294	4,800	4,300	4,800	4,300	4,300	-10.4%	
Travel									
Mileage and Other Transportation Costs	0	124	200	0	0	0	0	-100.0%	
Subsistence and Lodging	2,000	959	2,000	2,000	2,000	2,000	2,000	0.0%	
Convention and Education	<u>14,000</u>	<u>11,967</u>	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>	<u>14,000</u>	0.0%	
<i>Total</i>	16,000	13,050	16,200	16,000	16,000	16,000	16,000	-1.2%	
Miscellaneous									
Virginia's Growth Alliance	5,927	5,927	6,000	5,927	6,000	6,000	6,000	0.0%	
Retail Recruitment Study	0	0	0	0	40,000	40,000	10,000	#DIV/0!	
Emporia Economic Development Authority	99,000	82,677	643,184	643,184	135,510	135,510	135,510	-78.9%	Bus. Apprec. Events, E. Z., and B.I.G. (incl. carryover of \$3,510)
Emporia Redevelopment & Housing Authority	38,313	27,017	30,200	30,200	30,200	30,200	30,200	0.0%	F.I.G.
Sussex County Housing Choice Voucher Program	0	0	0	0	10,000	0	0	#DIV/0!	
Emporia/Greenville Mega Site Project/RIFA	5,650	5,650	5,650	5,650	8,758	8,758	8,758	55.0%	
Workforce and Business Services Coordinator	0	0	0	0	25,925	0	0	#DIV/0!	Request from Greenville County
Crater Small Business Development Center	2,500	2,500	2,500	2,500	2,500	2,500	2,500	0.0%	

Development Services - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Miscellaneous - Continued									
Dues and Memberships	6,800	5,692	6,800	6,800	6,800	6,800	6,800	0.0%	Includes Crater dues based on census
Miscellaneous	0	0	300	300	300	300	300	0.0%	
DRPT Grant Match	<u>6,000</u>	<u>4,549</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	0.0%	
<i>Total</i>	164,190	134,012	697,634	697,561	268,993	233,068	203,068	-70.9%	
Supplies and Equipment									
Office Supplies	4,000	3,412	4,000	4,000	4,000	4,000	4,000	0.0%	
Vehicle and Power Equipment Supplies	6,250	2,886	4,700	4,700	4,700	4,700	4,700	0.0%	
Uniforms and Wearing Apparel	750	41	250	250	250	250	250	0.0%	
Books and Subscriptions	500	0	500	500	500	500	500	0.0%	
Other Operating Supplies	300	0	300	300	300	300	300	0.0%	
Furniture and Fixtures	0	0	0	0	0	0	0	#DIV/0!	
EDP Equipment	<u>3,750</u>	<u>2,932</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	0.0%	
<i>Total</i>	15,550	9,271	11,250	11,250	11,250	11,250	11,250	0.0%	
Capital Expenditures									
Demolition of Old Elementary School Auditorium	100,000	0	0	0	0	0	0	#DIV/0!	
CDBG-West Atlantic Street Project	25,103	25,252	0	0	0	0	0	#DIV/0!	
CDBG-East Atlantic Street Neighborhood Study	35,000	35,000	0	0	0	0	0	#DIV/0!	
CDBG - East Atlantic Street Neighborhood Project	0	0	1,000,000	0	1,000,000	1,000,000	1,000,000	0.0%	
CDBG - E. Atlantic St. Neighborhood Grant Match	0	0	0	0	200,000	200,000	200,000	#DIV/0!	
South Main Street Grant and Match	1,401,728	1,268,141	125,686	73,509	0	0	0	-100.0%	
South Main Street Phase II - Design	0	0	75,000	10,000	75,000	75,000	75,000	0.0%	PER and VDOT application for Phase II
CDBG-Belfield Business District Project Grant	708,836	376,631	313,528	225,023	0	0	0	-100.0%	
CDBG-Belfield Business District Grant Match	97,639	29,170	2,450	2,450	0	0	0	-100.0%	
Farmers' Market Trailhead Improvements	0	0	0	0	0	0	0	#DIV/0!	
Motor Vehicles and Equipment	0	0	23,000	23,000	0	0	0	-100.0%	
Property Acquisition and Site Study	<u>229,667</u>	<u>229,667</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	2,597,973	1,963,861	1,539,664	333,982	1,275,000	1,275,000	1,275,000	-17.2%	
Total Development Services	3,259,643	2,562,477	2,736,745	1,474,290	2,054,683	2,020,758	1,990,758	-27.3%	

Airport	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Airport	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.0%	
Airport Capital	<u>4,850</u>	<u>4,850</u>	<u>2,350</u>	<u>2,350</u>	<u>16,450</u>	<u>16,450</u>	<u>16,450</u>	600.0%	
Total Airport	64,850	64,850	62,350	62,350	76,450	76,450	76,450	22.6%	

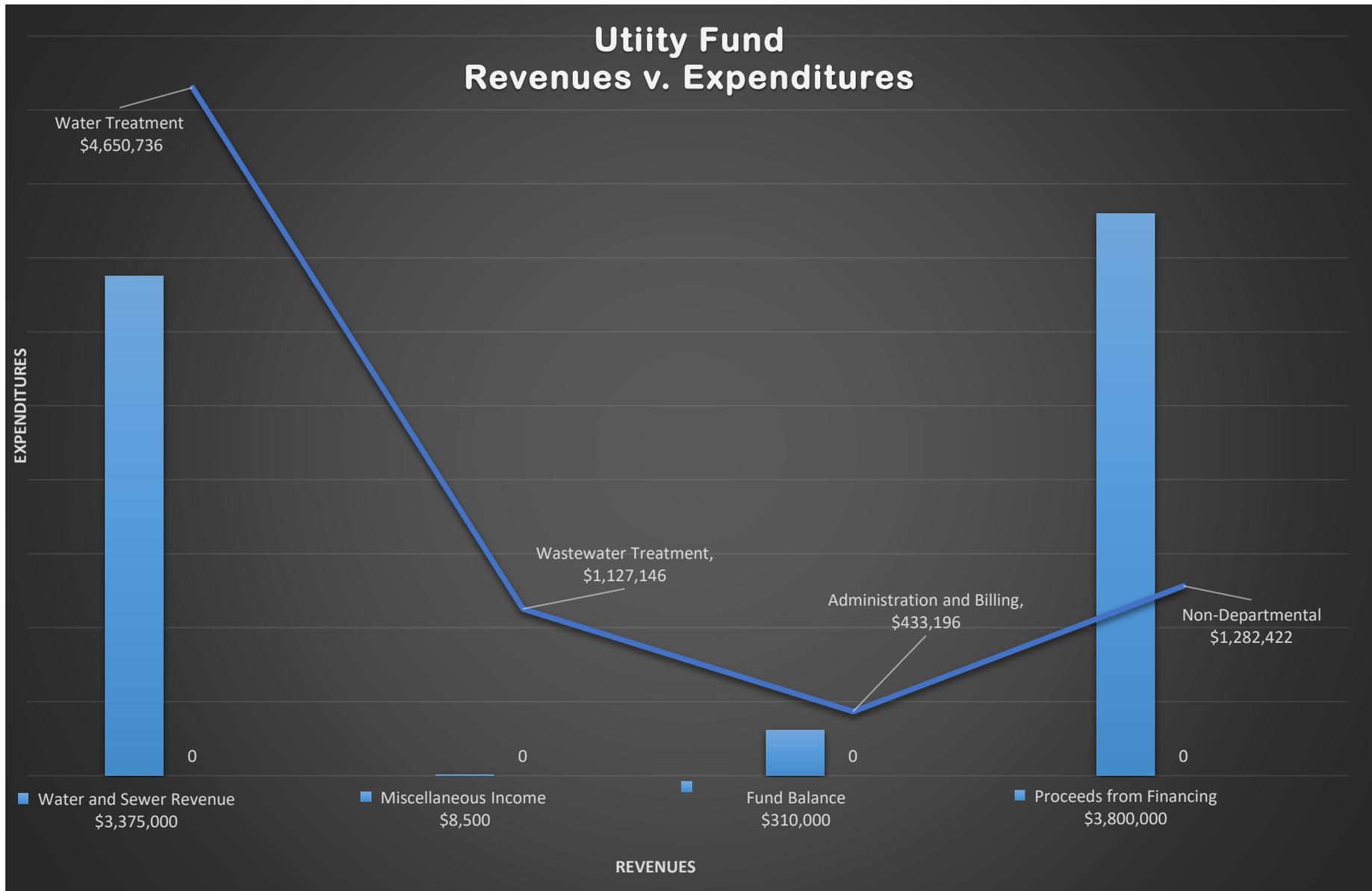
Parks and Recreation									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Emporia-Greens. Recreation Assoc.									
EGRA Operations	51,000	51,000	51,000	51,000	51,000	51,000	51,000	0.0%	
EGRA Capital	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	51,000	51,000	51,000	51,000	51,000	51,000	51,000	0.0%	
Family YMCA of Emporia-Greens.									
	20,750	20,750	20,750	20,750	30,000	20,750	28,250	36.1%	
Boys & Girls Club of Emporia-Greens.									
Boys and Girls Club Operations	30,000	30,000	30,000	30,000	30,750	30,000	0	-100.0%	
<i>Total</i>	30,000	30,000	30,000	30,000	30,750	30,000	0	-100.0%	
Community Youth Center, Ltd.									
CYC Operations	9,000	9,000	9,000	9,000	20,845	9,000	9,000	0.0%	
CYC Capital	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	9,000	9,000	9,000	9,000	20,845	9,000	9,000	0.0%	
Total Parks and Recreation	110,750	110,750	110,750	110,750	132,595	110,750	88,250	-20.3%	

Arts and Culture									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Meherrin River Arts Council	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0.0%	
Peanut Festival	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	0.0%	
Total Arts and Culture	13,500	13,500	13,500	13,500	13,500	13,500	13,500	0.0%	

Extension Service	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Salaries and Wages	17,237	17,029	18,247	15,565	23,153	18,473	18,473	1.2%	
Temporary Help: Summer Interns	0	0	0	0	2,634	0	2,634	#DIV/0!	
Fringe Benefits	5,904	4,964	6,250	5,530	8,162	6,512	6,512	4.2%	
4-H Scholars Program	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0.0%	
Shared Expenses with Co. of Greenville	<u>2,885</u>	<u>2,885</u>	<u>3,802</u>	<u>3,802</u>	<u>3,916</u>	<u>3,916</u>	<u>4,976</u>	30.9%	
Total Extension Service	28,026	26,878	30,299	26,897	39,865	30,901	34,595	14.2%	

Civic and Community Organizations									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Village View	3,800	3,800	3,800	3,800	3,800	3,800	3,800	0.0%	
Emporia/Greenville Habitat for Humanity	2,375	2,375	2,375	2,375	4,000	2,375	2,375	0.0%	
Emporia-Greens. Chamber of Commerce	1,600	1,600	1,600	1,600	1,600	1,600	1,600	0.0%	Addl. \$12,000 in-kind (rent & custodial services)
Coalition for Delaying Parenthood in Youth	0	0	0	0	1,300	0	0	#DIV/0!	\$12,000 in-kind (rent & custodial services)
Virginia Legal Aid Society	0	0	0	0	3,821	0	0	#DIV/0!	
American Red Cross	1,140	1,140	1,140	1,140	2,500	1,140	1,140	0.0%	
Med-Flight	600	600	200	200	200	200	200	0.0%	
Citizens United To Preserve Training School	0	0	0	0	18,000	0	7,500	#DIV/0!	
Total Civic and Community Organizations	9,515	9,515	9,115	9,115	35,221	9,115	16,615	82.3%	

Utility Fund Revenues v. Expenditures



Non-Departmental									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Data Processing									
Annual Licensing/Support	29,400	27,822	20,792	20,792	23,928	23,928	23,928	15.1%	
EDP Equipment	0	0	9,336	9,103	8,179	8,179	8,179	-12.4%	Year 2 of 5 year lease for new server
<i>Total</i>	29,400	27,822	30,128	29,895	32,107	32,107	32,107	6.6%	
Insurance									
General Liability Insurance (75%)	147,681	147,681	140,680	140,894	145,121	145,121	145,121	3.2%	Assumes a 3% rate increase
Retirees - Medical Insurance	18,844	18,664	14,304	20,244	23,724	23,724	23,724	65.9%	
<i>Total</i>	166,525	166,345	154,984	161,138	168,845	168,845	168,845	8.9%	
Debt Service									
Health Department Debt Service	15,115	14,682	14,663	14,663	14,664	14,664	14,664	0.0%	FY 2028
Greenville County Sheriff's Dept. Debt Service	16,590	16,116	16,096	16,096	16,097	16,097	16,097	0.0%	FY 2028
Commonwealth Attorney's Building Debt Service	36,848	36,848	36,312	36,312	35,759	35,759	35,759	-1.5%	FY 2042
Extension Office Debt Service	11,319	11,319	11,319	11,319	11,319	11,319	11,319	0.0%	FY 2025
Greenville County Sheriff's Office Expansion	0	0	0	0	18,256	18,256	18,256	#DIV/0!	
Greenville County Courthouse Addition	0	0	0	0	17,000	17,000	17,000	#DIV/0!	
GO Refunding Bond Series 2006	103,876	103,875	85,634	85,634	87,391	87,391	87,391	2.1%	Refunded 2003A GO Bond, FY 2036
GO Refunding Bond Series 2004A	169,613	169,612	0	0	0	0	0	#DIV/0!	Refunded 1995 GO Bond, FY 2016
GO Bond Series 2012B	125,762	125,713	125,811	125,811	125,764	125,764	125,764	0.0%	Bank building renovations, FY 2033
2009 Note Payable	13,551	13,551	13,551	13,551	13,551	13,551	13,551	0.0%	Purchase of property for Farmer's Mkt., FY 2020
2010 USDA RD Loan	1,965	1,965	0	0	0	0	0	#DIV/0!	Police cars, FY 2016
2011 Note Payable	70,152	70,152	70,152	70,152	70,152	70,152	70,152	0.0%	Sanitation trucks, FY 2019
2011 USDA RD Loan	55,284	55,284	55,284	55,284	55,284	55,284	55,284	0.0%	Fire truck, FY 2022
2012 Lease Purchase Agreement	5,166	5,166	0	0	0	0	0	#DIV/0!	Police cars, FY 2016
2013 Lease Purchase Agreement	20,491	20,491	5,123	5,123	0	0	0	-100.0%	Police cars, FY 2017
2013 Lease Purchase Agreement	26,462	26,462	26,462	26,462	26,462	26,462	26,462	0.0%	Public Works equipment, FY 2019
2013 Note Payable	43,986	43,985	43,986	43,986	43,986	43,986	43,986	0.0%	Farmers' Market Trailhead Improvements, FY 2019
2014 Note Payable	43,836	43,836	43,836	43,836	7,306	7,306	7,306	-83.3%	Police cars & Public Works equipment, FY 2018
GO Refunding Bond Series 2014	4,026	4,026	4,028	4,028	4,034	4,034	4,034	0.1%	Refunded 2004B & 2008 Bonds, FY 2035
2016 Lease Purchase Agreement	24,614	12,734	23,892	23,892	23,892	23,892	23,892	0.0%	Police cars, FY 2019
2016 Lease Purchase Agreement	21,569	1,577	17,592	17,592	17,593	17,593	17,593	0.0%	Animal Control vehicle & PW equipment, FY 2023
2015 Note Payable	13,735	13,735	23,117	23,117	23,117	23,117	23,117	0.0%	Utility #3 chassis replacement, FY 2023
GO Bond Series 2015	115,599	66,484	122,068	122,068	124,929	124,929	124,929	2.3%	Animal Shelter, S. Main & E. Atlantic St. Improvements, FY 2035
2016 Lease Purchase Agreement	0	0	26,322	19,123	25,498	25,498	25,498	-3.1%	Police cars, FY 2020
2016 Lease Purchase Agreement	0	0	16,186	11,722	15,505	15,505	15,505	-4.2%	Code Enforcement, Sheriff, & Emerg. Serv. Vehicles, FY 2022
GO Bond Series 2017	0	0	247,760	75,000	348,000	348,000	348,000	40.5%	Mun. Bldg. and Police Dept. Improv./Replacement 40 years @ 4%
2017 Lease Purchase Agreement	0	0	0	0	26,122	26,122	26,122	#DIV/0!	Police cars financed for 3 years @ 2%
2017 Lease Purchase Agreement	0	0	0	0	9,040	9,040	9,040	#DIV/0!	Public Works equipment financed for 7 years @ 2%
<i>Total Debt Service</i>	939,559	857,613	1,029,194	844,771	1,160,721	1,160,721	1,160,721	12.8%	
Operating/Capital Reserve	125,000	0	106,800	0	100,000	100,000	43,541	-59.2%	Includes Rural Development required reserve
Continued Implementation of Compensation Study	0	0	0	0	80,241	80,241	53,834	#DIV/0!	Effective July 9, 2017 (Includes City Manager & City Clerk)
2% COLA	0	0	0	0	46,493	46,493	46,493	#DIV/0!	Effective January 7, 2018 (Includes City Manager & City Clerk)
Sick Leave Payout	0	0	0	8,474	0	0	0	#DIV/0!	
Total Non-Departmental	1,260,484	1,051,780	1,321,106	1,044,278	1,588,407	1,588,407	1,505,541	14.0%	
Grand Total General Fund	22,770,962	20,125,990	25,917,577	18,659,713	28,965,730	27,305,856	27,317,384	5.4%	

Utility Fund Revenue & Expenditure Summary									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Revenues									
Water Sales	1,692,600	1,652,386	1,670,000	1,750,000	1,750,000	1,750,000	1,750,000	4.8%	
Sewer Service	1,396,500	1,384,379	1,405,000	1,415,000	1,415,000	1,415,000	1,415,000	0.7%	
Water Taps	0	9,000	0	3,000	0	0	0	#DIV/0!	
Sewer Taps	0	12,000	0	8,000	0	0	0	#DIV/0!	
Cut-on/Cut-off Fees	40,000	39,902	42,000	41,000	40,000	40,000	40,000	-4.8%	
Meter Charges	54,000	55,166	54,000	55,000	55,000	55,000	55,000	1.9%	
Sales, Labor, and Materials	0	194	0	180	0	0	0	#DIV/0!	
Penalties	105,385	112,217	110,000	118,000	115,000	115,000	115,000	4.5%	
Interest Earned	4,000	9,627	8,400	9,985	8,000	8,000	8,000	-4.8%	
Miscellaneous	500	3,251	500	25,800	500	500	500	0.0%	
Proceeds from Financing	4,752,636	2,780,935	0	0	3,800,000	3,800,000	3,800,000	#DIV/0!	
Proceeds from Capital Leases	0	0	56,000	46,424	0	0	0	-100.0%	
Appropriated Fund Balance	1,491,564	0	1,461,361	0	310,000	310,000	310,000	-78.8%	
Total Utility Fund Revenue	9,537,185	6,059,057	4,807,261	3,472,389	7,493,500	7,493,500	7,493,500	55.9%	
Expenditures									
Administration and Billing	346,173	353,851	355,978	356,978	433,196	433,196	433,196	21.7%	
Water Treatment Plant	5,367,030	1,723,844	1,960,236	1,505,059	638,206	607,706	607,706	-69.0%	
Water Distribution	311,171	304,330	325,715	341,289	4,105,930	4,043,030	4,043,030	1141.3%	
Wastewater Treatment Plant	2,038,487	1,745,116	925,474	908,744	940,146	883,046	883,046	-4.6%	
Sewage Collection	212,252	191,174	83,400	83,500	365,700	244,100	244,100	192.7%	
Non-Departmental	1,262,072	1,111,073	1,156,458	1,118,674	1,282,422	1,282,422	1,282,422	10.9%	
Total Utility Fund Expenditures	9,537,185	5,429,388	4,807,261	4,314,244	7,765,600	7,493,500	7,493,500	55.9%	

Public Utilities Administration and Billing									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	<u>243,841</u>	<u>253,132</u>	<u>252,987</u>	<u>253,715</u>	<u>255,344</u>	<u>255,344</u>	<u>255,344</u>	0.9%	
<i>Total</i>	243,841	253,132	252,987	253,715	255,344	255,344	255,344	0.9%	
Fringe Benefits									
FICA	18,521	18,658	19,354	19,419	19,534	19,534	19,534	0.9%	
VRS Retirement	30,519	30,517	26,607	26,504	26,871	26,871	26,871	1.0%	
Medical Insurance	28,253	28,253	30,327	30,327	30,327	30,327	30,327	0.0%	
Group Life Insurance	0	0	3,118	3,105	3,149	3,149	3,149	1.0%	
Disability Insurance	697	695	724	1,205	1,696	1,696	1,696	134.3%	
Worker's Compensation	<u>3,237</u>	<u>3,135</u>	<u>3,556</u>	<u>3,398</u>	<u>3,493</u>	<u>3,493</u>	<u>3,493</u>	-1.8%	
<i>Total</i>	81,227	81,258	83,686	83,958	85,070	85,070	85,070	1.7%	
Contractual Services									
Repairs and Maintenance	<u>200</u>	<u>134</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	200	134	200	200	200	200	200	0.0%	
Communications									
Postal Services	9,000	8,897	9,000	9,000	9,000	9,000	9,000	0.0%	
Telecommunications	<u>250</u>	<u>329</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	<u>250</u>	0.0%	
<i>Total</i>	9,250	9,226	9,250	9,250	9,250	9,250	9,250	0.0%	
Travel									
Convention and Education	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	0.0%	
<i>Total</i>	100	0	100	100	100	100	100	0.0%	
Miscellaneous									
Dues and Memberships	55	0	55	55	55	55	55	0.0%	
Miscellaneous	0	0	0	0	0	0	0	#DIV/0!	
Depreciation	0	0	0	0	0	0	0	#DIV/0!	
Transfer to General Fund - Indirect Cost	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>76,177</u>	<u>76,177</u>	<u>76,177</u>	#DIV/0!	
<i>Total</i>	55	0	55	55	76,232	76,232	76,232	138503.6%	
Supplies and Equipment									
Office Supplies	5,000	4,001	5,000	5,000	5,000	5,000	5,000	0.0%	
EDP Equipment	<u>6,500</u>	<u>6,100</u>	<u>4,700</u>	<u>4,700</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	-57.4%	Desktop computer and laser printer
<i>Total</i>	11,500	10,101	9,700	9,700	7,000	7,000	7,000	-27.8%	
Total Administration and Billing	346,173	353,851	355,978	356,978	433,196	433,196	433,196	21.7%	

Water Treatment									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	Comments
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	214,375	214,123	226,307	227,548	227,636	227,636	227,636	0.6%	
Overtime	<u>18,000</u>	<u>18,635</u>	<u>13,200</u>	<u>13,200</u>	<u>13,200</u>	<u>13,200</u>	<u>13,200</u>	0.0%	
<i>Total</i>	232,375	232,758	239,507	240,748	240,836	240,836	240,836	0.6%	
Fringe Benefits									
FICA	17,732	17,237	18,323	17,622	18,424	18,424	18,424	0.6%	
VRS Retirement	28,848	28,178	25,302	24,290	24,484	24,484	24,484	-3.2%	
ICMA Retirement	0	0	0	768	966	966	966	#DIV/0!	
Medical Insurance	34,395	30,970	34,748	34,748	34,748	34,748	34,748	0.0%	
Group Life Insurance	0	0	2,965	2,936	2,983	2,983	2,983	0.6%	
Disability Insurance	789	949	1,083	1,307	1,547	1,547	1,547	42.8%	
Worker's Compensation	<u>6,185</u>	<u>5,498</u>	<u>6,416</u>	<u>6,126</u>	<u>6,308</u>	<u>6,308</u>	<u>6,308</u>	-1.7%	
<i>Total</i>	87,949	82,832	88,837	87,797	89,460	89,460	89,460	0.7%	
Contractual Services									
Professional Services	20,000	12,191	15,000	5,000	10,000	8,000	8,000	-46.7%	
Repairs and Maintenance	21,000	9,454	20,000	7,000	15,000	12,500	12,500	-37.5%	
Maintenance Service Contracts	0	415	3,000	288	1,000	1,000	1,000	-66.7%	Generator maintenance
Printing and Binding	750	0	500	0	500	500	500	0.0%	
Advertising	1,000	859	750	200	500	500	500	-33.3%	
Laundry and Dry Cleaning	<u>2,800</u>	<u>2,919</u>	<u>2,800</u>	<u>2,200</u>	<u>2,800</u>	<u>2,800</u>	<u>2,800</u>	0.0%	
<i>Total</i>	45,550	25,838	42,050	14,688	29,800	25,300	25,300	-39.8%	
Utilities									
Electric Services	84,500	83,720	40,000	87,000	102,000	95,000	95,000	137.5%	
Heating Services	<u>2,000</u>	<u>1,374</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	0.0%	
<i>Total</i>	86,500	85,094	44,000	91,000	106,000	99,000	99,000	125.0%	
Communications									
Postal Services	500	17	500	22	500	500	500	0.0%	
Messenger Services	250	124	250	60	200	200	200	-20.0%	
Telecommunications	<u>4,000</u>	<u>4,410</u>	<u>4,100</u>	<u>5,200</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	46.3%	
<i>Total</i>	4,750	4,551	4,850	5,282	6,700	6,700	6,700	38.1%	
Leases and Rentals									
Equipment Rental	500	83	500	0	500	500	500	0.0%	
Land Rent	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	0.0%	
<i>Total</i>	560	143	560	60	560	560	560	0.0%	
Travel									
Convention and Education	<u>3,500</u>	<u>3,840</u>	<u>3,500</u>	<u>3,000</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	0.0%	
<i>Total</i>	3,500	3,840	3,500	3,000	3,500	3,500	3,500	0.0%	

Water Treatment - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	
	Budget	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	Comments
				Projection	Request	Recommends	Approved		
Miscellaneous									
Dues and Memberships	600	200	600	85	500	500	500	-16.7%	
Waterworks Operation Fee	8,000	7,830	8,000	7,770	8,000	8,000	8,000	0.0%	
DEQ Permit Fee	<u>3,200</u>	<u>3,143</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	0.0%	
<i>Total</i>	11,800	11,173	11,800	11,055	11,700	11,700	11,700	-0.8%	
Supplies and Equipment									
Office Supplies	400	268	400	250	400	400	400	0.0%	
Housekeeping and Janitorial Supplies	600	312	600	250	450	450	450	-25.0%	
Repair and Maintenance Supplies	34,000	29,622	15,000	15,000	15,000	15,000	15,000	0.0%	
Vehicle and Power Equipment Supplies	3,500	1,723	2,625	1,000	2,500	2,500	2,500	-4.8%	
Uniforms and Wearing Apparel	250	359	250	250	250	250	250	0.0%	
Books and Subscriptions	100	0	100	100	100	100	100	0.0%	
Chemicals	93,000	104,981	116,000	96,000	105,000	100,000	100,000	-13.8%	
Tools	300	870	300	329	500	500	500	66.7%	
Machinery and Equipment	8,810	8,375	0	0	25,000	11,000	11,000	#DIV/0!	
Communications Equipment	250	44	21,934	21,934	250	250	250	-98.9%	
EDP Equipment	<u>200</u>	<u>678</u>	<u>200</u>	<u>180</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	141,410	147,232	157,409	135,293	149,650	130,650	130,650	-17.0%	
Capital Expenditures									
Machinery and Equipment	0	0	26,000	46,000	0	0	0	-100.0%	
Water Treatment Plant Improvements	<u>4,752,636</u>	<u>1,130,383</u>	<u>1,341,723</u>	<u>870,136</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	4,752,636	1,130,383	1,367,723	916,136	0	0	0	-100.0%	
Total Water Treatment	5,367,030	1,723,844	1,960,236	1,505,059	638,206	607,706	607,706	-69.0%	

Water Distribution									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	Comments
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	133,669	133,666	141,181	141,558	142,579	142,579	142,579	1.0%	
Overtime	<u>3,000</u>	<u>3,274</u>	<u>2,100</u>	<u>2,100</u>	<u>2,100</u>	<u>2,100</u>	<u>2,100</u>	0.0%	
<i>Total</i>	136,669	136,940	143,281	143,658	144,679	144,679	144,679	1.0%	
Fringe Benefits									
FICA	9,805	9,780	10,961	10,260	11,068	11,068	11,068	1.0%	
VRS Retirement	17,863	17,832	15,784	15,704	15,941	15,941	15,941	1.0%	
Medical Insurance	26,093	26,093	28,008	28,008	28,008	28,008	28,008	0.0%	
Group Life Insurance	0	0	1,850	1,840	1,868	1,868	1,868	1.0%	
Disability Insurance	861	860	901	905	918	918	918	1.9%	
Worker's Compensation	<u>3,556</u>	<u>3,514</u>	<u>3,892</u>	<u>3,758</u>	<u>3,825</u>	<u>3,825</u>	<u>3,825</u>	-1.7%	
<i>Total</i>	58,178	58,079	61,396	60,475	61,628	61,628	61,628	0.4%	
Contractual Services									
Professional Services	42,324	42,323	42,323	42,323	42,323	42,323	42,323	0.0%	Water tank maintenance contract
Repairs and Maintenance	2,000	87	3,015	12,500	4,000	12,500	12,500	314.6%	
Maintenance Service Contracts	4,200	2,731	4,000	4,500	4,000	4,500	4,500	12.5%	
Laundry and Dry Cleaning	<u>2,300</u>	<u>2,447</u>	<u>2,400</u>	<u>2,400</u>	<u>2,000</u>	<u>2,400</u>	<u>2,400</u>	0.0%	
<i>Total</i>	50,824	47,588	51,738	61,723	52,323	61,723	61,723	19.3%	
Utilities									
Electric Services	<u>1,800</u>	<u>2,151</u>	<u>1,800</u>	<u>2,200</u>	<u>1,800</u>	<u>2,200</u>	<u>2,200</u>	22.2%	
<i>Total</i>	1,800	2,151	1,800	2,200	1,800	2,200	2,200	22.2%	
Communications									
Messenger Services	100	10	100	100	100	100	100	0.0%	
Telecommunications	<u>2,200</u>	<u>3,421</u>	<u>3,000</u>	<u>3,200</u>	<u>3,000</u>	<u>3,200</u>	<u>3,200</u>	6.7%	
<i>Total</i>	2,300	3,431	3,100	3,300	3,100	3,300	3,300	6.5%	
Miscellaneous									
Equipment Rental	0	450	0	0	0	0	0	#DIV/0!	
Rental, CSX	<u>300</u>	<u>250</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	0.0%	
<i>Total</i>	300	700	300	300	300	300	300	0.0%	
Travel									
Convention and Education	<u>400</u>	<u>564</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>	0.0%	
<i>Total</i>	400	564	400	400	400	400	400	0.0%	

Water Distribution - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	200	309	200	200	200	200	200	0.0%	
Repair and Maintenance Supplies	41,500	38,216	47,000	47,000	30,000	30,000	30,000	-36.2%	
Vehicle and Power Equipment Supplies	9,000	7,983	7,500	9,000	10,000	9,000	9,000	20.0%	
Uniforms and Wearing Apparel	1,000	297	1,000	1,000	1,000	1,000	1,000	0.0%	
Meter Replacement	7,000	6,711	4,000	4,000	7,000	0	0	-100.0%	
Hydrant Replacement	0	0	0	0	2,000	2,000	2,000	#DIV/0!	
Machinery and Equipment	0	0	4,000	6,033	1,600	1,600	1,600	-60.0%	
EDP Equipment	<u>2,000</u>	<u>1,361</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	60,700	54,877	63,700	69,233	53,800	43,800	43,800	-31.2%	
Capital Expenditures									
Meter Replacement	0	0	0	0	1,000,000	1,000,000	1,000,000	#DIV/0!	
Motor Vehicles and Equipment	0	0	0	0	35,500	0	0	#DIV/0!	1/2 the cost of replacing two trucks
Water Line Replacements - Phase I Engineering	0	0	0	0	100,000	100,000	100,000	#DIV/0!	
Water Line Replacements - Phase I Construction	0	0	0	0	2,500,000	2,500,000	2,500,000	#DIV/0!	
Water Line Replacements - Phase II Engineering	0	0	0	0	125,000	125,000	125,000	#DIV/0!	
New Lines and Meters	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,400</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	0	0	0	0	3,787,900	3,725,000	3,725,000	#DIV/0!	
Total Water Distribution	311,171	304,330	325,715	341,289	4,105,930	4,043,030	4,043,030	1141.3%	

Wastewater Treatment									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	248,808	246,332	262,259	263,129	267,564	267,564	267,564	2.0%	
Overtime	<u>5,000</u>	<u>5,530</u>	<u>5,150</u>	<u>3,285</u>	<u>5,150</u>	<u>5,150</u>	<u>5,150</u>	0.0%	
<i>Total</i>	253,808	251,862	267,409	266,414	272,714	272,714	272,714	2.0%	
Fringe Benefits									
FICA	19,417	17,522	20,457	20,380	20,863	20,863	20,863	2.0%	
VRS Retirement	33,490	32,994	29,321	28,877	29,381	29,381	29,381	0.2%	
ICMA Retirement	0	0	0	418	533	533	533	#DIV/0!	
Medical Insurance	40,674	40,673	43,659	43,659	43,659	43,659	43,659	0.0%	
Group Life Insurance	0	0	3,436	3,433	3,506	3,506	3,506	2.0%	
Disability Insurance	1,079	1,065	1,122	1,146	1,149	1,149	1,149	2.4%	
Worker's Compensation	<u>5,017</u>	<u>3,947</u>	<u>4,532</u>	<u>3,844</u>	<u>3,941</u>	<u>3,941</u>	<u>3,941</u>	-13.0%	
<i>Total</i>	99,677	96,201	102,527	101,757	103,032	103,032	103,032	0.5%	
Contractual Services									
Professional Services	10,000	6,953	5,000	4,400	5,000	5,000	5,000	0.0%	
Repairs and Maintenance	35,000	12,010	15,000	25,300	30,000	27,500	27,500	83.3%	
Maintenance Service Contracts	3,200	2,102	3,200	3,200	3,500	3,500	3,500	9.4%	
Laundry and Dry Cleaning	2,600	2,924	2,800	3,000	2,600	3,000	3,000	7.1%	
Sludge disposal - Hauling	30,000	1,925	15,000	8,000	10,000	10,000	10,000	-33.3%	
Sludge disposal - Landfill Fee	<u>15,000</u>	<u>3,187</u>	<u>30,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	-33.3%	
<i>Total</i>	95,800	29,101	71,000	63,900	71,100	69,000	69,000	-2.8%	
Utilities									
Electric Services	<u>92,000</u>	<u>86,224</u>	<u>85,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	17.6%	
<i>Total</i>	92,000	86,224	85,000	100,000	100,000	100,000	100,000	17.6%	
Communications									
Postal Services	100	3	100	50	100	100	100	0.0%	
Messenger Services	250	313	250	200	250	250	250	0.0%	
Telecommunications	<u>1,850</u>	<u>1,924</u>	<u>2,100</u>	<u>2,100</u>	<u>2,100</u>	<u>2,100</u>	<u>2,100</u>	0.0%	
<i>Total</i>	2,200	2,240	2,450	2,350	2,450	2,450	2,450	0.0%	
Travel									
Convention and Education	<u>2,500</u>	<u>2,210</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	0.0%	
<i>Total</i>	2,500	2,210	2,500	2,500	2,500	2,500	2,500	0.0%	
Miscellaneous									
Dues and Memberships	950	1,400	1,000	900	1,200	1,200	1,200	20.0%	
DEQ Permit Fee	<u>8,500</u>	<u>7,875</u>	<u>8,500</u>	<u>7,875</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>	0.0%	
<i>Total</i>	9,450	9,275	9,500	8,775	9,700	9,700	9,700	2.1%	

Wastewater Treatment - Continued									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	700	436	700	600	700	700	700	0.0%	
Agricultural Supplies	200	82	200	200	200	200	200	0.0%	
Medical and Lab Supplies	50	12	50	50	50	50	50	0.0%	
Housekeeping and Janitorial Supplies	1,000	1,233	1,000	800	1,000	1,000	1,000	0.0%	
Repair and Maintenance Supplies	45,000	46,115	45,000	40,000	45,000	40,000	40,000	-11.1%	
Vehicle and Power Equipment Supplies	12,500	4,123	9,400	9,000	9,400	9,400	9,400	0.0%	
Uniforms and Wearing Apparel	600	620	600	500	600	600	600	0.0%	
Chemicals	35,000	27,237	35,000	32,000	35,000	30,000	30,000	-14.3%	
Tools	1,000	1,300	1,000	1,000	1,000	1,000	1,000	0.0%	
Machinery and Equipment	18,308	18,307	0	0	5,000	0	0	#DIV/0!	
Furniture and Fixtures	200	0	200	200	200	200	200	0.0%	
EDP Equipment	<u>3,000</u>	<u>2,230</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	117,558	101,695	93,650	84,350	98,650	83,650	83,650	-10.7%	
Capital Expenditures									
Paving	0	0	0	0	40,000	0	0	#DIV/0!	
Machinery and Equipment	0	0	171,800	167,950	150,000	150,000	150,000	-12.7%	UV System Upgrade
Clarifier Sandblasting and Painting	0	0	0	0	90,000	90,000	90,000	#DIV/0!	
Solids Handling Facilities Modifications	<u>1,365,494</u>	<u>1,166,308</u>	<u>119,638</u>	<u>110,748</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	1,365,494	1,166,308	291,438	278,698	280,000	240,000	240,000	-17.6%	
Total Wastewater Treatment	2,038,487	1,745,116	925,474	908,744	940,146	883,046	883,046	-4.6%	

Sewage Collection									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Contractual Services									
Repairs and Maintenance	35,190	18,573	23,000	23,000	26,000	26,000	26,000	13.0%	
Maintenance Service Contracts	2,500	2,283	2,500	2,500	2,500	2,500	2,500	0.0%	
Laundry and Dry Cleaning	<u>2,300</u>	<u>2,447</u>	<u>2,500</u>	<u>2,500</u>	<u>2,000</u>	<u>2,500</u>	<u>2,500</u>	0.0%	
<i>Total</i>	39,990	23,303	28,000	28,000	30,500	31,000	31,000	10.7%	
Utilities									
Electric Services	<u>25,000</u>	<u>24,265</u>	<u>25,000</u>	<u>25,000</u>	<u>23,000</u>	<u>25,000</u>	<u>25,000</u>	0.0%	
<i>Total</i>	25,000	24,265	25,000	25,000	23,000	25,000	25,000	0.0%	
Communications									
Messenger Services	50	0	50	50	50	50	50	0.0%	
Telecommunications	<u>5,600</u>	<u>6,452</u>	<u>6,000</u>	<u>6,600</u>	<u>6,400</u>	<u>6,600</u>	<u>6,600</u>	10.0%	
<i>Total</i>	5,650	6,452	6,050	6,650	6,450	6,650	6,650	9.9%	
Miscellaneous									
Rental, CSX	<u>300</u>	<u>250</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>300</u>	0.0%	
<i>Total</i>	300	250	300	300	300	300	300	0.0%	
Travel									
Convention and Education	<u>350</u>	<u>184</u>	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>	0.0%	
<i>Total</i>	350	184	350	350	350	350	350	0.0%	
Supplies and Equipment									
Office Supplies	200	309	200	200	200	200	200	0.0%	
Repair and Maintenance Supplies	23,000	22,066	15,000	15,000	26,000	25,000	25,000	66.7%	
Vehicle and Power Equipment Supplies	7,000	4,743	7,500	7,000	7,500	7,000	7,000	-6.7%	
Uniforms and Wearing Apparel	1,000	479	1,000	1,000	1,000	1,000	1,000	0.0%	
Machinery & Equipment	0	0	0	0	1,600	1,600	1,600	#DIV/0!	
EDP Equipment	<u>2,000</u>	<u>1,361</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	#DIV/0!	
<i>Total</i>	33,200	28,958	23,700	23,200	37,300	35,800	35,800	51.1%	
Capital Expenditures									
Machinery & Equipment	0	0	0	0	60,000	60,000	60,000	#DIV/0!	Replace pump at Metcalf pump station
Motor Vehicles and Equipment	0	0	0	0	122,800	0	0	#DIV/0!	1/2 the cost of replacing 2 trucks and replacing the sewer truck
Sewer Main Replacements - Phase II Engineering	<u>107,762</u>	<u>107,762</u>	<u>0</u>	<u>0</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	#DIV/0!	
<i>Total</i>	107,762	107,762	0	0	267,800	145,000	145,000	#DIV/0!	
Total Sewage Collection	212,252	191,174	83,400	83,500	365,700	244,100	244,100	192.7%	

Non-Departmental									
	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2016-17	
	Budget			Projection	Request	Recommends	Approved		
Insurance									
General Liability Insurance (25%)	53,863	53,863	51,391	48,461	49,915	49,915	49,915	-2.9%	Assumes a 3% rate increase
<i>Total</i>	53,863	53,863	51,391	48,461	49,915	49,915	49,915	-2.9%	
Debt Service									
GO Refunding Bond Series 2006	229,870	229,868	189,502	189,502	193,947	193,947	193,947	2.3%	Refunded 2003A Bonds, FY 2036
GO Refunding Bond Series 2004A	16,022	16,020	0	0	0	0	0	#DIV/0!	Refunded 1995 Bonds, FY 2016
USDA Rural Development Bond Series 2012A	69,228	69,228	69,228	69,228	69,228	69,228	69,228	0.0%	Water Treatment Plant Upgrade, FY 2053
USDA Rural Development Bond Series 2013A	309,173	308,181	360,720	360,720	360,720	360,720	360,720	0.0%	Water Treatment Plant Upgrade, FY 2054
GO Refunding Bond Series 2014	318,820	318,818	318,959	318,959	319,397	319,397	319,397	0.1%	Refunded 2004B & 2008 Bonds, FY 2035
GO Bond Series 2014B	115,096	115,095	115,112	115,112	115,066	115,066	115,066	0.0%	WWTP Upgrade & Sewer Main Repl., FY 2035
2016 Lease Purchase Agreement	0	0	8,730	5,942	7,060	7,060	7,060	-19.1%	Forklift & Tractor, FY 2024
GO Bond Series 2017	0	0	0	0	19,797	19,797	19,797	#DIV/0!	Interest only
<i>Total</i>	1,058,209	1,057,210	1,062,251	1,059,463	1,085,215	1,085,215	1,085,215	2.2%	
Operating/Capital Reserve	150,000	0	42,816	0	115,000	115,000	115,000	168.6%	Includes Rural Dev. required reserve
Continued Implementation of Compensation Study	0	0	0	0	21,478	21,478	21,478	#DIV/0!	Effective July 9, 2017
2% COLA	0	0	0	0	10,814	10,814	10,814	#DIV/0!	Effective January 7, 2018
Sick Leave Payout	0	0	0	10,750	0	0	0	#DIV/0!	
Total Non-Departmental	1,262,072	1,111,073	1,156,458	1,118,674	1,282,422	1,282,422	1,282,422	10.9%	
Grand Total Utility Fund	9,537,185	5,429,388	4,807,261	4,314,244	7,765,600	7,493,500	7,493,500	55.9%	

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2018 Through FY 2022**

	Total Cost	2017-18	Funding Source	2018-19	2019-20	2020-21	2021-22
REGISTRAR							
Voting machines					80,000		
SUB-TOTAL		0		0	80,000	0	0
POLICE DEPARTMENT							
Police cruiser replacement		38,000	Financing	38,000	38,000	38,000	38,000
Police cruiser replacement		38,000	Financing	38,000	38,000	38,000	38,000
CAD/RMS/and Mobile Data Records		515,000	Grants/Cash - Fund Balance				
Animal Control truck				40,000			
SUB-TOTAL		591,000		116,000	76,000	76,000	76,000
FACILITIES							
Architectural & Construction Admin. Services - Police St. & City Hall		375,000	Cash - Fund Balance				
Police Station Replacement		2,400,000	Financing				
City Hall Improvements/Replacement		4,500,000	Financing				
City Shop Improvements						TBD	
SUB-TOTAL		7,275,000		0	0	0	0
SHERIFF'S DEPARTMENT							
Sheriff's Office cruiser replacement					26,000		
SUB-TOTAL		0		0	26,000	0	0
PUBLIC WORKS - STREET DIVISION							
Street Paving		200,000	Cash - Current Revenues	200,000	200,000	200,000	200,000
Pavement Markings		25,000	Cash - Current Revenues				
Dump Truck Body - Truck #10		30,000	Financing				
Traffic Signal replacement - N. Main Street & Atlantic Street		32,500	Cash - Current Revenues				
Stormwater Improvements - Olive Street		32,000	Cash - Fund Balance				
Dump Truck and Plow - Truck #22				150,000			
Stormwater Improvements - Industrial Park						350,000	
Stormwater Improvements - Emporia Shopping Center						50,000	
Pickup truck replacement						28,000	
SUB-TOTAL		319,500		350,000	200,000	628,000	200,000
PUBLIC WORKS - SANITATION DIVISION							
Forklift				26,000			
Commercial Front Load Truck					300,000		
Residential Automated Truck					300,000		
SUB-TOTAL		0		26,000	600,000	0	0
PUBLIC WORKS - FLEET MAINTENANCE							
Pickup truck replacement				28,000			
SUB-TOTAL		0		28,000	0	0	0

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2018 Through FY 2022**

	Total Cost	2017-18	Funding Source	2018-19	2019-20	2020-21	2021-22
DEVELOPMENT SERVICES							
South Main Street Phase II - PER & VDOT Application		75,000	Cash - Fund Balance				
East Atlantic Street Neighborhood Improvement Project		1,000,000	Grant				
East Atlantic Street Neighborhood Grant Match - Storm Drainage		200,000	Cash - Fund Balance				
Trail Head Improvements - Phase II*				175,000			
Building Official Vehicle replacement				25,000			
*WILL PURSUE GRANT OPPORTUNITIES							
SUB-TOTAL		1,275,000		200,000	0	0	0
GENERAL FUND TOTAL		\$9,460,500		\$720,000	\$982,000	\$704,000	\$276,000

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2018 Through FY 2022**

	Total Cost	2017-18	Funding Source	2018-19	2019-20	2020-21	2021-22
WATER TREATMENT							
Replace pickup truck					25,000		
SUB-TOTAL		0		0	25,000	0	0
WATER DISTRIBUTION							
Replace all water meters & installation		1,000,000	Financing				
Engineering of Water Line replacements - Phase I		100,000	Cash - Fund Balance				
Replace Water Lines - Phase 1		2,500,000	Financing				
Engineering of Water Line replacements - Phase II		125,000	Cash - Fund Balance				
Utility Truck #4 replacement - 50%				22,700			
Backhoe replacement - 50%				60,000			
Truck #40 replacement - 50%				12,800			
Replace Water Lines - Phase II				1,300,000			
Replace Water Main on the dam						650,000	
SUB-TOTAL		3,725,000		1,395,500	0	650,000	0
WASTEWATER TREATMENT PLANT							
UV System upgrade		150,000	Financing				
Clarifier sandblasting and painting		90,000	Financing				
Paving				40,000			
Replace SUV					25,000		
SUB-TOTAL		240,000		40,000	25,000	0	0
SEWAGE COLLECTION							
Replace pump at Metcalf Pumping Station		60,000	Financing				
Engineering of Sewer Line replacements - Phase II		85,000	Cash - Fund Balance				
Utility Truck #4 replacement - 50%				22,700			
Backhoe replacement - 50%				60,000			
Truck #40 replacement - 50%				12,800			
Sewer truck replacement				87,300			
Slip line sewer main				69,000			
Replace Sewer Lines - Phase II				915,000			
Replace Halifax Street Sewer Main					560,000		
Rehab manholes							190,000
Replace West Atlantic Street Sewer Main							414,000
SUB-TOTAL		145,000		1,166,800	560,000	0	604,000
UTILITY FUND TOTAL		\$4,110,000		\$2,602,300	\$610,000	\$650,000	\$604,000
TOTAL CITY REQUEST		\$13,570,500		\$3,322,300	\$1,592,000	\$1,354,000	\$880,000