

City of Emporia

201 South Main Street, Emporia, Virginia 23847

Adopted Operating Budgets General and Utility Funds

Council Members

Mary L. Person, Mayor
Carolyn S. Carey, President of Council

F. Woodrow Harris
Doris T. White
L. Dale Temple

Mark Mitchell
Carol Mercer
James C. Saunders

Administration

Brian S. Thrower, City Manager
Dr. Edwin C. Daley, Assistant City Manager
Sheila Cutrell, Finance Director

FY19

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CITY OF EMPORIA

Memorandum

June 4, 2018

TO: The Honorable Mayor and City Council
FROM: Brian S. Thrower, City Manager *BST*
SUBJECT: FY19 General and Utility Fund Budgets and FY19-23 CIP
ITEM #: 18-31

General Fund Budget

After reviewing and discussing the proposed budget over multiple work sessions, your FY19 General Fund budget totals \$20,758,222. My recommended budget totals \$27,998,222. Departmental requests total \$30,474,136. There are no tax or fee increases included in your proposed budget. The City's real property tax rate remains at \$0.90/\$100 of assessed value. The median rate for Virginia cities is \$1.07 according to the Weldon Cooper Center.

Primary impacts to the Operating Budget include:

- Increase of \$243,267 for Greensville County School System funding
- Decrease of \$7,240,000 in the Facilities budget as a result of not moving forward with the construction of a new City Hall and Police Station
- Decrease of \$348,000 in the Non Departmental budget as a result of not moving forward with the construction of a new City Hall and Police Station
- Increase of \$36,039 in the Emergency Services and Risk Management Department budget primarily due to converting the part-time position to a full-time position
- Increase of \$50,665 for Health Insurance – rate increase of 4.1%
- Increase of \$20,124 to fund the Crater Youth Care Commission

New personnel related items included in the budget are as follows:

- 2% COLA increase effective January 6, 2019 (\$65,428)
- Increase of \$10,636 for a part-time Litter Control Worker
- Increase of \$20,152 for a part-time Emporia Sheriff's Office Deputy
- Increase of \$16,500 in Selective Overtime - Emporia Sheriff's Office

Expenditures included in the Capital Budget are as follows:

Police Department

- Purchase of two (2) Cruisers (\$76,000) – Financed
- Replace Call Handling Equipment (\$172,555) – Grant Funds and Cash/Fund Balance

Emporia Sheriff's Office

- Purchase of one (1) Cruiser (\$40,100) - Financed

Public Works – Street Division

- Street Paving (\$200,000) – Cash/Current Revenues (VDOT Funds)

Development Services

- E. Atlantic Street Neighborhood Improvement Project (\$989,875) – Grant Funds
- E. Atlantic Neighborhood Grant Match – Storm Drainage (\$151,627) – Cash/Fund Balance
- E. Atlantic Neighborhood Grant Match – Sidewalks (\$800,000) – Grant Funds and Cash/Fund Balance
- Engineering – Norwood Property (\$52,500) – Cash/Fund Balance
Note: ½ of estimated cost – will be applying for grant funding to cover other ½

Utility Fund Budget

Your FY19 Utility Fund budget totals \$6,089,144. My recommended budget also totals \$6,089,144. Departmental requests total \$6,358,594. Water and sewer rate increases of 2.75% each are included in the budget. The minimum monthly residential utility bill will increase a total of \$1.13 with the adoption of the proposed rate increases.

The proposed water and sewer rate increases are primarily attributed to funding engineering costs associated with the development of the City/EDA owned Norwood Property located off of U.S. Route 58. Development of this industrial property, and others, is included as an Economic Development Priority Item in both your Strategic Plan and the City's Comprehensive Plan. The proposed budget funds approximately one-half of these costs. Staff intends to pursue grant funding to cover the other one-half of estimated engineering costs.

New personnel related items included in the budget are as follows:

- 2% COLA increase effective January 6, 2019 (\$10,955)

Expenditures included in the Capital Budget are as follows:

Water Distribution

- Engineering of Water Line Replacements – Phase II (\$48,852) – Cash/Fund Balance
 - Replacement of Water Lines – Phase II (\$1,300,000) – Financed
 - Engineering – Norwood Property (\$52,500) – Cash/Current Revenues
- Note: ½ of estimated cost – will be applying for grant funding to cover other ½

Sewage Collection

- Engineering of Sewer Line Replacements – Phase II (\$32,568) – Cash/Fund Balance
 - Replacement of Sewer Lines – Phase II (\$1,000,000) - Financed
 - Engineering – Norwood Property (\$25,000) – Cash/Current Revenues
- Note: ½ of estimated cost – will be applying for grant funding to cover other ½

Also included in the budget is one-half of the estimated annual debt service to fund the cost of Phase I and Phase II Water and Sewer Line Replacement projects, the Water Meter Replacement project, and other previously approved smaller capital items. Anticipated new water and sewer revenue attributed to the operation of the Greenville Dominion Power Plant will be utilized to fund this debt service.

The FY19 rates are as follows:

Proposed FY19 Water Rates

Minimum 2,000 gallons	\$20.40
Next 48,000/1,000	\$ 9.46
Next 3,950,000/1,000	\$ 5.75
Over 4,000,000/1,000	\$ 4.37

Proposed FY19 Sewer Rates

Minimum 2,000 gallons	\$21.69
Next 48,000/1,000	\$ 8.11
Next 950,000/1,000	\$ 6.20
Over 1,000,000/1,000	\$ 4.83

Recommendation

The budget ordinances and FY19-23 Capital Improvement Plan (CIP) are attached for your consideration.

Attachments

Budget Ordinances

FY19 General and Utility Fund Budgets

Capital Improvement Plan (CIP) FY19-23

Strategic Goals and Priorities

Comprehensive Plan Priorities

Ordinance

An Ordinance To Adopt The 2018-2019 Operating Budget For The City of Emporia, Virginia And To Appropriate The Funds For The Same

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

Section 1. That the City Council hereby approves and adopts the document entitled “*City of Emporia, Operating Budget For Fiscal Year 2018-2019.*”

Section 2. In order to provide the requisite funds for said operating budget, the sum of \$26,912,485.00 is hereby appropriated to the following fund accounts for the fiscal year beginning July 1, 2018 and ending June 30, 2019

Fund	Amount
General Fund	\$20,916,565.00
Utility Fund	<u>5,995,920.00</u>
<i>Total</i>	\$26,912,485.00

Section 3. The City Manager is hereby authorized and directed to do all things necessary to implement said budget to include executing all purchase orders of any amounts and making all payments and disbursements consistent with the purpose and intent of this budget.

Section 4. The City Manager shall present to Council monthly a list of disbursements made for the previous month for Council’s review and examination.

Section 5. The City Manager is hereby authorized to make the appropriate transfers among the various budgetary accounts within each fund.

Section 6. This ordinance shall become effective July 1, 2018.

Adopted: June 19, 2018

Ordinance

An Ordinance Imposing And Levying Taxes Within The City of Emporia, Virginia Upon Real Property, Personal Property, And Machinery And Tools For Tax Year 2018

WHEREAS, it is necessary for the Council of the City of Emporia, Virginia to adopt the City’s operating budget for Fiscal Year 2018-2019 and to establish the various tax levies pertaining to the same.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Emporia as follows:

Section 1. That for the support and operations of the City government, the Council of the City of Emporia, Virginia hereby levies the following tax rates on all real property, all tangible personal property, and all machinery and tools for the tax year beginning January 1, 2018 and ending December 31, 2018 as follows:

A. Real Estate

Upon all real estate and improvements thereon, not exempt from local taxation, there shall be a tax levy of No Dollars and Ninety Cents (\$0.90) for every One Hundred Dollars (\$100.00) of assessed value, which shall be based upon 100% of the fair market value thereof.

B. Public Service Corporation

Upon all property of public service corporations not exempt from local taxation, there shall be a levy of No Dollars and Ninety Cents (\$0.90) for every One Hundred Dollars (\$100.00) of assessed value.

C. Tangible Personal Property

Upon all tangible personal property of every kind and description not exempt from local taxation, there shall be a tax levy of Five

Dollars and No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed value.

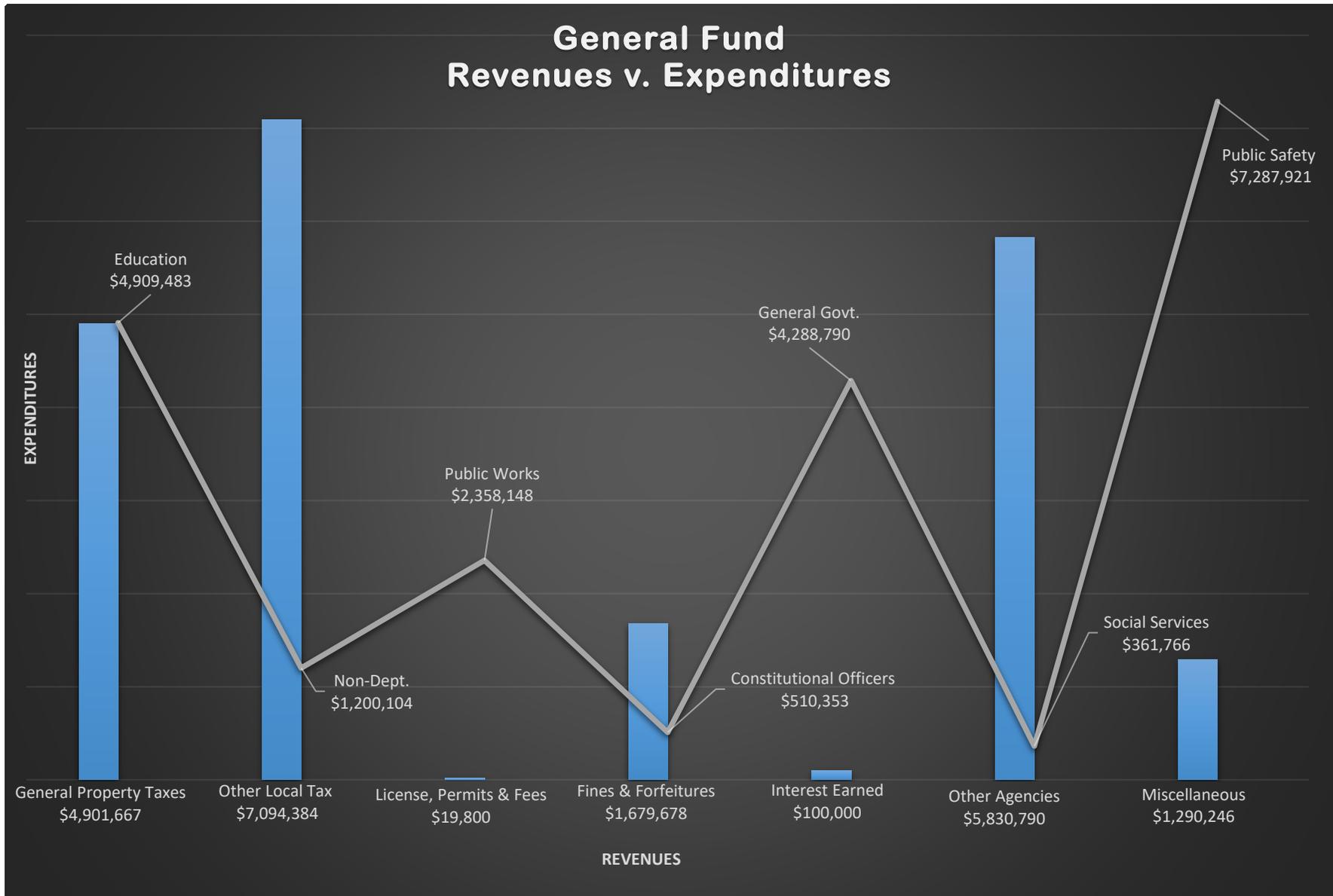
D. Machinery and Tools

Upon all machinery and tools used or employed by any person, firm or corporation in any trade or business, not exempt from local taxation, there shall be a tax levy of Five Dollars and No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed value.

Section 2. This ordinance shall become effective July 1, 2018.

Adopted: June 19, 2018

General Fund Revenues v. Expenditures



GENERAL FUND REVENUE ESTIMATES									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
DESCRIPTION									
Local Revenues									
General Property Taxes									
Current Real Estate	3,049,204	2,905,771	3,020,476	2,940,219	3,062,552	3,062,552	3,062,552	1.4%	
Delinquent Real Estate	0	190,126	0	151,312	0	0	0	#DIV/0!	
Public Service Real Estate	190,000	195,095	195,000	199,243	199,243	199,243	199,243	2.2%	
Delinquent Public Service Real Estate	0	474	0	0	0	0	0	#DIV/0!	
Public Service Personal Property	0	5,686	0	5,072	5,072	5,072	5,072	#DIV/0!	
Personal Property - Motor Vehicles/Other	890,000	988,649	1,000,000	1,025,631	1,000,000	1,000,000	1,000,000	0.0%	
Delinquent Pers. Prop. - Motor Vehicles/Other	165,000	189,457	165,000	190,101	165,000	165,000	165,000	0.0%	
Personal Property - Machinery & Tools	300,000	397,966	400,000	400,000	406,800	406,800	406,800	1.7%	
Delinquent Pers. Prop. - Machinery & Tools	0	296	0	15,370	0	0	0	#DIV/0!	
Penalties	33,000	37,119	40,000	36,830	40,000	40,000	40,000	0.0%	
Interest	22,000	23,547	24,000	22,595	23,000	23,000	23,000	-4.2%	
Total	4,649,204	4,934,186	4,844,476	4,986,373	4,901,667	4,901,667	4,901,667	1.2%	
Other Local Taxes									
Sales Tax	1,650,000	1,945,590	1,775,000	1,946,700	1,926,384	1,926,384	1,926,384	8.5%	
Utility Tax	392,000	394,261	390,000	393,000	390,000	390,000	390,000	0.0%	
Business License Tax	730,000	772,730	800,000	783,576	800,000	800,000	800,000	0.0%	
Motor Vehicle Licenses	108,000	91,247	108,000	108,000	108,000	108,000	108,000	0.0%	
Bank Franchise Tax	133,000	177,859	150,000	197,678	150,000	150,000	150,000	0.0%	
Recordation/Grantors	14,500	23,700	15,000	22,454	20,000	20,000	20,000	33.3%	
Lodging Tax	1,275,000	1,389,063	1,300,000	1,400,000	1,350,000	1,350,000	1,350,000	3.8%	
Meals Tax	2,125,000	2,116,550	2,130,000	2,130,000	2,100,000	2,100,000	2,100,000	-1.4%	
Communication Sales Tax	260,000	251,874	255,000	250,000	250,000	250,000	250,000	-2.0%	
Total	6,687,500	7,162,874	6,923,000	7,231,408	7,094,384	7,094,384	7,094,384	2.5%	
Licenses and Permits									
Animal Tags	2,100	2,540	2,100	2,671	2,100	2,100	2,100	0.0%	
Planning and Zoning Permits	2,000	3,935	2,500	3,450	2,500	2,500	2,500	0.0%	
Building Permits	13,000	36,532	13,000	15,000	15,000	15,000	15,000	15.4%	
Other Permits	500	290	150	340	200	200	200	33.3%	
Total	17,600	43,297	17,750	21,461	19,800	19,800	19,800	11.5%	
Fines and Forfeitures									
Court Fines	1,000,000	722,475	750,000	505,270	750,000	750,000	750,000	0.0%	
Drug Forfeitures	10,000	21,594	10,000	2,141	10,000	10,000	10,000	0.0%	
Interest from the County	6,000	8,839	6,500	7,478	6,500	6,500	6,500	0.0%	
Courthouse Maintenance Fees	25,000	19,589	21,000	15,927	18,000	18,000	18,000	-14.3%	

General Fund Revenue Estimates - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Fines and Forfeitures - Continued									
Courthouse Security Fees	130,000	87,244	95,000	67,452	60,000	60,000	60,000	-36.8%	
Jail Admission Fees	2,000	1,615	1,500	1,601	1,000	1,000	1,000	-33.3%	
Electronic Summons System Fees	40,000	45,317	40,000	32,562	29,000	29,000	29,000	-27.5%	
<i>Total</i>	1,213,000	906,673	924,000	632,431	874,500	874,500	874,500	-5.4%	
Use of Money and Property									
Interest Earned	50,000	87,610	55,000	104,884	100,000	100,000	100,000	81.8%	
<i>Total</i>	50,000	87,610	55,000	104,884	100,000	100,000	100,000	81.8%	
Charges for Services									
Law Library	2,800	3,348	3,000	3,406	3,500	3,500	3,500	16.7%	
DNA Analysis Fees	0	223	0	0	0	0	0	#DIV/0!	
Fire Protection	75,000	109,329	0	0	0	0	0	#DIV/0!	
Animal Control	0	205	0	0	0	0	0	#DIV/0!	
Sanitation Fees	802,500	784,512	785,000	788,561	785,000	785,000	785,000	0.0%	
Weed Cutting/Demolition	4,000	9,736	5,000	18,802	10,000	10,000	10,000	100.0%	
Health Services Refund	0	17,247	0	10,610	0	0	0	#DIV/0!	
Miscellaneous	0	4,493	0	967	0	0	0	#DIV/0!	
Management Services	4,551	4,551	5,364	5,364	6,178	6,178	6,178	15.2%	
Fiscal Agent Services	500	500	500	500	500	500	500	0.0%	
<i>Total</i>	889,351	934,144	798,864	828,210	805,178	805,178	805,178	0.8%	
Miscellaneous Revenue									
Gifts and Donations	32,647	32,647	0	0	0	0	0	#DIV/0!	
Sale of Materials & Supplies	1,000	25,421	2,000	2,803	2,500	2,500	2,500	25.0%	
Sale of Property & Land	0	32,310	0	0	0	0	0	#DIV/0!	
Insurance Refunds	0	4,050	0	688	0	0	0	#DIV/0!	
Miscellaneous	5,000	4,563	5,000	4,636	5,000	5,000	5,000	0.0%	
Recovered Cost - BC/BS - Retirees	8,025	13,505	16,984	26,204	40,972	40,972	40,972	141.2%	
Recovered Cost - Tax Collection	30,000	29,731	30,000	30,904	30,000	30,000	30,000	0.0%	
Capital Credit Refund	0	699	0	711	0	0	0	#DIV/0!	
VMLIP Matching Grant	0	0	3,612	2,811	0	0	0	-100.0%	
Interest on Delinquent Accounts	500	825	500	0	0	0	0	-100.0%	
Credit/Debit Card Fees	4,500	4,740	4,800	5,020	5,000	5,000	5,000	4.2%	
<i>Total</i>	81,672	148,491	62,896	73,777	83,472	83,472	83,472	32.7%	
Recovered Costs									
Recovered Cost - Children's Services Act	2,125	2,125	2,125	2,125	2,125	2,125	2,125	0.0%	
Recovered Cost - Court Services	30,958	30,958	30,958	30,958	30,958	30,958	30,958	0.0%	
Recovered Cost - County	61,122	59,600	58,500	53,693	57,900	57,900	57,900	-1.0%	
Recovered Cost - Vendors	6,000	9,420	8,500	30,468	10,000	10,000	10,000	17.6%	
Recycled Materials	14,000	13,477	12,000	8,553	8,000	8,000	8,000	-33.3%	
Recovered Cost - Jury Duty	0	120	0	0	0	0	0	#DIV/0!	
Recovered Cost - ERHA	125,811	0	0	0	0	0	0	#DIV/0!	
Recovered Cost - Other Localities (VJCCC)	0	37,497	0	0	0	0	0	#DIV/0!	
Recovered Cost - EDA	0	0	120,000	121,844	119,803	119,803	119,803	-0.2%	
<i>Total</i>	240,016	153,197	232,083	247,641	228,786	228,786	228,786	-1.4%	
Local Revenues Totals	13,828,343	14,370,472	13,858,069	14,126,185	14,107,787	14,107,787	14,107,787	1.8%	

General Fund Revenue Estimates - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Non-categorical State Aid									
Recordation Taxes	5,000	6,043	5,500	5,700	6,564	6,564	6,564	19.3%	
Railroad Rolling Stock Taxes	12,500	11,853	12,000	11,500	11,000	11,000	11,000	-8.3%	
PPTRA Reimbursement	570,319	570,320	570,319	570,319	570,319	570,319	570,319	0.0%	
Auto Rental Taxes	32,000	25,859	34,000	24,426	24,000	24,000	24,000	-29.4%	
Commonwealth's Opportunity Fund	50,000	0	50,000	50,000	0	0	0	-100.0%	
Tobacco Region Opportunity Fund	60,000	60,000	0	0	0	0	0	#DIV/0!	
<i>Total</i>	729,819	674,075	671,819	661,945	611,883	611,883	611,883	-8.9%	
Shared Expenses - Local Offices									
Sheriff	144,000	143,980	148,545	142,484	147,063	147,063	149,444	0.6%	
Commissioner of the Revenue	65,000	65,594	67,296	67,257	66,223	66,223	67,395	0.1%	
Treasurer	62,000	64,332	66,687	66,654	66,639	66,639	66,811	0.2%	
Registrar/Electoral Board	35,288	34,250	35,288	35,656	35,288	35,288	35,288	0.0%	
<i>Total</i>	306,288	308,156	317,816	312,051	315,213	315,213	318,938	0.4%	
Categorical State Aid									
Victim Witness	110,876	91,158	110,876	86,858	110,876	110,876	110,876	0.0%	
Victim Witness/New Initiative	55,599	16,099	95,099	95,099	95,099	95,099	95,099	0.0%	
Assistance to Localities - HB 599	212,293	212,292	212,293	212,292	220,148	220,148	220,148	3.7%	
DJJ VJCCA Grant	100,598	63,101	100,598	100,598	100,598	100,598	100,598	0.0%	
Sexual Assault Grant	303,265	297,433	303,265	303,265	303,265	303,265	303,265	0.0%	
Sexual Assault Special Grant	14,797	11,210	15,910	15,910	12,324	12,324	12,324	-22.5%	
DOJ Bulletproof Vest Grant	0	0	0	1,188	0	0	0	#DIV/0!	
E-911 - Wireless Board	58,000	57,553	347,000	174,175	208,000	208,000	208,000	-40.1%	Includes grant funding of \$150,000 for call handling equipment
DOJ Justice Assistance Grant	14,699	14,699	0	0	0	0	0	#DIV/0!	
Fire Programs	18,000	20,000	22,000	20,000	0	0	0	-100.0%	
Emergency Services	10,285	14,914	10,285	10,188	10,285	10,285	10,285	0.0%	
Street Maintenance	1,087,142	1,125,377	1,125,377	1,113,227	1,113,227	1,113,227	1,113,227	-1.1%	
Litter Control	6,192	6,192	6,038	6,038	0	0	0	-100.0%	
Family Violence Prevention Program	145,000	60,613	62,120	62,120	62,120	62,120	62,120	0.0%	
VDSS Child Advocacy Services	0	0	103,754	103,754	103,754	103,754	103,754	0.0%	
Arts Grant	5,000	5,000	5,000	4,500	4,500	4,500	4,500	-10.0%	
Education (State Sales Tax)	1,206,277	1,177,824	1,177,825	1,177,825	1,165,898	1,165,898	1,165,898	-1.0%	
<i>Total</i>	3,348,023	3,173,465	3,697,440	3,487,037	3,510,094	3,510,094	3,510,094	-5.1%	
Non-categorical Federal Aid									
CIG Program Income	0	2,339	0	2,338	0	0	0	#DIV/0!	
VDOT - E. Atlantic Street Revenue Sharing	0	0	0	0	400,000	400,000	400,000	#DIV/0!	
DHCD - Belfield Business District Project	313,528	290,219	0	0	0	0	0	#DIV/0!	
DHCD - E Atlantic St Neighborhood Project	1,000,000	8,000	1,000,000	2,125	989,875	989,875	989,875	-1.0%	
<i>Total</i>	1,313,528	300,558	1,000,000	4,463	1,389,875	1,389,875	1,389,875	39.0%	
Intergovernmental Revenues Totals	5,697,658	4,456,254	5,687,075	4,465,496	5,827,065	5,827,065	5,830,790	2.5%	

General Fund Revenue Estimates - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Non-Revenue Receipts									
Witness Reimbursement - State	0	1,220	0	0	0	0	0	#DIV/0!	
Proceeds from Bond Issue	5,100,000	0	6,900,000	0	6,900,000	6,900,000	0	-100.0%	
Proceeds from Capital Leases	152,000	188,255	135,000	110,116	116,100	116,100	226,100	67.5%	
Appropriated Fund Balance	1,318,597	0	1,206,958	0	968,765	968,765	706,265	-41.5%	E. Atlantic Grant Match, BIG carryover, call handling equipment, &
Transfer in from Utility Fund	0	0	76,177	76,177	78,505	78,505	45,623	-40.1%	Norwood Property engineering
<i>Total</i>	6,570,597	189,475	8,318,135	186,293	8,063,370	8,063,370	977,988	-88.2%	
Grand Totals	26,096,598	19,016,201	27,863,279	18,777,974	27,998,222	27,998,222	20,916,565	-24.9%	

General Fund Expenditure Summary									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget		Projection	Request	Request	Recommends	Approved		
Description									
City Council	189,296	179,781	199,653	199,511	208,091	208,091	208,089	4.2%	
City Manager	336,172	340,046	384,575	375,677	352,117	352,117	352,110	-8.4%	
City Attorney	44,700	40,758	44,700	37,587	44,525	44,525	44,525	-0.4%	
Commissioner of Revenue	271,419	262,948	280,375	282,408	282,768	281,268	282,661	0.8%	
Treasurer	115,103	108,187	114,546	112,182	114,465	112,865	114,363	-0.2%	
Finance	225,693	222,128	232,391	228,584	237,690	236,190	237,683	2.3%	
General Registrar	106,240	106,316	184,766	179,419	118,381	113,331	113,329	-38.7%	
Courts and other Shared Services	3,262,538	2,959,116	3,320,181	3,215,984	3,294,541	3,294,541	3,370,444	1.5%	
Sheriff	285,341	279,949	264,642	238,073	338,542	338,342	327,615	23.8%	
Police	3,428,385	3,102,325	3,824,807	3,461,980	3,548,458	3,426,807	3,466,987	-9.4%	
Fire	139,198	141,198	36,696	38,725	16,800	16,800	17,137	-53.3%	
Emergency Services	79,297	74,741	76,004	74,715	89,730	87,530	89,257	17.4%	
Facilities Management	5,820,367	650,482	7,532,615	315,237	7,487,371	7,448,871	218,075	-97.1%	
Public Works	2,482,095	2,234,963	2,401,357	2,372,765	2,559,905	2,287,905	2,358,148	-1.8%	
Health and Social Services	473,109	458,484	488,049	481,758	489,590	481,633	483,451	-0.9%	
Education	4,600,570	4,609,600	4,678,143	4,678,143	6,572,700	4,666,216	4,909,483	4.9%	
Library	94,949	94,949	94,949	94,949	98,735	94,949	94,949	0.0%	
Development Services	2,844,568	828,412	2,095,589	935,887	2,823,462	2,750,548	2,813,700	34.3%	
Airport	62,350	62,350	76,450	76,450	60,000	60,000	60,000	-21.5%	
Parks and Recreation	110,750	110,750	88,250	88,250	101,547	88,250	88,250	0.0%	
Arts and Culture	13,500	13,500	13,500	13,500	13,500	13,500	13,500	0.0%	
Extension Service	30,299	25,714	34,595	23,826	34,501	34,451	32,590	-5.8%	
Civic and Community Organizations	9,115	9,115	16,615	16,615	43,840	16,615	20,115	21.1%	
Non-Departmental	1,071,544	1,650,201	1,379,831	965,590	1,542,877	1,542,877	1,200,104	-13.0%	
Total General Fund Expenditures	26,096,598	18,566,013	27,863,279	18,507,815	30,474,136	27,998,222	20,916,565	-24.9%	

City Council	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	36,049	36,609	38,632	38,599	39,014	39,014	39,014	1.0%	
Boards and Commissions	59,400	59,400	58,800	58,800	59,400	59,400	59,400	1.0%	
<i>Total</i>	95,449	96,009	97,432	97,399	98,414	98,414	98,414	1.0%	
Fringe Benefits									
FICA	7,302	7,206	7,299	7,190	7,529	7,529	7,529	3.2%	
VRS Retirement	4,031	4,068	4,319	4,303	4,109	4,109	4,109	-4.9%	
Medical Insurance	13,479	13,478	20,218	20,218	21,048	21,048	21,048	4.1%	
Group Life Insurance	473	477	506	504	512	512	512	1.2%	
Disability Insurance	298	299	306	318	323	323	323	5.6%	
Workers' Compensation Insurance	37	34	35	41	29	29	27	-22.9%	
<i>Total</i>	25,620	25,562	32,683	32,574	33,550	33,550	33,548	2.6%	
Contractual Services									
Accounting and Auditing Services	27,500	25,200	28,950	28,950	29,600	29,600	29,600	2.2%	
Repairs and Maintenance	800	110	300	300	800	800	800	166.7%	
Maintenance Service Contracts	1,230	1,153	1,230	1,230	1,230	1,230	1,230	0.0%	
Printing and Binding	5,000	2,673	5,000	5,000	5,000	5,000	5,000	0.0%	
Advertising	3,000	2,164	3,000	3,000	3,000	3,000	3,000	0.0%	
<i>Total</i>	37,530	31,300	38,480	38,480	39,630	39,630	39,630	3.0%	
Communications									
Postal Services	200	101	200	200	200	200	200	0.0%	
Telecommunications	6,500	8,414	11,300	11,300	12,300	12,300	12,300	8.8%	
<i>Total</i>	6,700	8,515	11,500	11,500	12,500	12,500	12,500	8.7%	
Travel									
Mileage and Other Transportation Costs	1,000	536	594	594	1,000	1,000	1,000	68.4%	
Subsistence and Lodging	4,500	2,407	3,500	3,500	4,500	4,500	4,500	28.6%	
Convention and Education	6,500	5,140	4,500	4,500	6,500	6,500	6,500	44.4%	
<i>Total</i>	12,000	8,083	8,594	8,594	12,000	12,000	12,000	39.6%	
Miscellaneous									
Dues and Memberships	4,869	4,432	4,869	4,869	4,869	4,869	4,869	0.0%	
<i>Total</i>	4,869	4,432	4,869	4,869	4,869	4,869	4,869	0.0%	
Supplies and Equipment									
Office Supplies	2,000	2,280	2,000	2,000	2,000	2,000	2,000	0.0%	
Books and Subscriptions	300	0	0	0	300	300	300	#DIV/0!	
Other Operating Supplies	800	290	800	800	800	800	800	0.0%	
EDP Equipment	4,028	3,310	3,295	3,295	4,028	4,028	4,028	22.2%	
<i>Total</i>	7,128	5,880	6,095	6,095	7,128	7,128	7,128	16.9%	
Total City Council	189,296	179,781	199,653	199,511	208,091	208,091	208,089	4.2%	

City Manager	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	166,760	167,157	174,347	174,200	176,073	176,073	176,073	1.0%	
<i>Total</i>	166,760	167,157	174,347	174,200	176,073	176,073	176,073	1.0%	
Fringe Benefits									
FICA	12,655	13,642	13,338	14,057	14,455	14,455	14,455	8.4%	
VRS Retirement	18,645	18,543	19,493	19,421	18,541	18,541	18,541	-4.9%	
Medical Insurance	29,288	29,813	30,339	30,863	31,575	31,575	31,575	4.1%	
Group Life Insurance	2,175	2,173	2,285	2,276	2,307	2,307	2,307	1.0%	
Disability Insurance	1,299	1,304	1,336	1,362	1,381	1,381	1,381	3.4%	
Workers' Compensation Insurance	182	182	186	210	149	149	142	-23.7%	
Manager's Deferred Compensation	3,000	3,000	3,000	3,000	3,000	3,000	3,000	0.0%	
Manager's Life Insurance	2,377	2,377	3,106	2,674	3,106	3,106	3,106	0.0%	
Manager's Vehicle Allowance	7,200	7,200	7,200	7,200	7,200	7,200	7,200	0.0%	
Manager's Cell Phone Allowance	600	600	600	600	600	600	600	0.0%	
Tuition Assistance	0	0	365	0	1,500	1,500	1,500	311.0%	
<i>Total</i>	77,421	78,834	81,248	81,663	83,814	83,814	83,807	3.1%	
Contractual Services									
Professional Health Services	4,250	3,411	5,500	3,500	5,500	5,500	5,500	0.0%	
Professional Services	10,050	10,687	40,000	40,000	10,000	10,000	10,000	-75.0%	
Repairs and Maintenance	220	212	500	503	600	600	600	20.0%	
Maintenance Service Contracts	8,051	8,150	7,000	7,000	7,000	7,000	7,000	0.0%	
Printing and Binding	0	0	500	0	500	500	500	0.0%	
Advertising	14,500	14,917	15,000	8,000	8,000	8,000	8,000	-46.7%	
<i>Total</i>	37,071	37,377	68,500	59,003	31,600	31,600	31,600	-53.9%	
Communications									
Postal Services	780	759	1,200	1,000	1,200	1,200	1,200	0.0%	
Messenger Services	50	12	250	100	150	150	150	-40.0%	
Telecommunications	5,000	5,626	5,000	5,000	5,000	5,000	5,000	0.0%	
Web site hosting	500	558	500	800	1,700	1,700	1,700	240.0%	
<i>Total</i>	6,330	6,955	6,950	6,900	8,050	8,050	8,050	15.8%	
Travel									
Mileage and Other Transportation Costs	0	0	150	150	150	150	150	0.0%	
Subsistence and Lodging	500	509	1,000	1,000	1,000	1,000	1,000	0.0%	
Convention and Education	6,950	7,398	8,500	8,000	8,500	8,500	8,500	0.0%	
<i>Total</i>	7,450	7,907	9,650	9,150	9,650	9,650	9,650	0.0%	
Miscellaneous									
Dues and Memberships	4,230	4,334	4,230	4,000	4,230	4,230	4,230	0.0%	
Employee Holiday Bonus	12,130	12,127	12,500	12,812	12,500	12,500	12,500	0.0%	
Employee Appreciation	16,300	16,368	20,000	20,000	20,000	20,000	20,000	0.0%	
<i>Total</i>	32,660	32,829	36,730	36,812	36,730	36,730	36,730	0.0%	

City Manager - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	6,062	6,563	4,500	4,500	4,500	4,500	4,500	0.0%	
Books and Subscriptions	450	450	500	500	500	500	500	0.0%	
Other Operating Supplies	750	756	750	1,200	1,200	1,200	1,200	60.0%	
EDP Equipment	<u>1,218</u>	<u>1,218</u>	<u>1,400</u>	<u>1,749</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	8,480	8,987	7,150	7,949	6,200	6,200	6,200	-13.3%	
Total City Manager	336,172	340,046	384,575	375,677	352,117	352,117	352,110	-8.4%	

Legal Services									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Salaries and Wages									
City Attorney Retainer	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.0%	
<i>Total</i>	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.0%	
Contractual Services									
Professional Services	35,000	31,428	35,000	28,026	35,000	35,000	35,000	0.0%	
<i>Total</i>	35,000	31,428	35,000	28,026	35,000	35,000	35,000	0.0%	
Travel									
Convention and Education	1,700	1,530	1,700	1,736	1,700	1,700	1,700	0.0%	
<i>Total</i>	1,700	1,530	1,700	1,736	1,700	1,700	1,700	0.0%	
Miscellaneous									
Dues and Memberships	300	300	300	325	325	325	325	8.3%	
<i>Total</i>	300	300	300	325	325	325	325	8.3%	
Supplies and Equipment									
Books and Subscriptions	200	0	200	0	0	0	0	-100.0%	
<i>Total</i>	200	0	200	0	0	0	0	-100.0%	
Total Legal Services	44,700	40,758	44,700	37,587	44,525	44,525	44,525	-0.4%	

Commissioner of Revenue	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	164,225	164,630	169,188	169,090	170,777	170,777	170,777	0.9%	
Part-time Wages	11,769	10,667	12,007	11,300	12,125	12,125	12,125	1.0%	
Board of Equalization	200	0	200	0	200	200	200	0.0%	
<i>Total</i>	176,194	175,297	181,395	180,390	183,102	183,102	183,102	0.9%	
Fringe Benefits									
FICA	13,465	12,996	13,862	13,339	13,993	13,993	13,993	0.9%	
VRS Retirement	17,389	17,319	17,944	17,895	17,067	17,067	17,067	-4.9%	
Medical Insurance	20,218	20,218	20,218	20,218	21,048	21,048	21,048	4.1%	
Group Life Insurance	2,038	2,029	2,103	2,097	2,124	2,124	2,124	1.0%	
Disability Insurance	348	518	699	710	719	719	719	2.9%	
Workers' Compensation Insurance	182	170	176	183	137	137	130	-26.1%	
<i>Total</i>	53,640	53,250	55,002	54,442	55,088	55,088	55,081	0.1%	
Contractual Services									
Professional Services	22,000	17,656	21,188	24,719	21,188	21,188	21,188	0.0%	
Repairs and Maintenance	350	0	350	350	350	350	350	0.0%	
Maintenance Service Contracts	2,300	2,300	2,300	2,300	2,300	2,300	2,300	0.0%	
Printing and Binding	750	300	1,150	1,150	1,150	1,150	1,150	0.0%	
Advertising	1,050	155	1,850	1,850	1,850	1,850	1,850	0.0%	
<i>Total</i>	26,450	20,411	26,838	30,369	26,838	26,838	26,838	0.0%	
Communications									
Postal Services	2,600	2,541	3,600	3,600	3,600	3,600	3,600	0.0%	
Telecommunications	1,300	1,161	1,300	1,300	1,300	1,300	1,300	0.0%	
<i>Total</i>	3,900	3,702	4,900	4,900	4,900	4,900	4,900	0.0%	
Travel									
Mileage and Other Transportation Costs	500	71	500	500	500	500	500	0.0%	
Convention and Education	3,000	2,642	3,500	3,500	4,000	4,000	4,000	14.3%	
<i>Total</i>	3,500	2,713	4,000	4,000	4,500	4,500	4,500	12.5%	
Miscellaneous									
Dues and Memberships	1,035	1,005	1,040	1,040	1,040	1,040	1,040	0.0%	
<i>Total</i>	1,035	1,005	1,040	1,040	1,040	1,040	1,040	0.0%	
Supplies and Equipment									
Office Supplies	4,250	4,283	5,250	5,250	5,250	5,150	5,150	-1.9%	
Books and Subscriptions	550	572	550	617	650	650	650	18.2%	
Furniture & Fixtures	500	398	0	0	0	0	0	#DIV/0!	
EDP Equipment	1,400	1,317	1,400	1,400	1,400	0	1,400	0.0%	
<i>Total</i>	6,700	6,570	7,200	7,267	7,300	5,800	7,200	0.0%	
Total Commissioner of Revenue	271,419	262,948	280,375	282,408	282,768	281,268	282,661	0.8%	

Treasurer									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	62,482	62,686	63,731	63,707	64,362	64,362	64,362	1.0%	Requests pay increases as allowed for City personnel & inclusion
Total	62,482	62,686	63,731	63,707	64,362	64,362	64,362	1.0%	of any salary increases from the State Compensation Board
Fringe Benefits									
FICA	4,780	4,804	4,876	4,850	4,924	4,924	4,924	1.0%	
VRS Retirement	6,986	6,970	7,126	7,113	6,778	6,778	6,778	-4.9%	
Medical Insurance	6,740	6,739	6,740	6,827	7,016	7,016	7,016	4.1%	
Group Life Insurance	819	817	835	834	844	844	844	1.1%	
Disability Insurance	196	196	201	200	218	218	218	8.5%	
Workers' Compensation Insurance	65	60	62	66	48	48	46	-25.8%	
Total	19,586	19,586	19,840	19,890	19,828	19,828	19,826	-0.1%	
Contractual Services									
Repairs and Maintenance	400	0	400	400	400	400	400	0.0%	
Maintenance Service Contracts	1,760	1,748	2,000	2,000	2,000	2,000	2,000	0.0%	
Printing and Binding	475	0	475	475	475	475	475	0.0%	
Advertising	2,000	1,587	2,000	2,000	2,000	2,000	2,000	0.0%	
Total	4,635	3,335	4,875	4,875	4,875	4,875	4,875	0.0%	
Communications									
Postal Services	4,500	4,262	4,500	4,500	4,500	4,500	4,500	0.0%	
Telecommunications	2,500	2,061	2,500	2,500	2,500	2,500	2,500	0.0%	
Total	7,000	6,323	7,000	7,000	7,000	7,000	7,000	0.0%	
Travel									
Mileage and Other Transportation Costs	350	310	350	350	350	350	350	0.0%	
Convention and Education	2,500	491	2,500	2,500	2,500	2,500	2,500	0.0%	
Total	2,850	801	2,850	2,850	2,850	2,850	2,850	0.0%	
Miscellaneous									
Dues and Memberships	1,100	575	1,100	1,100	1,100	1,100	1,100	0.0%	
Credit/Debit Card Fees	9,000	8,245	9,000	6,960	8,500	8,500	8,500	-5.6%	
Bank Fees	700	550	700	350	500	500	500	-28.6%	
Total	10,800	9,370	10,800	8,410	10,100	10,100	10,100	-6.5%	
Supplies and Equipment									
Office Supplies	3,500	2,808	3,500	3,500	3,500	3,400	3,400	-2.9%	
Merchandise for Resale	450	412	450	450	450	450	450	0.0%	
Communications Equipment	2,300	1,851	0	0	0	0	0	#DIV/0!	
EDP Equipment	1,500	1,015	1,500	1,500	1,500	0	1,500	0.0%	
Total	7,750	6,086	5,450	5,450	5,450	3,850	5,350	-1.8%	
Total Treasurer	115,103	108,187	114,546	112,182	114,465	112,865	114,363	-0.2%	

Finance	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	161,336	161,761	166,591	166,469	168,219	168,219	168,219	1.0%	
Total	161,336	161,761	166,591	166,469	168,219	168,219	168,219	1.0%	
Fringe Benefits									
FICA	12,343	11,695	12,745	11,955	12,869	12,869	12,869	1.0%	
VRS Retirement	18,038	17,956	18,626	18,573	17,714	17,714	17,714	-4.9%	
Medical Insurance	14,530	14,530	14,530	14,530	15,131	15,131	15,131	4.1%	
Group Life Insurance	2,114	2,104	2,183	2,176	2,204	2,204	2,204	1.0%	
Disability Insurance	1,288	1,293	1,324	1,335	1,352	1,352	1,352	2.1%	
Workers' Compensation Insurance	168	158	162	170	126	126	119	-26.5%	
Total	48,481	47,736	49,570	48,739	49,396	49,396	49,389	-0.4%	
Contractual Services									
Professional Services	2,466	0	355	0	5,000	5,000	5,000	1308.5%	
Repairs and Maintenance	250	0	250	0	250	250	250	0.0%	
Maintenance Service Contracts	1,300	1,341	1,300	1,375	1,400	1,400	1,400	7.7%	
Total	4,016	1,341	1,905	1,375	6,650	6,650	6,650	249.1%	
Communications									
Postal Services	1,500	1,396	1,525	1,350	1,400	1,400	1,400	-8.2%	
Messenger Services	25	0	25	0	25	25	25	0.0%	
Telecommunications	835	811	825	825	825	825	825	0.0%	
Total	2,360	2,207	2,375	2,175	2,250	2,250	2,250	-5.3%	
Travel									
Mileage and Other Transportation Costs	250	158	250	200	250	250	250	0.0%	
Convention and Education	1,500	743	1,500	1,673	3,500	3,500	3,500	133.3%	
Total	1,750	901	1,750	1,873	3,750	3,750	3,750	114.3%	
Miscellaneous									
Dues and Memberships	250	205	225	215	225	225	225	0.0%	
Total	250	205	225	215	225	225	225	0.0%	
Supplies and Equipment									
Office Supplies	5,500	5,536	5,500	5,500	5,500	5,500	5,500	0.0%	
Books and Subscriptions	200	140	200	200	200	200	200	0.0%	
Furniture & Fixtures	0	124	475	637	0	0	0	-100.0%	
EDP Equipment	1,800	2,177	3,800	1,401	1,500	0	1,500	-60.5%	
Total	7,500	7,977	9,975	7,738	7,200	5,700	7,200	-27.8%	
Total Finance	225,693	222,128	232,391	228,584	237,690	236,190	237,683	2.3%	

General Registrar	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	46,013	46,179	46,933	46,915	47,397	47,397	47,397	1.0%	
Part-time Wages	10,605	9,566	10,711	10,465	10,711	10,711	10,711	0.0%	
Boards & Commissions	4,216	4,216	4,216	4,293	4,300	4,300	4,300	2.0%	
Poll Workers	10,000	9,116	13,000	7,840	17,850	13,000	13,000	0.0%	Requested pay increase for poll workers
<i>Total</i>	70,834	69,077	74,860	69,513	80,258	75,408	75,408	0.7%	
Fringe Benefits									
FICA	3,893	4,589	4,733	4,720	4,774	4,774	4,774	0.9%	
VRS Retirement	5,145	4,560	4,551	4,536	4,280	4,280	4,280	-6.0%	
ICMA Retirement	0	575	697	703	711	711	711	2.0%	
Medical Insurance	0	0	0	0	3,508	3,508	3,508	#DIV/0!	
Group Life Insurance	603	602	615	614	621	621	621	1.0%	
Disability Insurance	372	374	383	381	386	386	386	0.8%	
Workers' Compensation Insurance	48	46	47	66	43	43	41	-12.8%	
<i>Total</i>	10,061	10,746	11,026	11,020	14,323	14,323	14,321	29.9%	
Contractual Services									
Repairs and Maintenance	350	0	350	350	350	350	350	0.0%	
Maintenance Service Contracts	12,000	13,925	14,000	14,000	17,000	17,000	17,000	21.4%	
Printing and Binding	1,600	103	1,000	1,200	1,200	1,200	1,200	20.0%	
Advertising	375	321	375	375	375	375	375	0.0%	
<i>Total</i>	14,325	14,349	15,725	15,925	18,925	18,925	18,925	20.3%	
Communications									
Postal Services	800	883	800	800	800	800	800	0.0%	
Telecommunications	225	286	225	225	225	225	225	0.0%	
<i>Total</i>	1,025	1,169	1,025	1,025	1,025	1,025	1,025	0.0%	
Travel									
Convention and Education	600	2,218	1,700	1,600	1,600	1,600	1,600	-5.9%	
<i>Total</i>	600	2,218	1,700	1,600	1,600	1,600	1,600	-5.9%	
Miscellaneous									
Dues and Memberships	295	350	350	350	350	350	350	0.0%	
Miscellaneous	100	86	100	100	600	600	600	500.0%	Includes \$500 for new signs and stands for election day
<i>Total</i>	395	436	450	450	950	950	950	111.1%	
Supplies and Equipment									
Office Supplies	1,000	450	1,100	1,100	1,100	1,100	1,100	0.0%	
Furniture & Fixtures	0	0	0	0	200	0	0	#DIV/0!	
EDP Equipment	8,000	7,871	78,880	78,786	0	0	0	-100.0%	
<i>Total</i>	9,000	8,321	79,980	79,886	1,300	1,100	1,100	-98.6%	
Total General Registrar	106,240	106,316	184,766	179,419	118,381	113,331	113,329	-38.7%	

Courts and Other Shared Services	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
County of Greenville Administrative Fees	50,000	50,000	50,000	50,000	50,000	50,000	50,000	0.0%	
Circuit Court	25,410	25,410	26,640	26,640	27,439	27,439	29,362	10.2%	
Buildings and Grounds - Courthouse	241,267	241,267	263,905	263,905	271,822	271,822	287,208	8.8%	
Circuit Court Clerk	27,262	27,262	35,283	35,283	36,341	36,341	38,265	8.5%	
Commonwealth Attorney	69,914	69,914	71,191	71,191	73,327	73,327	76,070	6.9%	
Greenville County Sheriff	451,265	451,265	476,337	476,337	490,627	490,627	540,619	13.5%	
Southside Regional Jail Authority	1,237,997	1,237,997	1,217,364	1,217,364	1,217,364	1,217,364	1,217,107	0.0%	
School Resource Officers	20,478	20,478	22,325	22,325	22,325	22,325	23,496	5.2%	
Courthouse Security	130,000	1,425	78,000	15,985	43,000	43,000	43,000	-44.9%	
Shared Services - Year End Adjustment	11,914	11,914	0	0	0	0	0	#DIV/0!	
Magistrate	1,088	1,088	1,089	1,089	1,122	1,122	1,089	0.0%	
6th District Court Services	35,340	33,998	36,682	36,682	35,340	35,340	35,340	-3.7%	
Juvenile Detention - Crater Youth Care Commission	87,401	88,300	87,920	87,349	108,044	108,044	108,044	22.9%	
J&D/Gen. District Court Clerk	9,600	5,725	3,929	3,430	9,600	9,600	9,600	144.3%	
General District /J&D Court	15,125	15,125	14,875	14,875	15,321	15,321	18,375	23.5%	
Courthouse Enhancement Project	0	836	0	0	0	0	0	#DIV/0!	
Sheriff's Office Expansion	0	25	0	0	0	0	0	#DIV/0!	
Fire Services	82,630	63,936	89,724	72,224	92,416	92,416	92,416	3.0%	
Fire Services - Year End Adjustment	0	0	41,378	41,378	0	0	0	-100.0%	
Law Library	2,800	3,108	3,000	3,406	3,500	3,500	3,500	16.7%	
Victim Witness Program	110,876	91,179	110,876	86,858	110,876	110,876	110,876	0.0%	
Victim Witness/New Initiative	55,599	16,099	95,099	95,099	95,099	95,099	95,099	0.0%	
VDSS Child Advocacy Services	0	0	103,754	103,754	103,754	103,754	103,754	0.0%	
Victim of Crimes Acts (Family Viol.)	145,000	60,612	62,120	62,120	62,120	62,120	62,120	0.0%	
Sexual Assault	342,057	332,638	303,265	303,265	303,265	303,265	303,265	0.0%	
Sexual Assault Special Grant	0	0	15,910	15,910	12,324	12,324	12,324	-22.5%	
Juvenile Justice (VJCCA)	109,515	109,515	109,515	109,515	109,515	109,515	109,515	0.0%	
Total Courts and Other Shared Services	3,262,538	2,959,116	3,320,181	3,215,984	3,294,541	3,294,541	3,370,444	1.5%	

Emporia Sheriff	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	160,495	160,979	165,953	149,592	158,312	158,312	150,247	-9.5%	
Overtime - Selective	5,000	3,620	3,500	2,496	20,000	20,000	20,000	471.4%	
Part-time Wages	<u>12,053</u>	<u>9,757</u>	<u>12,290</u>	<u>9,772</u>	<u>31,010</u>	<u>31,010</u>	<u>31,010</u>	152.3%	Includes new part-time deputy position (20 hrs./wk. \$18.00/hr.)
<i>Total</i>	177,548	174,356	181,743	161,860	209,322	209,322	201,257	10.7%	
Fringe Benefits									
FICA	13,583	13,120	13,904	11,697	16,166	16,166	15,549	11.8%	
VRS Retirement	17,944	17,887	18,554	16,406	16,673	16,673	15,822	-14.7%	
Medical Insurance	20,218	20,218	20,218	19,619	23,304	23,304	23,304	15.3%	
Group Life Insurance	2,103	2,096	2,175	1,922	2,075	2,075	1,969	-9.5%	
Disability Insurance	0	0	0	328	1,038	1,038	953	#DIV/0!	
Line of Duty Act Insurance	1,165	1,346	1,386	1,447	1,945	1,945	1,115	-19.6%	
Workers' Compensation Insurance	<u>4,738</u>	<u>4,331</u>	<u>4,537</u>	<u>5,197</u>	<u>3,444</u>	<u>3,444</u>	<u>3,271</u>	-27.9%	
<i>Total</i>	59,751	58,998	60,774	56,616	64,645	64,645	61,983	2.0%	
Contractual Services									
Repairs and Maintenance	1,000	175	1,000	500	1,000	1,000	1,000	0.0%	
Maintenance Service Contracts	600	400	600	600	800	600	600	0.0%	
Advertising	<u>125</u>	<u>0</u>	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	<u>125</u>	0.0%	
<i>Total</i>	1,725	575	1,725	1,225	1,925	1,725	1,725	0.0%	
Communications									
Postal Services	300	268	300	300	300	300	300	0.0%	
Telecommunications	<u>3,200</u>	<u>3,808</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>	0.0%	
<i>Total</i>	3,500	4,076	3,500	3,500	3,500	3,500	3,500	0.0%	
Leases and Rentals									
Lease/Rent of Buildings	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	0.0%	
<i>Total</i>	3,900	3,900	3,900	3,900	3,900	3,900	3,900	0.0%	
Travel									
Convention and Education	1,250	1,702	1,250	2,157	0	0	0	-100.0%	
Extradition of Prisoners	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>300</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.0%	
<i>Total</i>	2,250	1,702	2,250	2,457	1,000	1,000	1,000	-55.6%	
Miscellaneous									
Dues and Memberships	1,550	1,606	1,550	1,780	1,900	1,900	1,900	22.6%	
Drug Seizure Expenditures	<u>1,817</u>	<u>1,841</u>	<u>0</u>	<u>199</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	3,367	3,447	1,550	1,979	1,900	1,900	1,900	22.6%	
Supplies and Equipment									
Office Supplies	600	897	600	600	700	700	700	16.7%	
Vehicle and Power Equipment Supplies	5,230	3,902	6,000	3,500	5,000	5,000	5,000	-16.7%	
Police Supplies	970	906	700	1,086	4,400	4,400	4,400	528.6%	Body cameras
Uniforms and Wearing Apparel	500	315	500	500	1,250	1,250	1,250	150.0%	
EDP Equipment	<u>0</u>	<u>0</u>	<u>1,400</u>	<u>850</u>	<u>900</u>	<u>900</u>	<u>900</u>	-35.7%	Desktop computer and computers & mounts for vehicles
<i>Total</i>	7,300	6,020	9,200	6,536	12,250	12,250	12,250	33.2%	

Emporia Sheriff - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Motor Vehicles	26,000	26,875	0	0	40,100	40,100	40,100	#DIV/0!	
<i>Total</i>	26,000	26,875	0	0	40,100	40,100	40,100	#DIV/0!	
Total Emporia Sheriff	285,341	279,949	264,642	238,073	338,542	338,342	327,615	23.8%	

Police - Administration, Dispatching and Patrol									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget		Projection	Request	Recommends	Approved			
Personal Services									
Salaries and Wages	1,586,879	1,510,190	1,640,551	1,613,155	1,702,549	1,669,708	1,673,900	2.0%	Request to add one Communications Officer position
Overtime - Regular	203,900	208,935	195,380	194,185	135,000	135,000	135,000	-30.9%	
Overtime - Selective	257,500	140,425	150,000	140,023	150,000	150,000	150,000	0.0%	
Overtime - Dispatchers	20,600	15,902	23,500	24,287	17,500	17,500	17,500	-25.5%	
<i>Total</i>	2,068,879	1,875,452	2,009,431	1,971,650	2,005,049	1,972,208	1,976,400	-1.6%	
Fringe Benefits									
FICA	158,270	136,669	155,061	143,803	153,387	150,874	151,195	-2.5%	
VRS Retirement	185,239	164,156	190,029	173,846	177,144	174,014	174,456	-8.2%	
ICMA Retirement	0	518	806	1,329	2,136	1,807	1,807	124.2%	
Medical Insurance	227,789	209,245	229,961	217,102	253,299	243,038	243,038	5.7%	
Group Life Insurance	21,706	19,296	21,103	20,526	22,304	21,874	21,929	3.9%	
Disability Insurance	8,708	8,708	12,781	13,379	15,100	14,771	14,815	15.9%	
Line of Duty Act Insurance	11,664	11,664	12,000	11,077	14,886	14,886	13,935	16.1%	
Workers' Compensation Insurance	43,000	40,666	43,854	43,854	36,433	36,433	34,610	-21.1%	
<i>Total</i>	656,376	590,922	665,595	624,916	674,689	657,697	655,785	-1.5%	
Contractual Services									
Professional Health Services	5,660	5,137	5,660	5,660	5,660	5,660	5,660	0.0%	
Repairs and Maintenance	17,000	18,008	14,000	1,611	14,000	14,000	14,000	0.0%	
Maintenance Service Contracts	83,978	67,827	91,409	91,409	101,255	101,255	101,255	10.8%	
Printing and Binding	500	382	500	400	500	500	500	0.0%	
<i>Total</i>	107,138	91,354	111,569	99,080	121,415	121,415	121,415	8.8%	
Communications									
Postal Services	300	281	300	150	300	300	300	0.0%	
Messenger Service	200	45	200	150	200	150	150	-25.0%	
Telecommunications	48,528	37,787	39,028	39,000	51,768	42,000	42,000	7.6%	
<i>Total</i>	49,028	38,113	39,528	39,300	52,268	42,450	42,450	7.4%	
Travel									
Convention and Education	18,500	19,672	19,270	19,270	18,000	18,000	18,000	-6.6%	
<i>Total</i>	18,500	19,672	19,270	19,270	18,000	18,000	18,000	-6.6%	
Miscellaneous									
Dues and Memberships	18,000	17,590	29,558	29,558	21,736	21,736	21,736	-26.5%	
Special Operations	500	0	500	500	500	500	500	0.0%	
Drug Seizure Expenditures	68,652	61,158	10,000	10,000	10,000	10,000	10,000	0.0%	
Electronic Summons Expenditures	40,000	31,151	40,000	25,000	40,000	29,000	29,000	-27.5%	
<i>Total</i>	127,152	109,899	80,058	65,058	72,236	61,236	61,236	-23.5%	

Police - Administration, Dispatching and Patrol - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	Comments
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	9,500	8,017	9,500	9,500	9,500	9,500	9,500	0.0%	
Vehicle and Power Equipment Supplies	102,000	80,629	96,000	96,000	105,000	105,000	105,000	9.4%	
Police Supplies	15,000	15,494	15,000	15,000	19,500	15,000	15,000	0.0%	
Uniforms and Wearing Apparel	14,000	13,353	22,000	22,000	14,000	14,000	14,000	-36.4%	
Books and Subscriptions	2,800	677	1,300	1,300	3,600	1,300	1,300	0.0%	
Canine Supplies	600	765	600	500	600	600	600	0.0%	
Bike Patrol Supplies	350	517	100	100	2,300	100	100	0.0%	
Citizens Police Academy Supplies	500	922	500	500	500	500	500	0.0%	
Community Youth Program	1,000	886	1,000	1,000	1,000	1,000	1,000	0.0%	
Furniture and Fixtures	1,500	1,530	500	500	1,500	500	500	0.0%	
Communications Equipment	27,699	27,190	13,000	13,000	15,000	15,000	15,000	15.4%	
EDP Equipment	18,000	17,079	14,000	14,000	11,000	10,000	10,000	-28.6%	
<i>Total</i>	192,949	167,059	173,500	173,400	183,500	172,500	172,500	-0.6%	
Capital Expenditures									
Communications Equipment	0	0	518,000	264,318	172,555	172,555	172,555	-66.7%	Replace call handling equipment (\$150,000 in grant funds)
Motor Vehicles and Equipment	76,000	85,740	76,000	75,408	76,000	76,000	114,000	50.0%	Replace 3 cruisers
<i>Total</i>	76,000	85,740	594,000	339,726	248,555	248,555	286,555	-51.8%	
Total Admin., Dispatching and Patrol	3,296,022	2,978,211	3,692,951	3,332,400	3,375,712	3,294,061	3,334,341	-9.7%	

Police - Animal Control	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	70,446	70,639	72,805	72,751	73,518	73,518	73,518	1.0%	
Overtime	11,300	10,190	11,300	11,429	11,300	11,300	11,300	0.0%	
Part-time Wages	<u>3,829</u>	<u>3,061</u>	<u>3,906</u>	<u>3,010</u>	<u>3,945</u>	<u>3,945</u>	<u>3,945</u>	1.0%	
<i>Total</i>	85,575	83,890	88,011	87,190	88,763	88,763	88,763	0.9%	
Fringe Benefits									
FICA	6,547	6,238	6,733	6,387	6,791	6,791	6,791	0.9%	
VRS Retirement	7,876	7,843	8,140	8,117	7,742	7,742	7,742	-4.9%	
Medical Insurance	13,479	13,478	13,479	13,478	14,032	14,032	14,032	4.1%	
Group Life Insurance	923	919	954	951	964	964	964	1.0%	
Disability Insurance	0	296	599	604	612	612	612	2.2%	
Workers' Compensation Insurance	<u>2,373</u>	<u>2,248</u>	<u>2,300</u>	<u>2,553</u>	<u>2,002</u>	<u>2,002</u>	<u>1,902</u>	-17.3%	
<i>Total</i>	31,198	31,022	32,205	32,090	32,143	32,143	32,043	-0.5%	
Contractual Services									
Professional Health Services	390	0	390	200	390	390	390	0.0%	
<i>Total</i>	390	0	390	200	390	390	390	0.0%	
Communications									
Telecommunications	800	1,438	1,000	1,500	1,000	1,000	1,000	0.0%	
<i>Total</i>	800	1,438	1,000	1,500	1,000	1,000	1,000	0.0%	
Travel									
Convention and Education	1,200	816	1,200	1,000	1,200	1,200	1,200	0.0%	
<i>Total</i>	1,200	816	1,200	1,000	1,200	1,200	1,200	0.0%	
Miscellaneous									
Dues and Memberships	200	0	200	0	200	200	200	0.0%	
<i>Total</i>	200	0	200	0	200	200	200	0.0%	
Supplies and Equipment									
Office Supplies	200	179	200	200	200	200	200	0.0%	
Food Supplies	500	0	500	250	500	500	500	0.0%	
Agricultural Supplies	700	175	700	300	700	700	700	0.0%	
Medical and Lab Supplies	100	0	100	300	300	300	300	200.0%	
Housekeeping and Janitorial Supplies	500	190	500	250	500	500	500	0.0%	
Repair and Maintenance Supplies	250	0	250	200	250	250	250	0.0%	
Vehicle and Power Equipment Supplies	3,400	1,934	3,000	2,500	3,000	3,000	3,000	0.0%	
Animal Control Supplies	750	718	2,000	2,000	2,000	2,000	2,000	0.0%	
Uniforms and Wearing Apparel	1,500	717	1,500	1,500	1,500	1,500	1,500	0.0%	
Machinery and Equipment	100	0	100	100	100	100	100	0.0%	
EDP Equipment	5,000	3,035	0	0	0	0	0	#DIV/0!	
<i>Total</i>	13,000	6,948	8,850	7,600	9,050	9,050	9,050	2.3%	

Police - Animal Control - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	40,000	0	0	#DIV/0!	Requested replacement of Animal Control truck
<i>Total</i>	0	0	0	0	40,000	0	0	#DIV/0!	
Total Animal Control	132,363	124,114	131,856	129,580	172,746	132,746	132,646	0.6%	

Fire	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Contributions to Firefighters									
PPT Reimbursement	11,593	11,593	14,696	14,695	14,700	14,700	14,700	0.0%	
<i>Total</i>	11,593	11,593	14,696	14,695	14,700	14,700	14,700	0.0%	
Insurance									
Motor Vehicle Insurance	0	0	0	2,030	2,100	2,100	2,437	#DIV/0!	
<i>Total</i>	0	0	0	2,030	2,100	2,100	2,437	#DIV/0!	
Supplies and Equipment									
Fire Program Fund Purchases	127,605	129,605	22,000	22,000	0	0	0	-100.0%	
<i>Total</i>	127,605	129,605	22,000	22,000	0	0	0	-100.0%	
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	0	0	0	0	0	0	0	#DIV/0!	
Total Fire	139,198	141,198	36,696	38,725	16,800	16,800	17,137	-53.3%	

Emergency Services and Risk Management									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget		Projection	Request	Recommends	Approved			
Personal Services									
Salaries and Wages	0	0	34,973	34,972	52,252	52,252	52,252	49.4%	
Part-time Wages	24,141	20,375	7,595	7,595	0	0	0	-100.0%	
<i>Total</i>	24,141	20,375	42,568	42,567	52,252	52,252	52,252	22.7%	
Fringe Benefits									
FICA	1,847	1,559	3,262	3,262	3,998	3,998	3,998	22.6%	
VRS Retirement	0	0	3,521	3,520	4,980	4,980	4,980	41.4%	
ICMA Retirement	0	0	346	346	523	523	523	51.2%	
Group Life Insurance	0	0	453	453	685	685	685	51.2%	
Disability Insurance	0	0	383	383	579	579	579	51.2%	
Line of Duty Act Insurance	1,164	449	1,448	1,447	1,944	1,944	1,673	15.5%	
Workers' Compensation Insurance	25	24	25	20	39	39	37	48.0%	
<i>Total</i>	3,036	2,032	9,438	9,431	12,748	12,748	12,475	32.2%	
Contractual Services									
Repairs & Maintenance	250	0	300	300	300	300	300	0.0%	
Maintenance Service Contracts	7,200	7,160	7,200	7,160	7,200	7,200	7,200	0.0%	
Printing and Binding	100	32	300	300	300	300	300	0.0%	
Advertising	150	382	100	100	700	500	500	400.0%	
<i>Total</i>	7,700	7,574	7,900	7,860	8,500	8,300	8,300	5.1%	
Communications									
Postal Services	0	0	0	0	100	100	100	#DIV/0!	
Telecommunications	1,200	1,121	1,200	1,200	1,200	1,200	1,200	0.0%	
<i>Total</i>	1,200	1,121	1,200	1,200	1,300	1,300	1,300	8.3%	
Travel									
Convention and Education	250	0	1,806	1,806	2,500	2,500	2,500	38.4%	
<i>Total</i>	250	0	1,806	1,806	2,500	2,500	2,500	38.4%	
Miscellaneous									
Dues and Memberships	100	75	100	100	200	200	200	100.0%	
Chowan River Basin Flood Taskforce	7,370	7,370	7,480	7,480	7,630	7,630	7,630	2.0%	Stream gauges
<i>Total</i>	7,470	7,445	7,580	7,580	7,830	7,830	7,830	3.3%	
Supplies and Equipment									
Office Supplies	200	108	500	242	500	500	500	0.0%	
Vehicle and Power Equipment Supplies	1,150	1,246	1,200	1,200	900	900	900	-25.0%	
Books and Subscriptions	0	0	0	0	1,200	1,200	1,200	#DIV/0!	
Other Operating Supplies	5,150	4,074	3,812	2,829	0	0	0	-100.0%	
Communications Equipment	2,000	1,408	0	0	0	0	0	#DIV/0!	
EDP Equipment	0	0	0	0	2,000	0	2,000	#DIV/0!	
<i>Total</i>	8,500	6,836	5,512	4,271	4,600	2,600	4,600	-16.5%	

Emergency Services and Risk Management - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Motor Vehicles	27,000	29,358	0	0	0	0	0	#DIV/0!	
Total	27,000	29,358	0	0	0	0	0	#DIV/0!	
Total Emer. Services and Risk Mgmt.	79,297	74,741	76,004	74,715	89,730	87,530	89,257	17.4%	

Facilities Management	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	22,671	22,725	23,703	23,683	23,937	23,937	23,937	1.0%	
<i>Total</i>	22,671	22,725	23,703	23,683	23,937	23,937	23,937	1.0%	
Fringe Benefits									
FICA	1,735	1,693	1,814	1,766	1,832	1,832	1,832	1.0%	
VRS Retirement	2,535	2,521	2,650	2,640	2,521	2,521	2,521	-4.9%	
Medical Insurance	6,740	6,739	6,740	6,739	7,016	7,016	7,016	4.1%	
Group Life Insurance	298	295	311	309	314	314	314	1.0%	
Disability Insurance	199	199	204	207	210	210	210	2.9%	
Workers' Compensation Insurance	548	574	515	501	363	363	345	-33.0%	
<i>Total</i>	12,055	12,021	12,234	12,162	12,256	12,256	12,238	0.0%	
Contractual Services									
Temporary Help Service Fees	11,213	0	0	0	0	0	0	#DIV/0!	
Repairs and Maintenance	35,000	30,025	36,200	36,200	66,000	35,000	44,222	22.2%	
Maintenance Service Contracts	30,000	25,358	25,965	22,416	35,000	32,500	32,500	25.2%	
Advertising	600	371	0	0	600	600	600	#DIV/0!	
Laundry and Dry Cleaning	2,250	2,131	2,500	2,500	3,000	3,000	3,000	20.0%	
Street Light Upgrade/Improvements	3,000	2,512	16,000	3,110	16,000	16,000	16,000	0.0%	Includes \$13,000 for E. Atlantic St. grant match
<i>Total</i>	82,063	60,397	80,665	64,226	120,600	87,100	96,322	19.4%	
Utilities									
Electric Services	55,000	47,979	52,000	50,000	52,000	52,000	52,000	0.0%	
Heating Services	10,000	6,967	8,715	8,715	12,000	12,000	12,000	37.7%	
Water and Sewer Services	325	255	325	325	325	325	325	0.0%	
Refuse Services	153	153	153	153	153	153	153	0.0%	
<i>Total</i>	65,478	55,354	61,193	59,193	64,478	64,478	64,478	5.4%	
Leases and Rentals									
Lease of Land	4,800	4,800	4,800	4,800	4,800	4,800	4,800	0.0%	Truck Driver Training Facility
<i>Total</i>	4,800	4,800	4,800	4,800	4,800	4,800	4,800	0.0%	
Supplies and Equipment									
Medical and Lab Supplies	0	0	1,300	1,400	1,000	1,000	1,000	-23.1%	
Housekeeping and Janitorial Supplies	10,000	10,771	10,470	10,470	8,000	8,000	8,000	-23.6%	
Repair and Maintenance Supplies	8,000	6,212	7,950	7,950	7,000	7,000	7,000	-11.9%	
Vehicle and Power Equipment Supplies	300	118	300	300	300	300	300	0.0%	
Gateway Entrance Sign	4,000	2,495	0	0	4,000	0	0	#DIV/0!	
Furniture and Fixtures	0	0	0	593	1,000	0	0	#DIV/0!	
<i>Total</i>	22,300	19,596	20,020	20,713	21,300	16,300	16,300	-18.6%	

Facilities Management - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Arch. & Const. Admin. Serv. - Police St. & City Hall	125,000	137,394	347,590	38,360	340,000	340,000	0	-100.0%	
Police Station Replacement	2,040,000	0	2,400,000	0	2,400,000	2,400,000	0	-100.0%	
City Hall Improvements/Replacement	3,060,000	0	4,500,000	0	4,500,000	4,500,000	0	-100.0%	
Animal Shelter Design and Building	<u>386,000</u>	<u>338,195</u>	<u>82,410</u>	<u>92,100</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%	
<i>Total</i>	5,611,000	475,589	7,330,000	130,460	7,240,000	7,240,000	0	-100.0%	
Total Facilities Management	5,820,367	650,482	7,532,615	315,237	7,487,371	7,448,871	218,075	-97.1%	

Public Works Administration									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	86,800	87,027	90,750	90,825	91,648	91,648	91,648	1.0%	
<i>Total</i>	86,800	87,027	90,750	90,825	91,648	91,648	91,648	1.0%	
Fringe Benefits									
FICA	6,641	6,485	6,943	6,797	7,012	7,012	7,012	1.0%	
VRS Retirement	9,705	9,660	10,147	10,109	9,651	9,651	9,651	-4.9%	
Medical Insurance	10,109	10,109	10,109	10,109	10,524	10,524	10,524	4.1%	
Group Life Insurance	1,137	1,132	1,190	1,185	1,201	1,201	1,201	0.9%	
Disability Insurance	690	693	710	723	748	748	748	5.4%	
Workers' Compensation Insurance	770	664	671	671	487	487	462	-31.1%	
<i>Total</i>	29,052	28,743	29,770	29,594	29,623	29,623	29,598	-0.6%	
Contractual Services									
Repairs and Maintenance	200	0	1,700	1,700	200	200	200	-88.2%	
Maintenance Service Contracts	300	341	350	500	350	350	350	0.0%	
Laundry and Dry Cleaning	450	398	450	450	450	450	450	0.0%	
<i>Total</i>	950	739	2,500	2,650	1,000	1,000	1,000	-60.0%	
Communications									
Postal Services	10	0	10	10	10	10	10	0.0%	
Messenger Services	50	0	50	50	50	50	50	0.0%	
Telecommunications	4,100	3,481	3,750	4,250	4,250	4,250	4,250	13.3%	
<i>Total</i>	4,160	3,481	3,810	4,310	4,310	4,310	4,310	13.1%	
Travel									
Convention and Education	1,000	680	1,000	1,000	1,000	1,000	1,000	0.0%	
<i>Total</i>	1,000	680	1,000	1,000	1,000	1,000	1,000	0.0%	
Miscellaneous									
Employee Appreciation	500	500	0	0	0	0	0	#DIV/0!	
<i>Total</i>	500	500	0	0	0	0	0	#DIV/0!	
Supplies and Equipment									
Office Supplies	1,400	1,208	1,400	1,400	1,400	1,400	1,400	0.0%	
Vehicle and Power Equipment Supplies	2,650	2,716	3,000	3,000	3,000	3,000	3,000	0.0%	
Uniforms and Wearing Apparel	50	50	50	50	50	50	50	0.0%	
Communications Equipment	0	0	0	72	0	0	0	#DIV/0!	
EDP Equipment	3,000	3,360	0	265	0	0	0	#DIV/0!	
<i>Total</i>	7,100	7,334	4,450	4,787	4,450	4,450	4,450	0.0%	
Total Public Works Administration	129,562	128,504	132,280	133,166	132,031	132,031	132,006	-0.2%	

Street Maintenance	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	290,389	283,540	298,736	297,832	308,914	308,914	308,914	3.4%	
Overtime	16,600	15,532	16,600	16,219	16,600	16,600	16,600	0.0%	
<i>Total</i>	306,989	299,072	315,336	314,051	325,514	325,514	325,514	3.2%	
Fringe Benefits									
FICA	26,010	22,307	24,721	22,867	24,902	24,902	24,902	0.7%	
VRS Retirement	36,155	31,093	32,313	32,313	31,557	31,557	31,557	-2.3%	
ICMA Retirement	0	492	828	856	973	973	973	17.5%	
Medical Insurance	51,585	49,421	59,474	59,474	64,240	64,240	64,240	8.0%	
Group Life Insurance	4,237	3,701	4,016	3,887	4,047	4,047	4,047	0.8%	
Disability Insurance	1,063	1,527	2,278	2,227	2,327	2,327	2,327	2.2%	
Unemployment Benefits	0	594	0	223	0	0	0	#DIV/0!	
Workers' Compensation Insurance	20,822	17,946	17,962	17,962	14,843	14,843	14,099	-21.5%	
<i>Total</i>	139,872	127,081	141,592	139,809	142,889	142,889	142,145	0.4%	
Contractual Services									
Professional Services	10,600	9,824	20,000	20,000	20,000	20,000	20,000	0.0%	
Repairs and Maintenance	45,038	45,746	16,500	16,000	27,000	27,000	27,000	63.6%	Includes cost of jail clean-up crew
Advertising	300	65	300	300	300	300	300	0.0%	
Laundry and Dry Cleaning	4,000	3,594	4,000	4,300	4,000	4,000	4,000	0.0%	
Pavement Markings	27,500	15,092	25,483	25,000	25,000	15,000	15,000	-41.1%	
<i>Total</i>	87,438	74,321	66,283	65,600	76,300	66,300	66,300	0.0%	
Utilities									
Electric Services	109,500	109,428	106,000	110,000	106,000	110,000	110,000	3.8%	
<i>Total</i>	109,500	109,428	106,000	110,000	106,000	110,000	110,000	3.8%	
Communications									
Telecommunications	1,200	993	1,200	1,200	1,200	1,200	1,200	0.0%	
<i>Total</i>	1,200	993	1,200	1,200	1,200	1,200	1,200	0.0%	
Travel									
Convention and Education	750	630	800	800	800	800	800	0.0%	
<i>Total</i>	750	630	800	800	800	800	800	0.0%	
Supplies and Equipment									
Repair & Maintenance Supplies	66,500	64,615	83,000	83,000	75,000	80,000	80,000	-3.6%	Includes \$5,000 for E. Atlantic St. grant match
Vehicle and Power Equipment Supplies	52,750	51,898	52,000	55,000	50,000	55,000	55,000	5.8%	
Uniforms and Wearing Apparel	500	342	500	500	500	500	500	0.0%	
Machinery and Equipment	6,900	6,831	29,000	15,875	18,000	0	18,000	-37.9%	Grass cutter
<i>Total</i>	126,650	123,686	164,500	154,375	143,500	135,500	153,500	-6.7%	

Street Maintenance - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Street Paving	236,692	226,912	214,500	214,500	200,000	200,000	200,000	-6.8%	
Machinery & Equipment	0	0	30,000	18,374	179,000	0	54,000	80.0%	Utility tractor; Requested dump truck and plow
Halifax Street Bridge Replacement	147,347	0	0	0	0	0	0	#DIV/0!	
Traffic Signal Replacement	0	0	32,500	32,500	0	0	0	-100.0%	
Stormwater Improvements - Olive Street	30,000	461	28,500	28,346	0	0	0	-100.0%	
<i>Total</i>	414,039	227,373	305,500	293,720	379,000	200,000	254,000	-16.9%	
Total Street Maintenance	1,186,438	962,584	1,101,211	1,079,555	1,175,203	982,203	1,053,459	-4.3%	

Sanitation	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	255,137	253,085	245,662	244,011	260,219	260,219	260,219	5.9%	
Part-time Wages	0	0	0	0	9,880	9,880	9,880	#DIV/0!	Litter control worker (20 hrs./wk. \$9.50/hr)
Overtime	28,000	28,351	21,500	22,267	17,500	17,500	17,500	-18.6%	
<i>Total</i>	283,137	281,436	267,162	266,278	287,599	287,599	287,599	7.6%	
Fringe Benefits									
FICA	20,439	20,341	21,311	18,959	22,002	22,002	22,002	3.2%	
VRS Retirement	27,410	27,407	28,360	26,144	26,460	26,460	26,460	-6.7%	
ICMA Retirement	0	660	828	863	942	942	942	13.8%	
Medical Insurance	48,226	48,226	44,996	44,995	50,209	50,209	50,209	11.6%	
Group Life Insurance	2,954	3,289	3,421	3,165	3,409	3,409	3,409	-0.4%	
Disability Insurance	777	1,325	1,908	1,771	2,191	2,191	2,191	14.8%	
Workers' Compensation Insurance	13,483	13,922	20,399	20,399	15,125	15,125	14,367	-29.6%	
<i>Total</i>	113,289	115,170	121,223	116,296	120,338	120,338	119,580	-1.4%	
Contractual Services									
Inmate Labor	2,500	1,478	2,500	2,500	2,500	2,500	2,500	0.0%	
Repairs and Maintenance	13,000	12,762	22,000	22,000	10,000	13,000	13,000	-40.9%	
Advertising	2,000	1,055	2,000	2,700	2,000	2,500	2,500	25.0%	
Laundry and Dry Cleaning	3,600	3,385	3,600	4,000	4,000	4,000	4,000	11.1%	
Service from other Govt. Entities - Landfill	217,000	210,854	225,000	225,000	225,000	225,000	225,000	0.0%	
<i>Total</i>	238,100	229,534	255,100	256,200	243,500	247,000	247,000	-3.2%	
Communications									
Messenger Services	0	9	0	0	0	0	0	#DIV/0!	
Telecommunications	900	746	900	800	900	900	900	0.0%	
<i>Total</i>	900	755	900	800	900	900	900	0.0%	
Travel									
Convention and Education	600	498	600	600	600	600	600	0.0%	
<i>Total</i>	600	498	600	600	600	600	600	0.0%	
Supplies and Equipment									
Repair and Maintenance Supplies	35,000	35,686	30,000	30,000	32,000	30,000	30,000	0.0%	Includes dumpsters
Vehicle and Power Equipment Supplies	87,750	89,643	90,000	90,000	90,000	90,000	90,000	0.0%	
Uniforms and Wearing Apparel	400	276	400	400	400	400	400	0.0%	
Recycling	6,192	6,386	6,038	6,038	0	0	0	-100.0%	Grant funds
<i>Total</i>	129,342	131,991	126,438	126,438	122,400	120,400	120,400	-4.8%	
Capital Expenditures									
Machinery and Equipment	0	0	0	0	26,000	0	0	#DIV/0!	Requested forklift
Motor Vehicles and Equipment	0	0	0	0	29,000	0	0	#DIV/0!	Requested additional vehicle
<i>Total</i>	0	0	0	0	55,000	0	0	#DIV/0!	
Total Sanitation	765,368	759,384	771,423	766,612	830,337	776,837	776,079	0.6%	

Fleet Maintenance	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	113,666	114,033	118,840	118,799	120,016	120,016	120,016	1.0%	
Overtime	4,100	4,075	4,500	3,941	4,500	4,500	4,500	0.0%	
<i>Total</i>	117,766	118,108	123,340	122,740	124,516	124,516	124,516	1.0%	
Fringe Benefits									
FICA	8,543	8,562	9,436	8,929	9,526	9,526	9,526	1.0%	
VRS Retirement	12,649	12,645	13,287	13,238	12,638	12,638	12,638	-4.9%	
Medical Insurance	21,269	21,269	21,269	21,269	22,146	22,146	22,146	4.1%	
Group Life Insurance	1,490	1,482	1,557	1,551	1,573	1,573	1,573	1.0%	
Disability Insurance	934	938	960	978	990	990	990	3.1%	
Workers' Compensation Insurance	3,170	3,232	3,274	3,412	2,624	2,624	2,493	-23.9%	
<i>Total</i>	48,055	48,128	49,783	49,377	49,497	49,497	49,366	-0.8%	
Contractual Services									
Laundry and Dry Cleaning	2,200	2,173	2,500	2,500	2,500	2,500	2,500	0.0%	
<i>Total</i>	2,200	2,173	2,500	2,500	2,500	2,500	2,500	0.0%	
Communications									
Telecommunications	1,000	908	1,000	1,000	1,000	1,000	1,000	0.0%	
<i>Total</i>	1,000	908	1,000	1,000	1,000	1,000	1,000	0.0%	
Travel									
Convention and Education	0	0	250	250	250	250	250	0.0%	
<i>Total</i>	0	0	250	250	250	250	250	0.0%	
Supplies and Equipment									
Vehicle and Power Equipment Supplies	13,000	10,907	13,000	13,000	13,000	13,000	13,000	0.0%	
Uniforms and Wearing Apparel	150	50	150	150	150	150	150	0.0%	
<i>Total</i>	13,150	10,957	13,150	13,150	13,150	13,150	13,150	0.0%	
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	28,000	0	0	#DIV/0!	Requested pickup truck
<i>Total</i>	0	0	0	0	28,000	0	0	#DIV/0!	
Total Fleet Maintenance	182,171	180,274	190,023	189,017	218,913	190,913	190,782	0.4%	

Grounds Maintenance	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	95,733	96,472	95,997	98,056	96,938	96,938	96,938	1.0%	
Overtime	7,500	1,606	2,000	2,721	2,000	2,000	2,000	0.0%	
<i>Total</i>	103,233	98,078	97,997	100,777	98,938	98,938	98,938	1.0%	
Fringe Benefits									
FICA	7,898	7,228	7,497	7,439	7,569	7,569	7,569	1.0%	
VRS Retirement	10,703	9,387	10,733	10,448	10,208	10,208	10,208	-4.9%	
Medical Insurance	20,218	18,533	18,218	13,478	21,048	21,048	21,048	15.5%	
Group Life Insurance	1,254	1,100	1,259	1,224	1,270	1,270	1,270	0.9%	
Disability Insurance	245	333	554	532	558	558	558	0.7%	
Workers' Compensation Insurance	2,816	2,664	2,712	2,667	1,980	1,980	1,881	-30.6%	
<i>Total</i>	43,134	39,245	40,973	35,788	42,633	42,633	42,534	3.8%	
Contractual Services									
Temporary Help Service Fees	33,639	30,978	35,000	35,000	35,000	35,000	35,000	0.0%	Three temporary positions for 6 months
Repairs and Maintenance	50	0	50	50	50	50	50	0.0%	
Laundry and Dry Cleaning	1,400	770	1,400	1,400	1,400	1,400	1,400	0.0%	
<i>Total</i>	35,089	31,748	36,450	36,450	36,450	36,450	36,450	0.0%	
Communications									
Telecommunications	0	165	0	400	400	400	400	#DIV/0!	
<i>Total</i>	0	165	0	400	400	400	400	#DIV/0!	
Travel									
Convention and Education	800	510	800	800	800	800	800	0.0%	
<i>Total</i>	800	510	800	800	800	800	800	0.0%	
Miscellaneous									
Dues and Memberships	50	15	50	50	50	50	50	0.0%	
<i>Total</i>	50	15	50	50	50	50	50	0.0%	
Supplies and Equipment									
Agricultural Supplies	20,000	18,025	15,000	15,000	15,000	15,000	15,000	0.0%	
Repair and Maintenance Supplies	2,000	2,225	4,000	4,000	2,000	3,500	3,500	-12.5%	
Vehicle and Power Equipment Supplies	5,550	5,376	8,000	8,000	4,000	5,000	5,000	-37.5%	
Uniforms and Wearing Apparel	200	42	150	150	150	150	150	0.0%	
Other Operating Supplies	2,500	2,593	3,000	3,000	3,000	3,000	3,000	0.0%	
Machinery and Equipment	6,000	5,595	0	0	0	0	0	#DIV/0!	
EDP Equipment	0	600	0	0	0	0	0	#DIV/0!	
<i>Total</i>	36,250	34,456	30,150	30,150	24,150	26,650	26,650	-11.6%	
Total Grounds Maintenance	218,556	204,217	206,420	204,415	203,421	205,921	205,822	-0.3%	

Health and Social Services	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Health Related Services									
State Health Department	61,699	61,699	61,699	61,699	61,699	61,699	61,699	0.0%	
Mental Health Services (District 19)	39,471	39,471	39,471	39,471	45,175	39,471	39,471	0.0%	
Crater District Area Agency on Aging	4,034	4,034	4,034	4,034	4,034	4,034	4,034	0.0%	
<i>Total</i>	105,204	105,204	105,204	105,204	110,908	105,204	105,204	0.0%	
Rescue Squad									
Line of Duty Act Insurance	6,186	6,297	5,071	4,739	5,966	5,966	8,019	58.1%	
Rescue Squad Workers' Compensation Insurance	6,099	5,988	8,279	6,950	6,950	4,697	4,462	-46.1%	
PPT Reimbursement	4,099	4,099	3,319	3,318	4,000	4,000	4,000	20.5%	
Greensville Volunteer Rescue Squad	0	0	1,886	1,886	0	0	0	-100.0%	
Four-For-Life	0	4,629	4,629	0	0	0	0	-100.0%	
<i>Total</i>	16,384	21,013	23,184	16,893	16,916	14,663	16,481	-28.9%	
Social Services									
Social Services	194,578	175,324	202,718	202,718	204,823	204,823	204,823	1.0%	
Children's Services Act	156,943	156,943	156,943	156,943	156,943	156,943	156,943	0.0%	
<i>Total</i>	351,521	332,267	359,661	359,661	361,766	361,766	361,766	0.6%	
Total Health and Social Services	473,109	458,484	488,049	481,758	489,590	481,633	483,451	-0.9%	

Education	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Greensville County Public Schools									
Local Funding	3,330,695	3,371,211	3,436,720	3,436,720	5,288,932	3,436,720	3,679,987	7.1%	
Sales Tax - Education	1,206,277	1,174,791	1,177,825	1,177,825	1,165,898	1,165,898	1,165,898	-1.0%	
Superintendent	500	500	500	500	500	500	500	0.0%	
<i>Total</i>	4,537,472	4,546,502	4,615,045	4,615,045	6,455,330	4,603,118	4,846,385	5.0%	
Southside Virginia Comm. College									
	1,179	1,179	1,179	1,179	1,737	1,179	1,179	0.0%	
Southside Virginia Education Center									
SVEC Operations	33,389	33,389	33,389	33,389	52,087	33,389	33,389	0.0%	
EAGLE Scholarship	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0.0%	
<i>Total</i>	43,389	43,389	43,389	43,389	62,087	43,389	43,389	0.0%	
Emporia-Greens. Literacy Council									
	2,736	2,736	2,736	2,736	2,736	2,736	2,736	0.0%	
The Improvement Assoc. - Headstart									
	15,794	15,794	15,794	15,794	50,810	15,794	15,794	0.0%	
Total Education	4,600,570	4,609,600	4,678,143	4,678,143	6,572,700	4,666,216	4,909,483	4.9%	

Library	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
<i>Meherrin Regional Library</i>									
Library Operations	94,949	94,949	94,949	94,949	98,735	94,949	94,949	0.0%	
<i>Total</i>	94,949	94,949	94,949	94,949	98,735	94,949	94,949	0.0%	
<i>Total Library</i>	94,949	94,949	94,949	94,949	98,735	94,949	94,949	0.0%	

Development Services									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	299,320	251,662	314,712	312,055	326,153	326,153	326,153	3.6%	
<i>Total</i>	299,320	251,662	314,712	312,055	326,153	326,153	326,153	3.6%	
Fringe Benefits									
FICA	23,758	19,367	24,075	23,620	24,951	24,951	24,951	3.6%	
VRS Retirement	23,432	16,651	23,780	23,893	23,391	23,391	23,391	-1.6%	
Medical Insurance	23,441	14,530	21,269	21,671	23,245	23,245	23,245	9.3%	
Group Life Insurance	2,746	1,951	2,787	2,800	2,910	2,910	2,910	4.4%	
Disability Insurance	2,167	2,178	2,693	2,714	2,791	2,791	2,791	3.6%	
Workers' Compensation Insurance	1,526	1,298	1,348	1,233	974	974	925	-31.4%	
Assistant Manager's Health Insurance Allowance	5,817	6,041	5,817	5,817	5,817	5,817	5,817	0.0%	
Assistant Manager's Vehicle Allowance	5,760	5,982	5,760	5,760	5,760	5,760	5,760	0.0%	
Assistant Manager's Cell Phone Allowance	480	498	480	480	480	480	480	0.0%	
<i>Total</i>	89,127	68,496	88,009	87,988	90,319	90,319	90,270	2.6%	
Contractual Services									
Professional Services	8,000	19,145	10,000	10,000	10,000	10,000	10,000	0.0%	
Repairs and Maintenance	1,250	875	1,250	1,250	1,250	1,250	1,250	0.0%	
Maintenance Service Contracts	10,500	8,000	10,500	10,500	10,500	10,500	10,500	0.0%	Includes \$8,400 for GIS Maintenance
Printing and Binding	2,500	3,029	2,500	2,500	2,500	2,500	2,500	0.0%	
Advertising	4,500	7,244	6,000	6,000	6,000	6,000	6,000	0.0%	
Marketing & Events - Farmers' Market	2,000	1,570	2,000	2,000	2,000	2,000	2,000	0.0%	
Nuisance Abatement	15,000	19,676	19,000	20,000	20,000	20,000	20,000	5.3%	
Demolition and Removal	35,000	2,500	32,000	25,843	30,000	25,000	25,000	-21.9%	Demolition of Blighted Properties
<i>Total</i>	78,750	62,039	83,250	78,093	82,250	77,250	77,250	-7.2%	
Communications									
Postal Services	1,200	1,411	1,200	1,200	1,000	1,000	1,000	-16.7%	
Messenger Services	100	0	100	100	100	100	100	0.0%	
Telecommunications	3,500	2,345	3,000	3,000	3,000	3,000	3,000	0.0%	
<i>Total</i>	4,800	3,756	4,300	4,300	4,100	4,100	4,100	-4.7%	
Travel									
Mileage and Other Transportation Costs	200	0	0	50	50	50	50	#DIV/0!	
Subsistence and Lodging	2,000	693	1,000	1,000	2,000	2,000	2,000	100.0%	
Convention and Education	14,000	7,892	9,901	9,901	14,000	14,000	14,000	41.4%	
<i>Total</i>	16,200	8,585	10,901	10,951	16,050	16,050	16,050	47.2%	
Miscellaneous									
Virginia's Growth Alliance	6,000	5,927	6,000	5,927	6,000	6,000	6,000	0.0%	
Retail Recruitment Study	0	0	10,000	10,000	10,000	10,000	10,000	0.0%	
Virginia Crossroads	0	0	0	0	2,250	2,250	2,250	#DIV/0!	
Emporia Economic Development Authority	803,184	3,023	235,510	235,510	135,600	141,686	141,686	-39.8%	Bus. Apprec. Events, E. Z., and B.I.G. (incl. carryover of \$3,510)
Emporia Redevelopment & Housing Authority	30,200	0	30,200	30,200	30,200	30,200	30,200	0.0%	F.I.G.
Emporia/Greenville Mega Site Project/RIFA	5,650	5,650	8,758	8,758	8,758	8,758	8,758	0.0%	

Development Services - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Miscellaneous - Continued									
Public Transportation - Operations	3,000	1,450	3,000	3,008	26,140	26,140	11,881	296.0%	
Crater Small Business Development Center	2,500	2,500	2,500	2,500	2,500	2,500	2,500	0.0%	
Dues and Memberships	6,800	5,555	6,800	5,700	5,000	6,000	6,000	-11.8%	Includes Crater dues based on census of \$4,801
Miscellaneous	300	0	300	300	300	300	300	0.0%	
<i>Total</i>	857,634	24,105	303,068	301,903	226,748	233,834	219,575	-27.5%	
Supplies and Equipment									
Office Supplies	4,000	1,707	4,000	3,000	3,000	3,000	3,000	-25.0%	
Vehicle and Power Equipment Supplies	4,700	3,812	4,700	4,700	3,500	3,500	3,500	-25.5%	
Uniforms and Wearing Apparel	250	0	250	0	0	0	0	-100.0%	
Books and Subscriptions	500	96	500	500	500	500	500	0.0%	
Other Operating Supplies	300	0	300	300	300	300	300	0.0%	
Public Transportation - Capital	0	0	5,099	5,099	40	40	0	-100.0%	
EDP Equipment	1,500	0	1,500	1,500	1,500	1,500	1,500	0.0%	
<i>Total</i>	11,250	5,615	16,349	15,099	8,840	8,840	8,800	-46.2%	
Capital Expenditures									
Demolition of Old Elementary School Auditorium	0	0	0	0	0	0	0	#DIV/0!	
CDBG - East Atlantic Street Neighborhood Project	995,962	19,967	1,000,000	2,125	989,875	989,875	989,875	-1.0%	
CDBG - E. Atlantic St. Neighborhood Grant Match	4,038	14,343	200,000	48,373	951,627	951,627	951,627	375.8%	Includes \$400,000 in VDOT Revenue sharing funds
South Main Street Grant and Match	73,509	73,509	0	0	0	0	0	#DIV/0!	
South Main Street Phase II - Design	75,000	0	75,000	75,000	75,000	0	0	-100.0%	PER and VDOT application for Phase II
CDBG-Belfield Business District Project Grant	313,528	269,901	0	0	0	0	0	#DIV/0!	
CDBG-Belfield Business District Grant Match	2,450	2,450	0	0	0	0	0	#DIV/0!	
Motor Vehicles and Equipment	23,000	23,984	0	0	0	0	0	#DIV/0!	
Nonwood Property Engineering	0	0	0	0	52,500	52,500	130,000	#DIV/0!	1/2 of estimated cost
<i>Total</i>	1,487,487	404,154	1,275,000	125,498	2,069,002	1,994,002	2,071,502	62.5%	
Total Development Services	2,844,568	828,412	2,095,589	935,887	2,823,462	2,750,548	2,813,700	34.3%	

Airport	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Airport	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.0%	
Airport Capital	2,350	2,350	16,450	16,450	0	0	0	-100.0%	
Total Airport	62,350	62,350	76,450	76,450	60,000	60,000	60,000	-21.5%	

Parks and Recreation									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Emporia-Greens. Recreation Assoc.									
EGRA Operations	51,000	51,000	51,000	51,000	51,000	51,000	51,000	0.0%	
<i>Total</i>	51,000	51,000	51,000	51,000	51,000	51,000	51,000	0.0%	
Family YMCA of Emporia-Greens.									
	20,750	20,750	28,250	28,250	30,000	28,250	28,250	0.0%	
Boys & Girls Club of Emporia-Greens.									
Boys and Girls Club Operations	30,000	30,000	0	0	0	0	0	#DIV/0!	
<i>Total</i>	30,000	30,000	0	0	0	0	0	#DIV/0!	
Community Youth Center, Ltd.									
CYC Operations	9,000	9,000	9,000	9,000	20,547	9,000	9,000	0.0%	
<i>Total</i>	9,000	9,000	9,000	9,000	20,547	9,000	9,000	0.0%	
Total Parks and Recreation	110,750	110,750	88,250	88,250	101,547	88,250	88,250	0.0%	

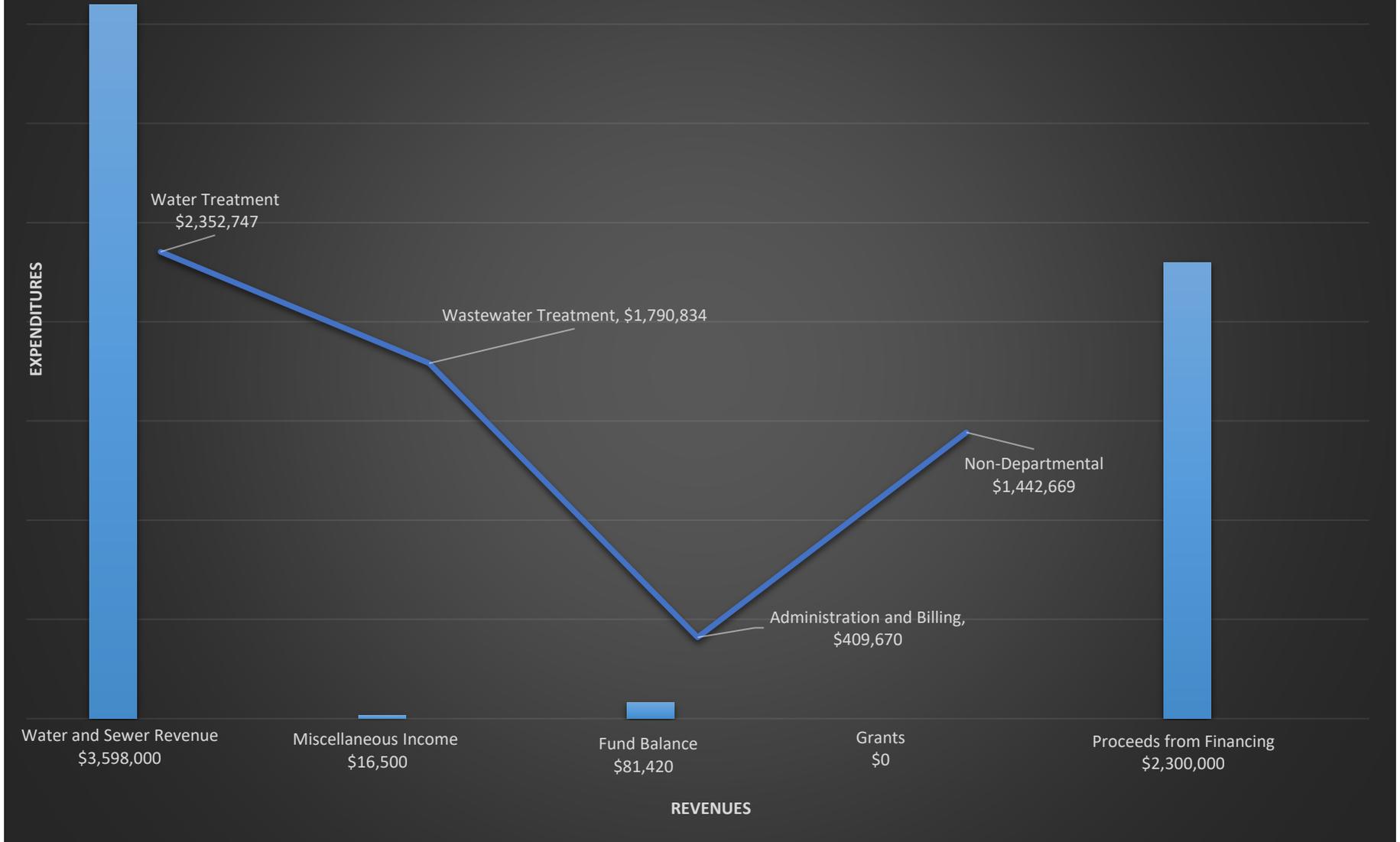
Arts and Culture	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Peanut Festival	3,500	3,500	3,500	3,500	3,500	3,500	3,500	0.0%	
Meherrin River Arts Council	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0.0%	
Total Arts and Culture	13,500	13,500	13,500	13,500	13,500	13,500	13,500	0.0%	

Extension Service	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Salaries and Wages	18,247	15,709	18,473	14,404	19,433	19,433	19,433	5.2%	
Temporary Help: Summer Interns	0	0	2,634	0	2,584	2,584	2,584	-1.9%	
Fringe Benefits	6,250	4,203	6,512	2,446	5,458	5,458	5,458	-16.2%	
4-H Scholars Program	2,000	2,000	2,000	2,000	2,050	2,000	2,000	0.0%	
Shared Expenses with Co. of Greenville	<u>3,802</u>	<u>3,802</u>	<u>4,976</u>	<u>4,976</u>	<u>4,976</u>	<u>4,976</u>	<u>3,115</u>	-37.4%	
Total Extension Service	30,299	25,714	34,595	23,826	34,501	34,451	32,590	-5.8%	

Civic and Community Organizations	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Village View	3,800	3,800	3,800	3,800	3,800	3,800	3,800	0.0%	
Emporia/Greenville Habitat for Humanity	2,375	2,375	2,375	2,375	4,000	2,375	2,375	0.0%	
Emporia-Greens. Chamber of Commerce	1,600	1,600	1,600	1,600	1,600	1,600	1,600	0.0%	Addl. \$12,000 in-kind (rent & custodial services)
Coalition for Delaying Parenthood in Youth	0	0	0	0	0	0	0	#DIV/0!	\$12,000 in-kind (rent & custodial services)
Virginia Legal Aid Society	0	0	0	0	1,000	0	0	#DIV/0!	
American Red Cross	1,140	1,140	1,140	1,140	1,140	1,140	1,140	0.0%	
Med-Flight	200	200	200	200	300	200	200	0.0%	
Remote Area Medical Volunteer Corps	0	0	0	0	0	0	1,000	#DIV/0!	
Citizens United To Preserve Training School	0	0	7,500	7,500	20,000	7,500	10,000	33.3%	
Community Model Association of America	0	0	0	0	12,000	0	0	#DIV/0!	
Total Civic and Community Organizations	9,115	9,115	16,615	16,615	43,840	16,615	20,115	21.1%	

Non-Departmental	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Data Processing									
Annual Licensing/Support	20,792	20,792	27,123	27,123	25,865	25,865	25,865	-4.6%	
EDP Equipment	9,336	40,124	0	0	0	0	0	#DIV/0!	
<i>Total</i>	30,128	60,916	27,123	27,123	25,865	25,865	25,865	-4.6%	
Insurance									
General Liability Insurance (75%)	141,855	141,855	146,256	146,256	167,710	167,710	160,359	9.6%	
Retirees - Medical Insurance	20,244	20,244	32,943	32,943	47,988	47,988	47,988	45.7%	
<i>Total</i>	162,099	162,099	179,199	179,199	215,698	215,698	208,347	16.3%	
Debt Service									
Health Department Debt Service	14,663	14,663	14,664	14,664	14,616	14,616	14,616	-0.3%	FY 2028
Greenville County Sheriff's Dept. Debt Service	16,096	16,096	16,097	16,097	16,044	16,044	16,044	-0.3%	FY 2028
Commonwealth Attorney's Building Debt Service	36,312	36,312	35,759	35,759	36,779	36,779	36,779	2.9%	FY 2042
Extension Office Debt Service	11,319	11,319	11,319	11,319	11,319	11,319	11,319	0.0%	FY 2025
Greenville County Courthouse Addition	0	0	17,000	0	17,000	17,000	17,000	0.0%	
Greenville County Sheriff's Office Expansion	0	0	18,256	0	18,256	18,256	18,256	0.0%	
GO Refunding Bond Series 2006	85,634	85,632	87,391	87,391	89,217	89,217	89,217	2.1%	Refunded 2003A GO Bond, FY 2036
GO Bond Series 2012B	125,811	125,763	125,764	125,763	126,119	126,119	126,119	0.3%	Bank building renovations, FY 2033
2009 Note Payable	13,551	13,551	13,551	13,551	13,551	13,551	13,551	0.0%	Purchase of property for Farmer's Mkt., FY 2020
2011 Note Payable	70,152	70,152	70,152	70,152	58,460	58,460	58,460	-16.7%	Sanitation trucks, FY 2019
2011 USDA RD Loan	55,284	55,284	55,284	55,284	55,284	55,284	55,284	0.0%	Fire truck, FY 2022
2013 Lease Purchase Agreement	5,123	5,124	0	0	0	0	0	#DIV/0!	Police cars, FY 2017
2013 Lease Purchase Agreement	26,462	26,461	26,462	26,461	11,026	11,026	11,026	-58.3%	Public Works equipment, FY 2019
2013 Note Payable	43,986	43,985	43,986	43,985	18,328	18,328	18,328	-58.3%	Farmers' Market Trailhead Improvements, FY 2019
2014 Note Payable	43,836	43,836	7,306	7,306	0	0	0	-100.0%	Police cars & Public Works equipment, FY 2018
GO Refunding Bond Series 2014	4,028	4,028	4,034	4,033	4,031	4,031	4,031	-0.1%	Refunded 2004B & 2008 Bonds, FY 2035
2016 Lease Purchase Agreement	23,892	23,892	23,892	23,892	13,946	13,946	13,946	-41.6%	Police cars, FY 2019
2016 Lease Purchase Agreement	17,592	17,592	17,593	17,592	17,593	17,593	17,593	0.0%	Animal Control vehicle & PW equipment, FY 2023
2015 Note Payable	23,117	23,117	23,117	23,117	23,117	23,117	23,117	0.0%	Utility #3 chassis replacement, FY 2023
GO Bond Series 2015	122,068	122,067	124,929	124,929	122,717	122,717	122,717	-1.8%	Animal Shelter, S. Main & E. Atlantic St. Improvements, FY 2035
2016 Lease Purchase Agreement	26,322	19,218	25,498	25,498	25,498	25,498	25,498	0.0%	Police cars, FY 2020
2016 Lease Purchase Agreement	16,186	11,722	15,505	15,505	15,505	15,505	15,505	0.0%	Code Enforcement, Sheriff, & Emerg. Serv. Vehicles, FY 2022
GO Bond Series 2018	2,997	0	348,000	0	348,000	348,000	0	-100.0%	Mun. Bldg. and Police Dept. Improv./Replacement 40 years @ 4%
2017 Lease Purchase Agreement	0	8,178	8,179	8,178	8,179	8,179	8,179	0.0%	Year 3 of 5 year lease for new server
2017 Lease Purchase Agreement	0	0	26,122	6,568	26,057	26,057	26,057	-0.2%	Police cars, FY 2021
2017 Lease Purchase Agreement	0	0	3,840	2,224	5,339	5,339	5,339	39.0%	Public Works equipment, FY 2025
2018 Lease Purchase Agreement	0	0	0	0	39,905	39,905	52,966	#DIV/0!	Police and Sheriff vehicles financed at 2% for 3 years
2018 Lease Purchase Agreement	0	0	0	0	0	0	11,320	#DIV/0!	Public Works equipment financed at 2.75% for 7 years
<i>Total Debt Service</i>	784,431	777,992	1,163,700	759,268	1,135,886	1,135,886	812,267	-30.2%	
Operating/Capital Reserve	94,886	0	9,809	0	100,000	100,000	105,772	978.3%	Includes Rural Development required reserve
Transfers to (from) Other Funds	0	649,194	0	0	0	0	0	#DIV/0!	
2% COLA	0	0	0	0	65,428	65,428	47,853	#DIV/0!	Effective January 6, 2019 (Includes City Clerk)
Total Non-Departmental	1,071,544	1,650,201	1,379,831	965,590	1,542,877	1,542,877	1,200,104	-13.0%	
Grand Total General Fund	26,096,598	18,566,013	27,863,279	18,507,815	30,474,136	27,998,222	20,916,565	-24.9%	

Utility Fund Revenues v. Expenditures



Utility Fund Revenue & Expenditure Summary									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Revenues									
Water Sales	1,670,000	1,739,572	1,750,000	1,862,537	1,926,562	1,926,562	1,875,000	7.1%	
Sewer Service	1,405,000	1,406,764	1,415,000	1,396,533	1,556,662	1,556,662	1,515,000	7.1%	
Water Taps	0	3,000	0	0	0	0	0	#DIV/0!	
Sewer Taps	0	12,000	0	4,000	0	0	0	#DIV/0!	
Cut-on/Cut-off Fees	42,000	38,822	40,000	36,546	35,000	35,000	35,000	-12.5%	
Meter Charges	54,000	55,949	55,000	56,376	55,000	55,000	55,000	0.0%	
Sales, Labor, and Materials	0	180	0	908	0	0	0	#DIV/0!	
Penalties	110,000	117,898	115,000	123,725	118,000	118,000	118,000	2.6%	
Interest Earned	8,400	14,169	8,000	16,685	16,000	16,000	16,000	100.0%	
Miscellaneous	500	55,336	500	6,581	500	500	500	0.0%	
Proceeds from Financing	0	0	3,800,000	3,800,000	2,300,000	2,300,000	2,300,000	-39.5%	
Proceeds from Capital Leases	56,000	0	0	0	0	0	0	#DIV/0!	
Appropriated Fund Balance	1,461,361	0	1,338,718	0	81,420	81,420	81,420	-93.9%	Phase II water and sewer engineering
Total Utility Fund Revenue	4,807,261	3,443,690	8,522,218	7,303,891	6,089,144	6,089,144	5,995,920	-29.6%	
Expenditures									
Administration and Billing	357,752	812,668	439,992	439,182	445,212	442,712	409,670	-6.9%	
Water Treatment Plant	1,961,426	597,358	1,709,580	1,711,555	649,524	640,224	641,913	-62.5%	
Water Distribution	354,157	357,979	4,067,257	1,311,909	1,805,359	1,763,509	1,710,834	-57.9%	
Wastewater Treatment Plant	932,942	618,987	893,312	825,718	715,512	662,012	661,866	-25.9%	
Sewage Collection	88,995	69,183	242,326	195,418	1,316,268	1,153,968	1,128,968	365.9%	
Non-Departmental	1,111,989	503,374	1,169,751	1,113,606	1,426,719	1,426,719	1,442,669	23.3%	
Total Utility Fund Expenditures	4,807,261	2,959,549	8,522,218	5,597,388	6,358,594	6,089,144	5,995,920	-29.6%	

Public Utilities Administration and Billing									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	258,707	288,787	262,222	261,301	263,906	263,906	263,906	0.6%	
Total	258,707	288,787	262,222	261,301	263,906	263,906	263,906	0.6%	
Fringe Benefits									
FICA	19,354	19,815	20,060	20,036	20,189	20,189	20,189	0.6%	
VRS Retirement	26,607	13,301	27,640	27,475	26,210	26,210	26,210	-5.2%	
Medical Insurance	30,327	30,326	30,327	30,414	31,571	31,571	31,571	4.1%	
Group Life Insurance	3,118	3,105	3,239	3,219	3,261	3,261	3,261	0.7%	
Disability Insurance	724	1,205	1,712	1,734	1,784	1,784	1,784	4.2%	
Workers' Compensation Insurance	3,398	3,398	3,493	4,204	3,181	3,181	3,021	-13.5%	
Total	83,528	71,150	86,471	87,082	86,196	86,196	86,036	-0.5%	
Contractual Services									
Repairs and Maintenance	200	0	200	200	200	200	200	0.0%	
Total	200	0	200	200	200	200	200	0.0%	
Communications									
Postal Services	9,000	8,644	8,700	8,700	9,000	9,000	9,000	3.4%	
Telecommunications	250	310	250	250	250	250	250	0.0%	
Total	9,250	8,954	8,950	8,950	9,250	9,250	9,250	3.4%	
Travel									
Convention and Education	0	0	100	100	100	100	100	0.0%	
Total	0	0	100	100	100	100	100	0.0%	
Miscellaneous									
Dues and Memberships	55	0	55	55	55	55	55	0.0%	
Depreciation	0	438,850	0	0	0	0	0	#DIV/0!	
Transfer to General Fund - Indirect Cost	0	0	76,177	76,177	78,505	78,505	45,623	-40.1%	
Total	55	438,850	76,232	76,232	78,560	78,560	45,678	-40.1%	
Supplies and Equipment									
Office Supplies	5,000	4,038	5,000	4,500	5,000	4,500	4,500	-10.0%	
Furniture and Fixtures	0	889	0	0	0	0	0	#DIV/0!	
EDP Equipment	1,012	0	817	817	2,000	0	0	-100.0%	
Total	6,012	4,927	5,817	5,317	7,000	4,500	4,500	-22.6%	
Total Administration and Billing	357,752	812,668	439,992	439,182	445,212	442,712	409,670	-6.9%	

Water Treatment									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	Comments
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	232,807	232,871	234,035	234,201	236,352	236,352	237,994	1.7%	
Overtime	13,200	14,872	26,200	26,133	25,000	25,000	25,000	-4.6%	
<i>Total</i>	246,007	247,743	260,235	260,334	261,352	261,352	262,994	1.1%	
Fringe Benefits									
FICA	18,323	18,418	18,913	19,386	19,994	19,994	20,120	6.4%	
VRS Retirement	24,302	24,290	25,199	25,123	23,903	23,903	24,051	-4.6%	
ICMA Retirement	0	768	966	976	986	986	1,010	4.6%	
Medical Insurance	34,748	34,747	34,748	34,747	36,178	36,178	36,178	4.1%	
Group Life Insurance	2,965	2,936	3,067	3,058	3,097	3,097	3,118	1.7%	
Disability Insurance	1,083	1,307	1,561	1,581	1,600	1,600	1,613	3.3%	
Workers' Compensation Insurance	6,126	6,126	7,472	7,472	5,704	5,704	5,419	-27.5%	
<i>Total</i>	87,547	88,592	91,926	92,343	91,462	91,462	91,509	-0.5%	
Contractual Services									
Professional Services	12,000	9,823	9,078	9,078	10,000	8,000	8,000	-11.9%	
Repairs and Maintenance	6,980	3,163	25,770	25,770	15,000	10,000	10,000	-61.2%	
Maintenance Service Contracts	3,000	303	500	500	3,000	1,000	1,000	100.0%	Generator maintenance
Printing and Binding	500	1	0	0	500	500	500	#DIV/0!	
Advertising	750	965	500	750	750	750	750	50.0%	
Laundry and Dry Cleaning	2,800	2,832	2,800	3,000	2,800	3,000	3,000	7.1%	
<i>Total</i>	26,030	17,087	38,648	39,098	32,050	23,250	23,250	-39.8%	
Utilities									
Electric Services	63,970	104,118	108,000	107,000	107,000	107,000	107,000	-0.9%	
Heating Services	5,100	5,087	4,000	4,000	4,000	4,000	4,000	0.0%	
<i>Total</i>	69,070	109,205	112,000	111,000	111,000	111,000	111,000	-0.9%	
Communications									
Postal Services	500	17	17	17	500	500	500	2841.2%	
Messenger Services	250	102	200	100	200	200	200	0.0%	
Telecommunications	5,600	5,636	6,000	5,500	6,000	6,000	6,000	0.0%	
<i>Total</i>	6,350	5,755	6,217	5,617	6,700	6,700	6,700	7.8%	
Leases and Rentals									
Equipment Rental	500	87	100	0	500	500	500	400.0%	
Land Rent	60	60	60	60	60	60	60	0.0%	
<i>Total</i>	560	147	160	60	560	560	560	250.0%	
Travel									
Convention and Education	3,500	3,856	3,500	3,500	4,000	3,500	3,500	0.0%	
<i>Total</i>	3,500	3,856	3,500	3,500	4,000	3,500	3,500	0.0%	

Water Treatment - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	
	Budget	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	Comments
				Projection	Request	Recommends	Approved		
Miscellaneous									
Dues and Memberships	600	485	300	300	500	500	500	66.7%	
Waterworks Operation Fee	8,000	7,770	7,831	7,831	8,000	8,000	8,000	2.2%	
DEQ Permit Fee	0	0	600	600	3,200	3,200	3,200	433.3%	
<i>Total</i>	8,600	8,255	8,731	8,731	11,700	11,700	11,700	34.0%	
Supplies and Equipment									
Office Supplies	400	299	400	0	400	400	400	0.0%	
Housekeeping and Janitorial Supplies	600	166	450	250	450	450	450	0.0%	
Repair and Maintenance Supplies	19,530	19,563	25,000	25,000	15,000	15,000	15,000	-40.0%	
Vehicle and Power Equipment Supplies	1,725	1,327	2,500	2,500	2,500	2,500	2,500	0.0%	
Uniforms and Wearing Apparel	250	45	150	150	250	250	250	66.7%	
Books and Subscriptions	100	0	0	0	100	100	100	#DIV/0!	
Chemicals	101,000	92,645	105,000	105,000	100,000	100,000	100,000	-4.8%	
Tools	300	137	500	500	500	500	500	0.0%	
Machinery and Equipment	0	0	25,445	25,445	11,000	11,000	11,000	-56.8%	
Communications Equipment	21,934	0	0	0	250	250	250	#DIV/0!	
EDP Equipment	200	572	0	3,309	250	250	250	#DIV/0!	
<i>Total</i>	146,039	114,754	159,445	162,154	130,700	130,700	130,700	-18.0%	
Capital Expenditures									
Machinery and Equipment	26,000	1,642	0	0	0	0	0	#DIV/0!	
Water Treatment Plant Improvements	1,341,723	322	1,028,718	1,028,718	0	0	0	-100.0%	
<i>Total</i>	1,367,723	1,964	1,028,718	1,028,718	0	0	0	-100.0%	
Total Water Treatment	1,961,426	597,358	1,709,580	1,711,555	649,524	640,224	641,913	-62.5%	

Water Distribution									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	Comments
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	141,181	141,598	147,604	147,480	149,066	149,066	149,066	1.0%	
Overtime	3,100	3,027	2,100	2,054	2,100	2,100	2,100	0.0%	
<i>Total</i>	144,281	144,625	149,704	149,534	151,166	151,166	151,166	1.0%	
Fringe Benefits									
FICA	10,461	10,364	11,453	10,724	11,565	11,565	11,565	1.0%	
VRS Retirement	15,784	15,704	16,502	16,442	15,697	15,697	15,697	-4.9%	
Medical Insurance	28,008	28,008	28,008	28,008	29,162	29,162	29,162	4.1%	
Group Life Insurance	1,850	1,840	1,934	1,927	1,953	1,953	1,953	1.0%	
Disability Insurance	901	905	927	943	955	955	955	3.0%	
Workers' Compensation Insurance	3,758	3,758	3,825	4,511	3,502	3,502	3,327	-13.0%	
<i>Total</i>	60,762	60,579	62,649	62,555	62,834	62,834	62,659	0.0%	
Contractual Services									
Professional Services	53,060	53,060	53,557	53,457	58,457	58,457	58,457	9.1%	Water tank maintenance contract
Repairs and Maintenance	12,325	12,325	9,500	9,500	18,000	18,000	18,000	89.5%	
Maintenance Service Contracts	5,074	5,074	1,863	1,863	2,000	2,000	2,000	7.4%	
Advertising	0	259	1,044	1,044	400	400	400	-61.7%	
Laundry and Dry Cleaning	2,400	2,492	2,400	2,500	2,400	2,500	2,500	4.2%	
<i>Total</i>	72,859	73,210	68,364	68,364	81,257	81,357	81,357	19.0%	
Utilities									
Electric Services	1,800	1,672	2,200	2,200	2,000	2,200	2,200	0.0%	
<i>Total</i>	1,800	1,672	2,200	2,200	2,000	2,200	2,200	0.0%	
Communications									
Messenger Services	0	0	100	100	100	100	100	0.0%	
Telecommunications	3,000	3,522	3,200	3,600	3,000	3,600	3,600	12.5%	
<i>Total</i>	3,000	3,522	3,300	3,700	3,100	3,700	3,700	12.1%	
Miscellaneous									
Equipment Rental	2,660	2,661	0	300	500	500	500	#DIV/0!	
Rental, CSX	252	251	300	257	300	300	300	0.0%	
<i>Total</i>	2,912	2,912	300	557	800	800	800	166.7%	
Travel									
Convention and Education	190	190	400	400	450	400	400	0.0%	
<i>Total</i>	190	190	400	400	450	400	400	0.0%	

Water Distribution - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	200	171	200	200	200	200	200	0.0%	
Repair and Maintenance Supplies	48,922	49,947	36,000	36,000	30,000	30,000	30,000	-16.7%	
Vehicle and Power Equipment Supplies	10,780	11,524	8,500	7,500	8,000	8,000	8,000	-5.9%	
Uniforms and Wearing Apparel	415	415	1,000	300	1,000	1,000	1,000	0.0%	
Meter/Meter Setter Replacement	2,003	3,101	4,810	4,810	17,500	17,500	17,500	263.8%	
Hydrant Replacement	0	0	3,230	3,230	3,000	3,000	3,000	-7.1%	
Machinery and Equipment	6,033	6,033	1,600	0	5,000	0	0	-100.0%	Requested enclosed utility trailer
<i>Total</i>	68,353	71,191	55,340	52,040	64,700	59,700	59,700	7.9%	
Capital Expenditures									
Meter Replacement	0	0	1,000,000	7,530	0	0	0	-100.0%	
Motor Vehicles and Equipment	0	0	0	0	37,700	0	0	#DIV/0!	Requested 1/2 the cost of replacing two pickup trucks
Water Line Replacements - Phase I Engineering	0	78	100,000	78,446	0	0	0	-100.0%	
Water Line Replacements - Phase I Construction	0	0	2,500,000	823,878	0	0	0	-100.0%	
Water Line Replacements - Phase II Engineering	0	0	125,000	62,705	48,852	48,852	48,852	-60.9%	
Water Line Replacements - Phase II Construction	0	0	0	0	1,300,000	1,300,000	1,300,000	#DIV/0!	
Water Distribution Engineering - Norwood Property	0	0	0	0	52,500	52,500	0	#DIV/0!	1/2 of estimated cost
<i>Total</i>	0	78	3,725,000	972,559	1,439,052	1,401,352	1,348,852	-63.8%	
Total Water Distribution	354,157	357,979	4,067,257	1,311,909	1,805,359	1,763,509	1,710,834	-57.9%	

Wastewater Treatment									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	262,259	263,074	276,099	273,966	276,858	276,858	276,858	0.3%	
Overtime	5,150	2,428	5,150	1,421	5,000	5,000	5,000	-2.9%	
<i>Total</i>	267,409	265,502	281,249	275,387	281,858	281,858	281,858	0.2%	
Fringe Benefits									
FICA	20,457	18,611	21,516	19,849	21,563	21,563	21,563	0.2%	
VRS Retirement	29,321	28,877	30,336	30,026	28,610	28,610	28,610	-5.7%	
ICMA Retirement	0	418	533	537	544	544	544	2.1%	
Medical Insurance	43,659	43,658	42,610	42,538	44,292	44,292	44,292	3.9%	
Group Life Insurance	3,436	3,433	3,618	3,581	3,627	3,627	3,627	0.2%	
Disability Insurance	1,122	1,128	1,160	1,176	1,191	1,191	1,191	2.7%	
Workers' Compensation Insurance	3,844	3,844	3,941	3,969	2,927	2,927	2,781	-29.4%	
<i>Total</i>	101,839	99,969	103,714	101,676	102,754	102,754	102,608	-1.1%	
Contractual Services									
Professional Services	25,458	28,854	27,000	27,000	17,000	17,000	17,000	-37.0%	
Repairs and Maintenance	29,400	10,150	12,500	12,500	30,000	27,500	27,500	120.0%	
Maintenance Service Contracts	3,200	1,862	3,500	3,200	3,500	3,500	3,500	0.0%	
Advertising	0	0	1,049	1,049	0	0	0	-100.0%	
Laundry and Dry Cleaning	2,800	2,968	3,000	2,600	3,000	3,000	3,000	0.0%	
Sludge disposal - Hauling	9,000	9,625	8,500	7,000	10,000	10,000	10,000	17.6%	
Sludge disposal - Landfill Fee	20,000	21,291	17,500	15,000	15,000	15,000	15,000	-14.3%	
<i>Total</i>	89,858	74,750	73,049	68,349	78,500	76,000	76,000	4.0%	
Utilities									
Electric Services	100,338	99,797	103,100	103,100	100,000	100,000	100,000	-3.0%	
<i>Total</i>	100,338	99,797	103,100	103,100	100,000	100,000	100,000	-3.0%	
Communications									
Postal Services	100	15	100	25	100	100	100	0.0%	
Messenger Services	250	277	250	150	250	250	250	0.0%	
Telecommunications	2,100	2,026	2,100	2,100	2,100	2,100	2,100	0.0%	
<i>Total</i>	2,450	2,318	2,450	2,275	2,450	2,450	2,450	0.0%	
Travel									
Convention and Education	2,500	3,468	2,500	2,500	3,000	2,500	2,500	0.0%	
<i>Total</i>	2,500	3,468	2,500	2,500	3,000	2,500	2,500	0.0%	
Miscellaneous									
Dues and Memberships	1,000	770	1,200	800	1,200	1,200	1,200	0.0%	
DEQ Permit Fee	8,500	7,949	8,500	7,984	8,500	8,500	8,500	0.0%	
<i>Total</i>	9,500	8,719	9,700	8,784	9,700	9,700	9,700	0.0%	

Wastewater Treatment - Continued									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	700	589	700	500	700	700	700	0.0%	
Agricultural Supplies	200	0	200	200	200	200	200	0.0%	
Medical and Lab Supplies	50	0	50	50	50	50	50	0.0%	
Housekeeping and Janitorial Supplies	1,000	1,255	1,000	800	1,000	1,000	1,000	0.0%	
Repair and Maintenance Supplies	41,000	28,765	33,000	33,000	40,000	40,000	40,000	21.2%	
Vehicle and Power Equipment Supplies	6,600	7,446	6,300	6,000	8,000	7,500	7,500	19.0%	
Uniforms and Wearing Apparel	600	250	600	300	600	600	600	0.0%	
Chemicals	28,500	25,218	30,000	25,000	30,000	30,000	30,000	0.0%	
Tools	1,000	941	1,000	1,000	1,000	1,000	1,000	0.0%	
Machinery and Equipment	0	0	4,000	3,650	5,000	5,000	5,000	25.0%	
Furniture and Fixtures	200	0	200	200	200	200	200	0.0%	
EDP Equipment	500	0	500	250	500	500	500	0.0%	
<i>Total</i>	80,350	64,464	77,550	70,950	87,250	86,750	86,750	11.9%	
Capital Expenditures									
Paving	0	0	0	0	50,000	0	0	#DIV/0!	
Machinery and Equipment	167,950	0	178,937	135,393	0	0	0	-100.0%	
Clarifier Sandblasting and Painting	0	0	61,063	57,304	0	0	0	-100.0%	
Solids Handling Facilities Modifications	110,748	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	278,698	0	240,000	192,697	50,000	0	0	-100.0%	
Total Wastewater Treatment	932,942	618,987	893,312	825,718	715,512	662,012	661,866	-25.9%	

Sewage Collection	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Contractual Services									
Repairs and Maintenance	27,901	7,255	20,000	20,000	26,000	26,000	26,000	30.0%	
Maintenance Service Contracts	2,500	1,873	2,500	2,500	2,500	2,500	2,500	0.0%	
Laundry and Dry Cleaning	2,500	2,492	2,500	2,500	2,500	2,500	2,500	0.0%	
<i>Total</i>	32,901	11,620	25,000	25,000	31,000	31,000	31,000	24.0%	
Utilities									
Electric Services	23,000	22,536	25,000	22,000	25,000	25,000	25,000	0.0%	
<i>Total</i>	23,000	22,536	25,000	22,000	25,000	25,000	25,000	0.0%	
Communications									
Messenger Services	50	4	50	50	50	50	50	0.0%	
Telecommunications	6,000	6,960	6,600	7,000	6,600	7,000	7,000	6.1%	
<i>Total</i>	6,050	6,964	6,650	7,050	6,650	7,050	7,050	6.0%	
Miscellaneous									
Rental, CSX	252	251	300	257	300	300	300	0.0%	
<i>Total</i>	252	251	300	257	300	300	300	0.0%	
Travel									
Convention and Education	175	175	350	350	350	350	350	0.0%	
<i>Total</i>	175	175	350	350	350	350	350	0.0%	
Supplies and Equipment									
Office Supplies	200	171	200	200	200	200	200	0.0%	
Repair and Maintenance Supplies	16,017	17,712	30,226	30,226	30,000	25,000	25,000	-17.3%	
Vehicle and Power Equipment Supplies	7,500	6,853	7,000	7,000	6,500	7,000	7,000	0.0%	
Uniforms and Wearing Apparel	133	133	1,000	500	1,000	500	500	-50.0%	
Machinery & Equipment	2,767	2,768	1,600	1,032	0	0	0	-100.0%	
EDP Equipment	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	26,617	27,637	40,026	38,958	37,700	32,700	32,700	-18.3%	
Capital Expenditures									
Machinery & Equipment	0	0	60,000	60,000	0	0	0	-100.0%	
Motor Vehicles and Equipment	0	0	0	0	132,700	0	0	#DIV/0!	Requested 1/2 the cost of replacing 2 pickup trucks & sewer truck
Sewer Main Replacements - Phase II Engineering	0	0	85,000	41,803	32,568	32,568	32,568	-61.7%	
Sewer Main Replacements - Phase II Construction	0	0	0	0	1,000,000	1,000,000	1,000,000	#DIV/0!	
Sewage Collection Engineering - Norwood Property	0	0	0	0	25,000	25,000	0	#DIV/0!	1/2 of estimated cost
Slip Line Sewer Main - Reese St. to Halifax St.	0	0	0	0	25,000	0	0	#DIV/0!	
<i>Total</i>	0	0	145,000	101,803	1,215,268	1,057,568	1,032,568	612.1%	
Total Sewage Collection	88,995	69,183	242,326	195,418	1,316,268	1,153,968	1,128,968	365.9%	

Non-Departmental	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
Insurance									
General Liability Insurance (25%)	48,461	48,461	48,752	48,752	55,904	55,904	53,453	9.6%	
<i>Total</i>	48,461	48,461	48,752	48,752	55,904	55,904	53,453	9.6%	
Debt Service									
GO Refunding Bond Series 2006	189,502	30,439	193,947	193,385	197,429	197,429	197,429	1.8%	Refunded 2003A Bonds, FY 2036
USDA Rural Development Bond Series 2012A	69,228	34,763	69,228	69,228	69,228	69,228	69,228	0.0%	Water Treatment Plant Upgrade, FY 2053
USDA Rural Development Bond Series 2013A	360,720	210,229	360,720	360,720	360,720	360,720	360,720	0.0%	Water Treatment Plant Upgrade, FY 2054
GO Refunding Bond Series 2014	318,959	178,831	319,397	319,396	319,149	319,149	319,149	-0.1%	Refunded 2004B & 2008 Bonds, FY 2035
GO Bond Series 2014B	115,112		115,066	115,066	114,959	114,959	114,959	-0.1%	WWTP Upgrade & Sewer Main Repl., FY 2035
2016 Lease Purchase Agreement	5,358	651	7,060	7,059	7,060	7,060	7,060	0.0%	Forklift & Tractor, FY 2024
GO Bond Series 2018	0	0	0	0	180,000	180,000	180,000	#DIV/0!	Water & Sewer Line Replacements at 4.5% for 30 yrs. (6 mos.)
<i>Total</i>	1,058,879	454,913	1,065,418	1,064,854	1,248,545	1,248,545	1,248,545	17.2%	
Operating/Capital Reserve	4,649	0	55,581	0	111,315	111,315	129,716	133.4%	Includes Rural Development required reserve
2% COLA	0	0	0	0	10,955	10,955	10,955	#DIV/0!	Effective January 6, 2019
Total Non-Departmental	1,111,989	503,374	1,169,751	1,113,606	1,426,719	1,426,719	1,442,669	23.3%	
Grand Total Utility Fund	4,807,261	2,959,549	8,522,218	5,597,388	6,358,594	6,089,144	5,995,920	-29.6%	

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2019 Through FY 2023**

	2018-19	Funding Source	2019-20	2020-21	2021-22	2022-23
POLICE DEPARTMENT						
Police cruiser replacement	38,000	Financing	38,000	38,000	38,000	38,000
Police cruiser replacement	38,000	Financing	38,000	38,000	38,000	38,000
Police cruiser replacement	38,000	Financing	38,000	38,000	38,000	38,000
Call handling equipment replacement	172,555	Grant/Cash-Fund Balance				
Animal Control truck replacement			40,000			
SUB-TOTAL	286,555		154,000	114,000	114,000	114,000
SHERIFF'S DEPARTMENT						
Sheriff's Office cruiser replacement	40,100	Financing	38,000			
SUB-TOTAL	40,100		38,000	0	0	0
PUBLIC WORKS - STREET DIVISION						
Street Paving	200,000	Cash - Current Revenues	200,000	200,000	200,000	200,000
Utility Tractor	54,000	Financing				
Dump Truck and Plow - Truck #22			125,000			
Stormwater Improvements - Industrial Park				350,000		
Stormwater Improvements - Emporia Shopping Center				50,000		
Pickup truck replacement				28,000		
SUB-TOTAL	254,000		325,000	628,000	200,000	200,000
PUBLIC WORKS - SANITATION DIVISION						
Forklift			26,000			
Commercial Front Load Truck			265,000			
Residential Automated Truck			300,000			
SUB-TOTAL	0		591,000	0	0	0
PUBLIC WORKS - FLEET MAINTENANCE						
Pickup truck replacement			28,000			
SUB-TOTAL	0		28,000	0	0	0
DEVELOPMENT SERVICES						
East Atlantic Street Neighborhood Improvement Project	989,875	Grant				
East Atlantic Street Neighborhood Grant Match - Storm Drainage	151,627	Cash - Fund Balance				
East Atlantic Street Neighborhood Grant Match - Sidewalks	800,000	VDOT grant/Cash-Fund Balance				
Norwood Property Engineering	130,000	Cash - Fund Balance				
Trail Head Improvements - Phase II*			175,000			
Building Official Vehicle replacement			25,000			
Code Enforcement Vehicle replacement						25,000
*WILL PURSUE GRANT OPPORTUNITIES						
SUB-TOTAL	2,071,502		200,000	0	0	25,000
GENERAL FUND TOTAL	\$2,652,157		\$1,336,000	\$742,000	\$314,000	\$339,000

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2019 Through FY 2023**

	2018-19	Funding Source	2019-20	2020-21	2021-22	2022-23
WATER TREATMENT						
Replace pickup truck			25,000			
SUB-TOTAL	0		25,000	0	0	0
WATER DISTRIBUTION						
Engineering of Water Line replacements - Phase II	48,852	Cash - Fund Balance				
Replacement of Water Lines - Phase II	1,300,000	Financing				
Utility Truck #4 replacement - 50%			23,800			
Truck #40 replacement - 50%			13,900			
Backhoe replacement - 50%			62,000			
Truck #2 replacement - 50%				16,000		
Replace Water Main on the dam				650,000		
SUB-TOTAL	1,348,852		99,700	666,000	0	0
WASTEWATER TREATMENT PLANT						
Paving			50,000			
Replace SUV			25,000			
SUB-TOTAL	0		75,000	0	0	0
SEWAGE COLLECTION						
Engineering of Sewer Line replacements - Phase II	32,568	Cash - Fund Balance				
Replacement of Sewer Lines - Phase II	1,000,000	Financing				
Utility Truck #4 replacement - 50%			23,800			
Truck #40 replacement - 50%			13,900			
Sewer truck replacement			95,000			
Slip line sewer main - Reese St. to Halifax St.			25,000			
Backhoe replacement - 50%			62,000			
Replace Brunswick Avenue Sewer Main			724,500			
Truck #2 replacement - 50%				16,000		
Replace Halifax Street Sewer Main					620,000	
Rehab manholes					190,000	
Replace West Atlantic Street Sewer Main					414,000	
SUB-TOTAL	1,032,568		944,200	16,000	1,224,000	0
UTILITY FUND TOTAL	\$2,381,420		\$1,143,900	\$682,000	\$1,224,000	\$0
TOTAL CITY REQUEST	\$5,033,577		\$2,479,900	\$1,424,000	\$1,538,000	\$339,000