

City of Emporia

Adopted Operating Budgets
General and Utility Funds

Council Members

Mary L. Person, Mayor
Clifton Threat, President of Council

F. Woodrow Harris
Doris T. White
L. Dale Temple

Carol Mercer
James C. Saunders
Yolanda Hines

Administration

William E. Johnson, III, City Manager
Sheila Cutrell, Finance Director

FY20

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CITY OF EMPORIA

April 18, 2019

The Honorable Mayor
Members of the City Council
City of Emporia, Virginia

RE: Fiscal Year 2019-2020 Budget Message

Dear Mayor Person and Members of City Council:

I am pleased to present to you this year's City Manager's recommended budget document and supporting information/data. The current economic condition of our city presented a dual challenge for our governmental jurisdiction:

- to properly control the utilization of the resources entrusted to local government by its citizens;
- to meet City Council priorities; and
- to maximize the public services provided with these resources.

The recommended FY 2019-2020 budget represents, in my judgement, a sincere effort to meet this challenge. This budget will seek to improve the level of quality municipal services and programs which meets the needs, desires, and resources of the community. In the proposed budget, we have funded limited capital improvement projects throughout the City.

This budget not only reflects a commitment to our citizens but also a commitment to our employees. This year the employees will see an increase of 1.3% in health insurance costs effective July 1, 2019. The proposed budget reflects a 2.5% step increase for our employees effective July 7, 2019.

This budget also includes an increase, of \$.05/\$100 on the assessed value, in the real estate tax rate. This increase will generate an additional \$170,019 to partially cover increase costs in the following departments:

Greensville/Emporia Department of Social Services Debt Service	\$104,997
Greensville County Sheriff Department Expansion Debt Service	39,223
Southside Regional Jail	59,642
Crater Youth Care Detention	19,432
Greensville/Emporia Department of Social Services Operations	64,407
Greensville County Sheriff	46,419
Greensville County Fire Department	29,895

This recommended budget funds the Greensville County Public Schools at joint level funding in the amount of \$7,896,497 of which \$3,475,521 is projected to be the City's share.

In this budget we will continue to utilize other means of funding such as federal and state grants.

SUMMARY OF THE FY 2019-2020 BUDGET

The proposed FY 2019-2020 General Fund Budget may be summarized as follows:

Revenues:

General Property Taxes	\$ 5,177,134
Other Local Taxes	6,896,000
License, Permits and Privilege Fees	17,700
Fines and Forfeitures	1,231,500
Use of Money and Property	160,000
Charges for Services	913,387
Miscellaneous Revenue	42,500
Recovered Costs	268,083
Revenue from Other Agencies	6,355,791
Non-Revenue Receipts	<u>1,192,257</u>
TOTAL REVENUES	<u><u>\$22,254,352</u></u>

Expenditures:

General Government	\$ 4,470,218
Judicial and Shared Services	3,576,745
Public Safety	4,318,458
Public Works	3,045,578
Health and Social Services	552,115
Education	4,721,458
Library	94,949
Non-Departmental	520,074
Debt Service	<u>954,757</u>
TOTAL EXPENDITURES	<u><u>\$22,254,352</u></u>

The proposed FY20 General Fund budget totals \$22,254,352. Departmental requests total \$23,240,333. This budget recommends increasing our monthly sanitation fees by \$2.50 for residential customers and \$.75/per cubic yard for commercial customers. This will allow the city to continue to provide an outstanding service as the costs from the Greensville County Landfill have increased \$15/ton since 2012. Also, there is a 3% increase for the landfill costs next fiscal year. This proposed increase in fees will generate \$94,692 in new revenues. The City's real property tax rate is proposed to be increased to \$0.95/\$100 of assessed value. The median rate for Virginia cities is \$1.07 according to the Weldon Cooper Center.

The proposed budget supports goals and priorities identified in your adopted Strategic Plan and the City's 2015-2035 Comprehensive Plan, as well as, adheres to the City's adopted Financial Policy Guidelines.

Primary impacts to the proposed Operating Budget include:

- Increase of \$46,419 in the Courts and Shared Services budget for the Greenville County Sheriff's Office
- Increase of \$59,642 to fund the Southside Regional Jail
- Increase of \$19,432 to fund the Crater Youth Care Commission
- Increase of \$29,895 to fund the Greenville County Fire Department
- Increase of \$52,000 for Landfill fees
- Increase of \$12,720 for Health Insurance – rate increase of 1.3%
- Increase of \$64,407 to fund the Greenville/Emporia Dept. of Social Services
- Decrease of \$204,466 in funding to the Greenville County Schools due to a reduction in the city's ADM numbers

New personnel related items included in the proposed budget are as follows:

- 2.5% Step increase effective July 7, 2019 (\$80,353)
- Increase of \$55,000 in Overtime – Police Department
- Increase of \$70,000 in Selective Overtime – Police Department
- Decrease of \$25,318 by combining the Public Works Director and Public Utilities Director positions into one and dividing the costs between funds
- Increase of \$42,103 for a Grounds Maintenance Worker (partially offset by a reduction of \$19,833 for Temporary Help Service Fees)
- Increase of \$68,854 for a Planning & Zoning Administrator (offset by a reduction of \$125,037 for Part-time Assistant City Manager)

Many requested departmental operating and capital expenditures have been reduced and/or delayed in order to help absorb these increases.

Expenditures included in the proposed Capital Budget are as follows:

Emporia Sheriff's Office

- Purchase of one (1) Cruiser (\$40,100) – Financed

Police Department

- NG911 Upgrades (\$90,000) – Grant Funds
- Purchase of four (4) Cruisers (\$156,000) – Financed

Public Works – Street Division

- Purchase of one (1) Dump Truck (\$110,000) – Financed

- VDOT State of Good Repair – N. Main Street (\$268,855) – Grant Funds

Public Works – Sanitation Division

- Purchase of one (1) Commercial Sanitation Truck (\$265,000) – Financed

Development Services

- E. Atlantic Street Neighborhood Improvement Project (\$475,979) – Grant Funds
- E. Atlantic Street Neighborhood Grant and Match – Sidewalks (\$801,630) – Grant Funds and Cash/Fund Balance
- E. Atlantic Street Neighborhood FEMA Grant and Match – Property Acquisition (\$694,940) – Grant Funds and Cash/Fund Balance
- Engineering – Norwood Property (\$240,000) – Grant Funds and Cash/Fund Balance

Utility Fund Budget

SUMMARY OF THE FY 2019-2020 BUDGET

The proposed FY 2019-2020 Utility Fund Budget may be summarized as follows:

Revenues:

Charges for Services	\$3,514,400
Penalties	125,000
Interest Income	17,000
Miscellaneous Revenue	3,000
Non-Revenue Receipts	<u>3,489,657</u>
TOTAL REVENUES	<u>\$7,149,057</u>

Expenditures:

Administration and Billing	\$ 389,606
Water Treatment Plant	679,460
Water Distribution	2,623,102
Wastewater Treatment Plant	709,942
Sewage Collection	1,252,418
Non-Departmental	194,139
Debt Service	<u>1,300,390</u>
TOTAL EXPENDITURES	<u>\$7,149,057</u>

The proposed FY20 Utility Fund budget totals \$7,149,057. Departmental requests total \$7,205,705. A recommended water and sewer rate increase of 4% each are included in

the proposed budget. The minimum monthly residential utility bill will increase by \$1.63 with the adoption of the proposed rate increases.

The proposed water and sewer rate increases are primarily attributed to debt service costs associated with the replacement of water meters and water and sewer lines. Staff intends to pursue grant funding to cover engineering costs associated with upgrading water and sewer lines along Southampton Street which are needed to provide water and sewer services to the Norwood Property.

Primary impacts to the proposed Operating Budget include:

- Increase of \$25,000 for a rate study
- Increase of \$108,504 for interest on the Water and Wastewater Revenue Bond, Series 2018

New personnel related items included in the proposed budget are as follows:

- 2.5% Step increase effective July 7, 2019 (\$26,795)
- Decrease of \$55,925 by combining the Public Works Director and Public Utilities Director positions and dividing the costs between funds

Expenditures included in the proposed Capital Budget are as follows:

Water Distribution

- Replacement of Water Meters (\$1,000,000) – Bond proceeds
- Purchase of one (1) Utility Truck (\$24,325 – ½ cost) – Financed
- Engineering of Water Line Replacements – Phase II (\$26,665) – Cash/Fund Balance
- Replacement of Water Lines – Phase II (\$1,204,844) – Bond proceeds

Wastewater Treatment Plant

- Paving (\$25,356) – Cash

Sewage Collection

- Replacement of Metcalf Pump Station Pump (\$130,000) – Bond proceeds
- Purchase of one (1) Utility Truck (\$24,325 – ½ cost) – Financed
- Engineering of Sewer Line Replacements – Phase II (\$17,777) – Cash/Fund Balance
- Replacement of Sewer Lines – Phase II (\$928,216) – Bond proceeds
- Slip line of sewer main – Reese Street to Halifax Street (\$25,000) – Cash

The proposed FY20 rates are as follows:

Proposed FY20 Water Rates

Minimum 2,000 gallons	\$20.64
Next 48,000/1,000	\$ 9.58
Next 3,950,000/1,000	\$ 5.82
Over 4,000,000/1,000	\$ 4.42

Proposed FY20 Sewer Rates

Minimum 2,000 gallons	\$21.95
Next 48,000/1,000	\$ 8.21
Next 950,000/1,000	\$ 6.27
Over 1,000,000/1,000	\$ 4.89

Conclusion

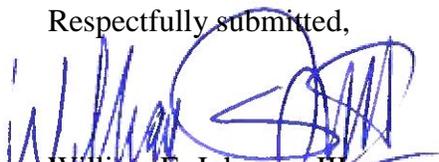
In conclusion, the programs outlined in the following pages of this budget document are attainable, reasonable and worthy of your serious consideration. Although this was a difficult budget process, I believe this budget will allow the City to continue to provide outstanding customer service to our citizens. We will also be able to continue our efforts in Economic Development, and enhancing our gateways, while continuing to maintain a safe place to live, work and play. My sincere appreciation goes to all Department Heads for their careful effort put forth in composing their respective departmental budgets. A special thanks to Sheila Cutrell, Director of Finance and Lori Jarratt, Assistant to the City Manager who assisted in putting this document together and making various changes to assist me in balancing this budget.

It is imperative that staff, as well as Mayor and City Council, begin to work towards developing a 5-year financial forecast to identify the financial needs of the City over the next 5 years.

Recommendation

I recommend you adopt the proposed FY20 General and Utility Fund budgets and FY20-24 Capital Improvement Plan (CIP). No action is required at tonight's meeting. You are tentatively scheduled to adopt the FY20 budgets and the FY20-24 CIP at your May 21, 2019 meeting.

Respectfully submitted,



William E. Johnson, III
City Manager

Attachments

Strategic Goals and Priorities

Comprehensive Plan Priorities

Proposed FY20 General and Utility Fund Budgets

Proposed Capital Improvement Plan (CIP) FY20-24

Proposed FY20 Water and Sewer Rates

Minimum Monthly Utility Bill Comparison – Proposed FY20 Rates

Ordinance

An Ordinance To Adopt The 2019-2020 Operating Budget For The City of Emporia, Virginia And To Appropriate The Funds For The Same

BE IT ORDAINED by the Council of the City of Emporia, Virginia as follows:

Section 1. That the City Council hereby approves and adopts the document entitled "*City of Emporia, Operating Budget For Fiscal Year 2019-2020.*"

Section 2. In order to provide the requisite funds for said operating budget, the sum of \$29,733,529.00 is hereby appropriated to the following fund accounts for the fiscal year beginning July 1, 2019 and ending June 30, 2020

Fund	Amount
General Fund	\$22,562,964.00
Utility Fund	<u>7,170,565.00</u>
<i>Total</i>	\$29,733,529.00

Section 3. The City Manager is hereby authorized and directed to do all things necessary to implement said budget to include executing all purchase orders of any amounts and making all payments and disbursements consistent with the purpose and intent of this budget.

Section 4. The City Manager shall present to Council monthly a list of disbursements made for the previous month for Council's review and examination.

Section 5. The City Manager is hereby authorized to make the appropriate transfers among the various budgetary accounts within each fund.

Section 6. This ordinance shall become effective July 1, 2019.

Adopted: June 18, 2019

City of Emporia, Virginia

By Mary L. Person
Mary L. Person
Mayor

Attest:

Jessie S. Wilk
City Clerk

Form Approved:

C. Butler Barnett
City Attorney

Ordinance

**An Ordinance Imposing And Levying Taxes
Within The City of Emporia, Virginia Upon
Real Property, Personal Property, And
Machinery And Tools For Tax Year 2019**

WHEREAS, it is necessary for the Council of the City of Emporia, Virginia to adopt the City's operating budget for Fiscal Year 2019-2020 and to establish the various tax levies pertaining to the same.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Emporia as follows:

Section 1. That for the support and operations of the City government, the Council of the City of Emporia, Virginia hereby levies the following tax rates on all real property, all tangible personal property, and all machinery and tools for the tax year beginning January 1, 2019 and ending December 31, 2019 as follows:

A. Real Estate

Upon all real estate and improvements thereon, not exempt from local taxation, there shall be a tax levy of No Dollars and Ninety-Five Cents (\$0.95) for every One Hundred Dollars (\$100.00) of assessed value, which shall be based upon 100% of the fair market value thereof.

B. Public Service Corporation

Upon all property of public service corporations not exempt from local taxation, there shall be a levy of No Dollars and Ninety-Five Cents (\$0.95) for every One Hundred Dollars (\$100.00) of assessed value.

C. Tangible Personal Property

Upon all tangible personal property of every kind and description not exempt from local taxation, there shall be a tax levy of Five Dollars and No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed value.

D. Machinery and Tools

Upon all machinery and tools used or employed by any person, firm or corporation in any trade or business, not exempt from local taxation, there shall be a tax levy of Five Dollars and No Cents (\$5.00) for every One Hundred Dollars (\$100.00) of assessed value.

Section 2. This ordinance shall become effective July 1, 2019.

Adopted: June 18, 2019

City of Emporia, Virginia

By Mary E. Person
Mary E. Person
Mayor

Attest:

Jessie S. Wilkin
City Clerk

Form Approved:

C. Butler Barnett
City Attorney

Ordinance

An Ordinance To Amend A Certain Section
Of The Code Of Ordinances Of The City of
Emporia, Virginia

AN AMENDMENT

BE IT ENACTED by the City Council of the City of Emporia, Virginia that:

DIVISION 3. RATES; CHARGES; BILLS

Sec. 78-91 (1) through (3) be amended and re-enacted to read as follows:

Sec. 78-91. Schedule of rates—Designated; billing generally.

The rates for water and allied services supplied by the city shall be as follows:

(1)	Minimum 2,000 gallons...	\$20.45
(2)	Next 48,000/1,000.....	\$ 9.49
(3)	Next 3,950,000/1,000.....	\$ 5.77
(4)	Over 4,000,000/1,000.....	\$ 4.38

This ordinance shall become effective July 1, 2019.

Adopted: June 18, 2019

City of Emporia, Virginia

By Mary L. Person
Mary L. Person
Mayor

Attest:

Jessie S. Wilkin
City Clerk

Form Approved:

C. Butler Barnett
City Attorney

Ordinance

An Ordinance To Amend A Certain Section
Of The Code Of Ordinances Of The City of
Emporia, Virginia

AN AMENDMENT

BE IT ENACTED by the City Council of the City of Emporia, Virginia that:

DIVISION 5. RATES; CHARGES; BILLS

Sec. 78-261 (1) through (3) be amended and re-enacted to read as follows:

Sec. 78-261. Schedule of rates—Designated; billing generally.

The rates for sewage services supplied by the city shall be based upon the amount of water metered to the premises, as follows:

(1)	Minimum 2,000 gallons...	\$21.74
(2)	Next 48,000/1,000.....	\$ 8.13
(3)	Next 950,000/1,000.....	\$ 6.21
(4)	Over 1,000,000/1,000.....	\$ 4.84

This ordinance shall become effective July 1, 2019.

Adopted: June 18, 2019

City of Emporia, Virginia

By Mary E. Felson
Mary E. Felson
Mayor

Attest:

Form Approved:

Jessie S. Wilk
City Clerk

C. Butler Bennett
City Attorney

Ordinance

An Ordinance To Amend A Certain Section
Of The Code Of Ordinances Of The City of
Emporia, Virginia

AN AMENDMENT

BE IT ENACTED by the City Council of the City of Emporia, Virginia that:

ARTICLE 1. IN GENERAL

Sec. 42-8 be amended and re-enacted to read as follows:

Sec. 42-8 Charges for collection and disposal generally.

For providing or making available garbage and refuse collection and disposal service to all citizens, residences, and commercial establishments located within the corporate limits of the city, rates or fees shall be paid as are from time to time by resolution or ordinance set by city council.

The rates for providing garbage and refuse collection and disposal service shall be as follows:

- | | |
|-------------------------|--------------------|
| (1) Residential service | \$23.00/month |
| (2) Commercial service | \$ 5.75/cubic yard |

This ordinance shall become effective July 1, 2019.

Adopted: June 18, 2019

City of Emporia, Virginia

By Mary L. Person
Mary L. Person
Mayor

Attest:

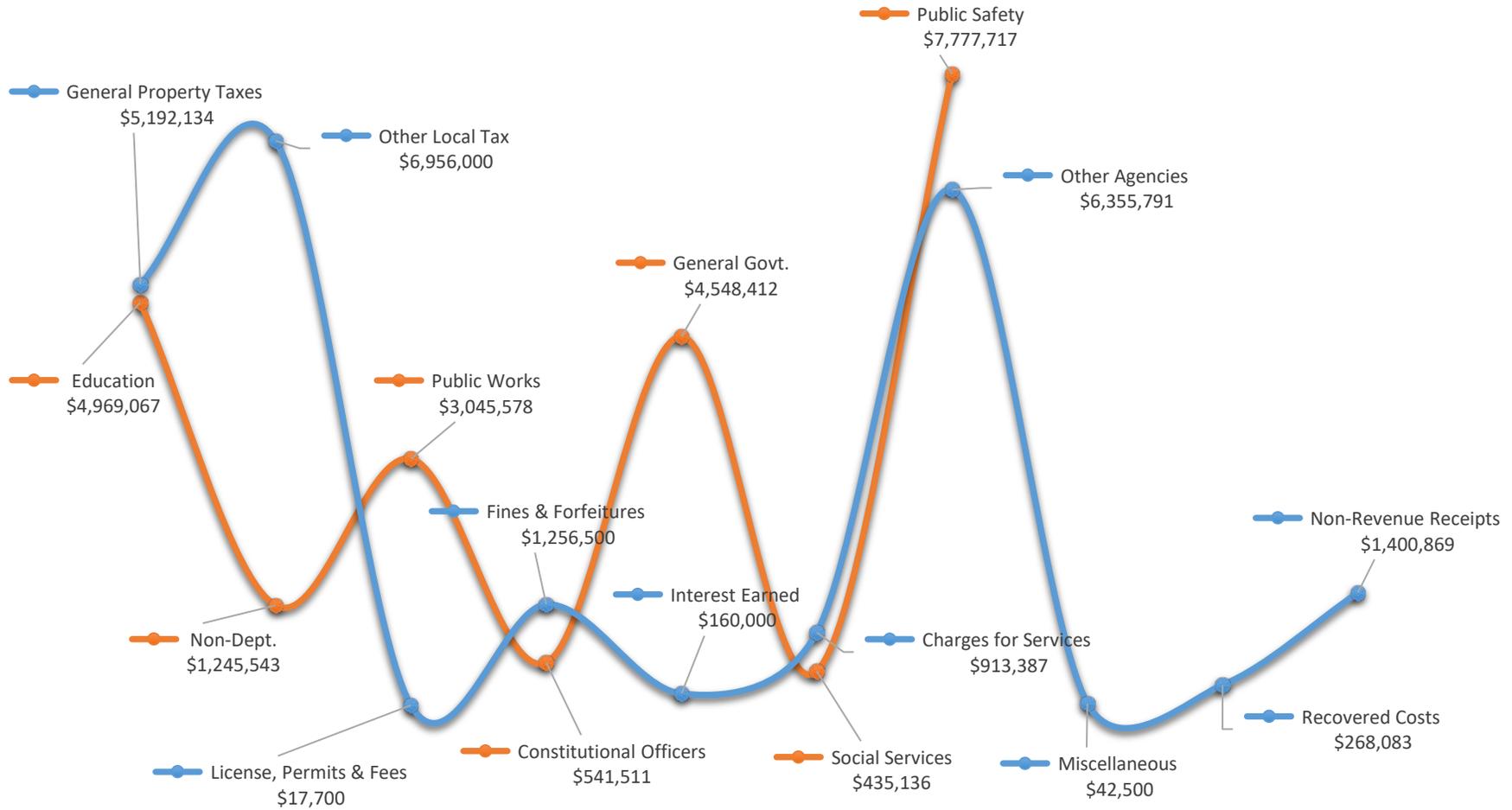
Jessie S. Wilkin CMC
City Clerk

Form Approved:

C. Butler Barrett
City Attorney

General Fund Revenues and Expenditures

Expenditures Revenues



GENERAL FUND REVENUE ESTIMATES									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
DESCRIPTION									
Local Revenues									
General Property Taxes									
Current Real Estate	3,020,476	2,951,404	3,062,552	2,918,915	3,230,361	3,230,361	3,230,361	5.5%	\$.05/100 rate increase
Delinquent Real Estate	0	151,312	0	205,700	0	0	0	#DIV/0!	
Public Service Real Estate	195,000	199,243	199,243	205,439	220,589	220,589	220,589	10.7%	\$.05/100 rate increase
Delinquent Public Service Real Estate	0	0	0	3,539	0	0	0	#DIV/0!	
Public Service Personal Property	0	5,073	5,072	1,175	1,175	1,175	1,175	-76.8%	
Personal Property - Motor Vehicles/Other	1,000,000	1,073,415	1,000,000	1,050,000	1,050,000	1,050,000	1,050,000	5.0%	
Delinquent Pers. Prop. - Motor Vehicles/Othe	165,000	190,101	165,000	181,800	165,000	165,000	180,000	9.1%	
Personal Property - Machinery & Tools	400,000	421,593	406,800	412,500	449,009	449,009	449,009	10.4%	
Delinquent Pers. Prop. - Machinery & Tools	0	15,370	0	19,900	0	0	0	#DIV/0!	
Penalties	40,000	36,830	40,000	42,200	38,000	38,000	38,000	-5.0%	
Interest	<u>24,000</u>	<u>22,595</u>	<u>23,000</u>	<u>36,500</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>	0.0%	
<i>Total</i>	4,844,476	5,066,936	4,901,667	5,077,668	5,177,134	5,177,134	5,192,134	5.9%	
Other Local Taxes									
Sales Tax	1,775,000	1,914,322	1,926,384	1,700,000	1,700,000	1,700,000	1,700,000	-11.8%	
Utility Tax	390,000	398,024	390,000	394,100	394,000	394,000	394,000	1.0%	
Business License Tax	800,000	783,576	800,000	797,100	785,000	785,000	785,000	-1.9%	
Motor Vehicle Licenses	108,000	128,072	108,000	120,000	120,000	120,000	120,000	11.1%	
Bank Franchise Tax	150,000	195,322	150,000	208,100	195,000	195,000	205,000	36.7%	
Recordation/Grantors	15,000	22,454	20,000	58,300	22,000	22,000	22,000	10.0%	
Lodging Tax	1,300,000	1,495,819	1,350,000	1,400,000	1,350,000	1,350,000	1,400,000	3.7%	
Meals Tax	2,130,000	2,135,881	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	0.0%	
Communication Sales Tax	<u>255,000</u>	<u>244,000</u>	<u>250,000</u>	<u>230,400</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	-8.0%	
<i>Total</i>	6,923,000	7,317,470	7,094,384	7,008,000	6,896,000	6,896,000	6,956,000	-2.0%	
Licenses and Permits									
Animal Tags	2,100	2,671	2,100	2,500	2,500	2,500	2,500	19.0%	
Planning and Zoning Permits	2,500	3,450	2,500	1,700	2,000	2,000	2,000	-20.0%	
Building Permits	13,000	12,587	15,000	13,100	13,000	13,000	13,000	-13.3%	
Other Permits	<u>150</u>	<u>340</u>	<u>200</u>	<u>370</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	17,750	19,048	19,800	17,670	17,700	17,700	17,700	-10.6%	
Fines and Forfeitures									
Court Fines	750,000	505,255	750,000	972,800	1,050,000	1,050,000	1,075,000	43.3%	
Drug Forfeitures	10,000	2,141	10,000	26,100	10,000	10,000	10,000	0.0%	
Interest from the County	6,500	7,478	6,500	7,100	7,000	7,000	7,000	7.7%	
Courthouse Maintenance Fees	21,000	15,927	18,000	23,500	23,000	23,000	23,000	27.8%	
Courthouse Security Fees	95,000	67,452	60,000	109,100	105,000	105,000	105,000	75.0%	
Jail Admission Fees	1,500	1,601	1,000	1,400	1,500	1,500	1,500	50.0%	
Electronic Summons System Fees	<u>40,000</u>	<u>32,562</u>	<u>29,000</u>	<u>53,300</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	20.7%	
<i>Total</i>	924,000	632,416	874,500	1,193,300	1,231,500	1,231,500	1,256,500	43.7%	

General Fund Revenue Estimates - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Use of Money and Property									
Interest Earned	55,000	104,884	100,000	138,000	160,000	160,000	160,000	60.0%	
<i>Total</i>	55,000	104,884	100,000	138,000	160,000	160,000	160,000	60.0%	
Charges for Services									
Law Library	3,000	3,406	3,500	2,600	3,500	3,500	3,500	0.0%	
DNA Analysis Fees	0	15	0	0	0	0	0	#DIV/0!	
Animal Control	0	0	0	35	0	0	0	#DIV/0!	
Sanitation Fees	785,000	788,561	785,000	783,000	886,692	886,692	886,692	13.0%	
Weed Cutting/Demolition	5,000	18,802	10,000	20,100	18,000	18,000	18,000	80.0%	
Health Services Refund	0	10,610	0	6,958	0	0	0	#DIV/0!	
Miscellaneous	0	2,424	0	1,575	1,500	1,500	1,500	#DIV/0!	
Management Services	5,364	5,365	6,178	3,805	3,195	3,195	3,195	-48.3%	
Fiscal Agent Services	500	500	500	500	500	500	500	0.0%	
<i>Total</i>	798,864	829,683	805,178	818,573	913,387	913,387	913,387	13.4%	
Miscellaneous Revenue									
Gifts and Donations	0	0	5,300	5,300	0	0	0	-100.0%	
Sale of Materials & Supplies	2,000	2,803	2,500	1,200	2,500	2,500	2,500	0.0%	
Sale of Property & Land	0	0	0	1,800	0	0	0	#DIV/0!	
Insurance Refunds	0	688	0	6,900	0	0	0	#DIV/0!	
Miscellaneous	5,000	3,893	5,000	12,000	5,000	5,000	5,000	0.0%	
Recovered Cost - BC/BS - Retirees	16,984	26,204	40,972	19,906	0	0	0	-100.0%	
Recovered Cost - Tax Collection	30,000	30,904	30,000	30,300	30,000	30,000	30,000	0.0%	
Capital Credit Refund	0	712	0	818	0	0	0	#DIV/0!	
VMLIP Matching Grant	3,612	2,811	1,700	915	0	0	0	-100.0%	
Interest on Delinquent Accounts	500	0	0	0	0	0	0	#DIV/0!	
Credit/Debit Card Fees	4,800	5,020	5,000	5,050	5,000	5,000	5,000	0.0%	
<i>Total</i>	62,896	73,035	90,472	84,189	42,500	42,500	42,500	-53.0%	
Recovered Costs									
Recovered Cost - Children's Services Act	2,125	2,125	2,125	2,125	2,125	2,125	2,125	0.0%	
Recovered Cost - Court Services	30,958	30,958	30,958	30,958	30,958	30,958	30,958	0.0%	
Recovered Cost - County	58,500	146,855	57,900	58,400	58,400	58,400	58,400	0.9%	
Recovered Cost - Vendors	8,500	30,468	10,000	11,100	10,500	10,500	10,500	5.0%	
Recycled Materials	12,000	8,553	8,000	8,800	8,300	8,300	8,300	3.8%	
Recovered Cost - Jury Duty	0	0	0	60	0	0	0	#DIV/0!	
Recovered Cost - EDA	120,000	121,844	119,803	111,470	119,803	119,803	119,803	0.0%	
Recovered Cost - Other Localities (VJCCCA)	0	37,497	0	37,497	37,497	37,497	37,497	#DIV/0!	
Recovered Cost - Extradition of Prisoners	0	513	0	950	500	500	500	#DIV/0!	
Recovered Cost - Local Fundraising	0	54	0	0	0	0	0	#DIV/0!	
Recovered Cost - Crater - Summer Youth	0	0	2,295	2,080	0	0	0	-100.0%	
<i>Total</i>	232,083	378,867	231,081	263,440	268,083	268,083	268,083	16.0%	
Local Revenues Totals	13,858,069	14,422,339	14,117,082	14,600,840	14,706,304	14,706,304	14,806,304	4.9%	

General Fund Revenue Estimates - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Non-categorical State Aid									
Mobile Home Titling Taxes	0	75	0	0	0	0	0	#DIV/0!	
Recordation Taxes	5,500	5,700	6,564	14,300	6,480	6,480	6,480	-1.3%	
Railroad Rolling Stock Taxes	12,000	1,201	11,000	10,874	11,000	11,000	11,000	0.0%	
PPTRA Reimbursement	570,319	570,320	570,319	570,319	570,319	570,319	570,319	0.0%	
Auto Rental Taxes	34,000	26,794	24,000	25,000	25,000	25,000	25,000	4.2%	
Commonwealth's Opportunity Fund	50,000	50,000	0	0	0	0	0	#DIV/0!	
<i>Total</i>	671,819	654,090	611,883	620,493	612,799	612,799	612,799	0.1%	
Shared Expenses - Local Offices									
Sheriff	148,545	142,484	149,444	144,810	152,081	152,081	152,081	1.8%	
Commissioner of the Revenue	67,296	67,257	67,395	67,433	69,680	69,680	69,680	3.4%	
Treasurer	66,687	66,654	66,811	66,723	69,072	69,072	69,072	3.4%	
Registrar/Electoral Board	35,288	35,656	35,288	35,755	35,950	35,950	35,950	1.9%	
<i>Total</i>	317,816	312,051	318,938	314,721	326,783	326,783	326,783	2.5%	
Categorical State Aid									
Victim Witness	110,876	87,808	110,876	110,876	110,876	110,876	110,876	0.0%	
Victim Witness/New Initiative	95,099	74,182	95,099	109,808	109,808	109,808	109,808	15.5%	
Assistance to Localities - HB 599	212,293	212,292	220,148	220,148	220,148	220,148	220,148	0.0%	
DJJ VJCCCA Grant	100,598	63,101	100,598	63,101	63,101	63,101	63,101	-37.3%	
Sexual Assault Grant	303,265	276,263	303,265	303,265	303,265	303,265	303,265	0.0%	
Sexual Assault Special Grant	15,911	7,882	24,979	14,359	6,328	6,328	6,328	-74.7%	
DOJ Bulletproof Vest Grant	0	1,188	0	1,785	0	0	0	#DIV/0!	
E-911 - Wireless Board	347,000	172,835	208,000	193,100	146,023	146,023	146,023	-29.8%	Includes \$103,023 for costs related to NG9-1-1
DOJ Justice Assistance Grant	0	0	11,592	11,572	0	0	0	-100.0%	
Fire Programs	22,000	20,000	20,515	20,515	20,515	20,515	20,515	0.0%	
Emergency Services	10,285	25,278	714,581	56,204	668,663	668,663	668,663	-6.4%	Includes \$658,378 in VDEM grant funds
Street Maintenance	1,125,377	1,113,227	1,113,227	1,146,467	1,146,467	1,146,467	1,146,467	3.0%	
Litter Control	6,038	6,038	6,207	6,207	0	0	0	-100.0%	
Tobacco Region Revitalization Commission	0	0	130,000	10,000	120,000	120,000	120,000	-7.7%	
Family Violence Prevention Program	62,120	60,952	62,120	62,120	62,120	62,120	62,120	0.0%	
VDSS Child Advocacy Services	103,754	95,178	103,754	102,824	102,824	102,824	102,824	-0.9%	
Arts Grant	5,000	4,500	4,500	4,500	4,500	4,500	4,500	0.0%	
Education (State Sales Tax)	1,177,825	1,108,671	1,179,555	1,179,554	1,185,922	1,185,922	1,185,922	0.5%	
<i>Total</i>	3,697,441	3,329,395	4,409,016	3,616,405	4,270,560	4,270,560	4,270,560	-3.1%	
Non-categorical Federal Aid									
CIG Program Income	0	3,596	0	4,018	0	0	0	#DIV/0!	
VDOT - E. Atlantic Street Revenue Sharing	0	0	400,000	0	400,815	400,815	400,815	0.2%	
VDOT State of Good Repair Funds	0	0	268,855	0	268,855	268,855	268,855	0.0%	
DHCD - E Atlantic St Neighborhood Project	1,000,000	2,125	989,875	513,896	475,979	475,979	475,979	-51.9%	
<i>Total</i>	1,000,000	5,721	1,658,730	517,914	1,145,649	1,145,649	1,145,649	-30.9%	
Intergovernmental Revenues Totals									
	5,687,076	4,301,257	6,998,567	5,069,533	6,355,791	6,355,791	6,355,791	-9.2%	

General Fund Revenue Estimates - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Non-Revenue Receipts									
Witness Reimbursement - State	0	0	0	295	0	0	0	#DIV/0!	
Proceeds from Bond Issue	6,900,000	0	0	0	0	0	0	#DIV/0!	
Proceeds from Capital Leases	135,000	110,117	226,100	218,518	0	571,100	571,100	152.6%	
Appropriated Fund Balance	1,207,157	0	1,986,360	0	571,157	571,157	754,769	-62.0%	VDOT grant match, FEMA grant match, B.I.G. carryover,
Transfer in from Utility Fund	<u>76,177</u>	<u>76,177</u>	<u>45,623</u>	<u>45,623</u>	<u>50,000</u>	<u>50,000</u>	<u>75,000</u>	64.4%	Norwood Property engineering, DSS bldg. debt service &
<i>Total</i>	8,318,334	186,294	2,258,083	264,436	621,157	1,192,257	1,400,869	-38.0%	boiler replacement at the courthouse
Grand Totals	27,863,479	18,909,890	23,373,732	19,934,809	21,683,252	22,254,352	22,562,964	-3.5%	

General Fund Expenditure Summary									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Description									
City Council	199,653	202,073	208,559	202,588	215,201	209,701	209,701	0.5%	
City Manager	384,575	330,226	355,278	354,725	446,028	446,028	446,028	25.5%	
City Attorney	44,700	37,609	59,525	57,443	39,575	39,575	39,575	-33.5%	
Commissioner of Revenue	280,375	277,219	284,736	277,289	312,053	300,213	300,213	5.4%	
Treasurer	114,546	108,807	115,136	113,442	119,058	117,948	117,948	2.4%	
Finance	232,391	228,095	239,285	236,462	185,321	185,321	185,321	-22.6%	
General Registrar	184,766	169,488	114,016	94,858	127,705	123,350	123,350	8.2%	
Courts and other Shared Services	3,320,182	3,148,048	3,477,505	3,438,248	3,576,745	3,576,745	3,608,942	3.8%	
Sheriff	264,841	240,487	341,147	311,041	333,096	333,096	333,096	-2.4%	
Police	3,824,807	3,421,700	3,573,917	3,552,064	3,777,617	3,688,224	3,688,224	3.2%	
Fire	36,696	34,695	35,512	35,511	36,025	36,025	36,025	1.4%	
Building Inspections	0	0	0	0	196,096	167,396	167,396	#DIV/0!	
Emergency Services	76,004	74,945	91,588	85,167	92,950	93,717	93,717	2.3%	
Facilities Management/Code Enforcement	7,532,615	322,881	231,806	230,425	425,271	354,107	354,107	52.8%	
Public Works	2,401,357	2,356,721	3,441,675	3,104,103	3,332,374	3,045,578	3,045,578	-11.5%	
Health and Social Services	488,049	455,147	487,648	483,614	552,115	552,115	561,078	15.1%	
Education	4,678,143	4,823,902	4,923,139	4,910,925	5,293,963	4,721,458	4,969,067	0.9%	
Library	94,949	94,949	94,949	94,949	97,798	94,949	94,949	0.0%	
Economic Development/Zoning	2,095,589	651,078	3,930,342	1,391,508	2,693,975	2,693,975	2,722,200	-30.7%	
Airport	76,450	76,450	60,000	60,000	60,000	60,000	60,000	0.0%	
Parks and Recreation	88,250	88,250	88,250	88,250	106,151	88,250	88,250	0.0%	
Arts and Culture	13,500	13,500	13,500	13,500	13,500	13,500	13,500	0.0%	
Extension Service	34,595	23,826	32,590	27,181	33,271	33,041	33,041	1.4%	
Civic and Community Organizations	16,615	16,615	22,410	22,195	55,074	30,115	26,115	16.5%	
Non-Departmental	1,379,831	1,210,194	1,151,219	1,096,947	1,119,046	1,249,925	1,245,543	8.2%	
Total General Fund Expenditures	27,863,479	18,406,905	23,373,732	20,282,435	23,240,008	22,254,352	22,562,964	-3.5%	

City Council									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	38,632	38,599	39,405	39,390	39,795	39,795	39,795	1.0%	
Boards and Commissions	58,800	58,800	59,400	59,400	59,400	59,400	59,400	0.0%	
<i>Total</i>	97,432	97,399	98,805	98,790	99,195	99,195	99,195	0.4%	
Fringe Benefits									
FICA	7,299	7,190	7,559	7,289	7,589	7,589	7,589	0.4%	
VRS Retirement	4,319	4,303	4,150	4,142	4,191	4,191	4,191	1.0%	
Medical Insurance	20,218	20,218	21,048	21,047	21,186	21,186	21,186	0.7%	
Group Life Insurance	506	504	517	515	522	522	522	1.0%	
Disability Insurance	306	318	326	243	225	225	225	-31.0%	
Workers' Compensation Insurance	35	41	27	27	35	35	35	29.6%	
<i>Total</i>	32,683	32,574	33,627	33,263	33,748	33,748	33,748	0.4%	
Contractual Services									
Accounting and Auditing Services	28,950	28,950	29,600	27,950	29,600	29,600	29,600	0.0%	
Repairs and Maintenance	300	152	800	0	800	800	800	0.0%	
Maintenance Service Contracts	1,230	1,053	1,230	891	1,230	1,230	1,230	0.0%	
Printing and Binding	5,000	5,883	5,000	1,540	5,000	5,000	5,000	0.0%	
Advertising	3,000	3,447	3,000	2,500	3,000	3,000	3,000	0.0%	
<i>Total</i>	38,480	39,485	39,630	32,881	39,630	39,630	39,630	0.0%	
Communications									
Postal Services	200	87	125	87	200	200	200	60.0%	
Telecommunications	11,300	11,679	11,876	11,876	12,300	12,300	12,300	3.6%	
<i>Total</i>	11,500	11,766	12,001	11,963	12,500	12,500	12,500	4.2%	
Travel									
Mileage and Other Transportation Costs	594	513	500	486	1,000	1,000	1,000	100.0%	
Subsistence and Lodging	3,500	3,272	718	830	500	500	500	-30.4%	
Convention and Education	4,500	5,218	13,425	13,412	10,500	10,500	10,500	-21.8%	
<i>Total</i>	8,594	9,003	14,643	14,728	12,000	12,000	12,000	-18.0%	
Miscellaneous									
Dues and Memberships	4,869	4,970	4,869	4,997	5,000	5,000	5,000	2.7%	
<i>Total</i>	4,869	4,970	4,869	4,997	5,000	5,000	5,000	2.7%	
Supplies and Equipment									
Office Supplies	2,000	2,841	2,075	3,057	2,500	2,500	2,500	20.5%	
Books and Subscriptions	0	0	10	10	300	300	300	2900.0%	
Other Operating Supplies	800	740	254	254	800	800	800	215.0%	
Furniture and Fixtures	0	0	0	0	5,500	0	0	#DIV/0!	
EDP Equipment	3,295	3,295	2,645	2,645	4,028	4,028	4,028	52.3%	
<i>Total</i>	6,095	6,876	4,984	5,966	13,128	7,628	7,628	53.0%	
Total City Council	199,653	202,073	208,559	202,588	215,201	209,701	209,701	0.5%	

City Manager									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	174,347	174,200	176,752	176,751	230,673	230,673	230,673	30.5%	Includes Human Resources Specialist position moved from
<i>Total</i>	174,347	174,200	176,752	176,751	230,673	230,673	230,673	30.5%	Finance
Fringe Benefits									
FICA	13,338	14,057	14,590	13,956	17,647	17,647	17,647	21.0%	
VRS Retirement	19,493	19,421	14,929	13,821	23,066	23,066	23,066	54.5%	
ICMA Retirement	0	0	910	910	1,224	1,224	1,224	34.5%	
Medical Insurance	30,339	30,863	14,631	14,630	17,057	17,057	17,057	16.6%	
Group Life Insurance	2,285	2,276	1,833	1,833	3,022	3,022	3,022	64.9%	
Disability Insurance	1,336	1,362	760	759	1,220	1,220	1,220	60.5%	
Workers' Compensation Insurance	186	210	142	141	199	199	199	40.1%	
Manager's Deferred Compensation	3,000	3,115	1,900	1,900	6,120	6,120	6,120	222.1%	
Manager's Life Insurance	3,106	2,674	0	0	0	0	0	#DIV/0!	
Manager's Vehicle Allowance	7,200	7,477	0	0	0	0	0	#DIV/0!	
Manager's Cell Phone Allowance	600	623	0	0	0	0	0	#DIV/0!	
Tuition Assistance	365	0	0	0	2,500	2,500	2,500	#DIV/0!	
<i>Total</i>	81,248	82,078	49,695	47,950	72,055	72,055	72,055	45.0%	
Contractual Services									
Professional Health Services	5,500	2,325	3,000	2,101	5,500	5,500	5,500	83.3%	
Professional Services	40,000	2,190	24,015	24,015	53,000	53,000	53,000	120.7%	Includes \$48,000 for IT services
Repairs and Maintenance	500	613	33	33	600	600	600	1718.2%	
Maintenance Service Contracts	7,000	7,266	7,000	8,022	3,000	3,000	3,000	-57.1%	Postage meter costs divided among departments
Printing and Binding	500	0	0	0	500	500	500	#DIV/0!	
Advertising	15,000	5,509	11,600	11,600	8,000	8,000	8,000	-31.0%	
<i>Total</i>	68,500	17,903	45,648	45,771	70,600	70,600	70,600	54.7%	
Communications									
Postal Services	1,200	939	1,200	744	1,500	1,500	1,500	25.0%	
Messenger Services	250	7	8	8	150	150	150	1775.0%	
Telecommunications	5,000	5,545	6,260	6,260	6,000	6,000	6,000	-4.2%	
Web site hosting	500	385	700	386	4,800	4,800	4,800	585.7%	
<i>Total</i>	6,950	6,876	8,168	7,398	12,450	12,450	12,450	52.4%	
Travel									
Mileage and Other Transportation Costs	150	119	150	126	150	150	150	0.0%	
Subsistence and Lodging	1,000	388	2,000	2,000	1,000	1,000	1,000	-50.0%	
Convention and Education	8,500	5,513	8,144	8,144	9,500	9,500	9,500	16.7%	
Moving Expense	0	0	1,904	1,904	0	0	0	-100.0%	
<i>Total</i>	9,650	6,020	12,198	12,174	10,650	10,650	10,650	-12.7%	
Miscellaneous									
Dues and Memberships	4,230	4,052	4,031	3,831	5,000	5,000	5,000	24.0%	
Miscellaneous	0	0	0	225	0	0	0	#DIV/0!	
Employee Holiday Bonus	12,500	12,812	13,655	13,655	12,800	12,800	12,800	-6.3%	
Employee Appreciation	20,000	18,065	9,724	9,724	20,000	20,000	20,000	105.7%	
<i>Total</i>	36,730	34,929	27,410	27,435	37,800	37,800	37,800	37.9%	

City Manager - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	4,500	4,866	4,500	4,702	5,500	5,500	5,500	22.2%	
Vehicle and Power Equipment Supplies	0	0	1,400	1,400	800	800	800	-42.9%	
Books and Subscriptions	500	388	500	460	500	500	500	0.0%	
Other Operating Supplies	750	1,217	1,200	1,326	1,200	1,200	1,200	0.0%	
Furniture and Fixtures	0	0	0	1,551	2,100	2,100	2,100	#DIV/0!	
Motor Vehicles	0	0	27,807	27,807	0	0	0	-100.0%	
EDP Equipment	<u>1,400</u>	<u>1,749</u>	<u>0</u>	<u>0</u>	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>	#DIV/0!	
<i>Total</i>	7,150	8,220	35,407	37,246	11,800	11,800	11,800	-66.7%	
Total City Manager	384,575	330,226	355,278	354,725	446,028	446,028	446,028	25.5%	

Legal Services									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Salaries and Wages									
City Attorney Retainer	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.0%	
<i>Total</i>	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.0%	
Contractual Services									
Professional Services	35,000	28,048	50,000	47,980	30,000	30,000	30,000	-40.0%	
<i>Total</i>	35,000	28,048	50,000	47,980	30,000	30,000	30,000	-40.0%	
Travel									
Convention and Education	1,700	1,736	1,700	1,638	1,750	1,750	1,750	2.9%	
<i>Total</i>	1,700	1,736	1,700	1,638	1,750	1,750	1,750	2.9%	
Miscellaneous									
Dues and Memberships	300	325	325	325	325	325	325	0.0%	
<i>Total</i>	300	325	325	325	325	325	325	0.0%	
Supplies and Equipment									
Books and Subscriptions	200	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	200	0	0	0	0	0	0	#DIV/0!	
Total Legal Services	44,700	37,609	59,525	57,443	39,575	39,575	39,575	-33.5%	

Commissioner of Revenue									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	169,188	169,090	172,399	172,335	174,019	174,019	174,019	0.9%	
Part-time Wages	12,007	11,300	12,247	12,247	12,371	12,371	12,371	1.0%	
Board of Equalization	<u>200</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	181,395	180,390	184,846	184,582	186,590	186,590	186,590	0.9%	
Fringe Benefits									
FICA	13,862	13,339	14,126	13,646	14,259	14,259	14,259	0.9%	
VRS Retirement	17,944	17,895	17,238	17,209	17,409	17,409	17,409	1.0%	
Medical Insurance	20,218	20,218	21,048	21,047	21,186	21,186	21,186	0.7%	
Group Life Insurance	2,103	2,097	2,145	2,141	2,166	2,166	2,166	1.0%	
Disability Insurance	699	710	725	541	499	499	499	-31.2%	
Workers' Compensation Insurance	176	183	130	129	164	164	164	26.2%	
<i>Total</i>	55,002	54,442	55,412	54,713	55,683	55,683	55,683	0.5%	
Contractual Services									
Professional Services	21,188	24,719	27,588	27,588	47,360	35,520	35,520	28.8%	75% of Reassessment contract
Repairs and Maintenance	350	0	350	0	350	350	350	0.0%	
Maintenance Service Contracts	2,300	2,300	0	0	900	900	900	#DIV/0!	
Printing and Binding	1,150	58	1,150	482	1,150	1,150	1,150	0.0%	
Advertising	<u>1,850</u>	<u>764</u>	<u>1,850</u>	<u>104</u>	<u>1,850</u>	<u>1,850</u>	<u>1,850</u>	0.0%	
<i>Total</i>	26,838	27,841	30,938	28,174	51,610	39,770	39,770	28.5%	
Communications									
Postal Services	3,600	3,551	3,600	2,599	3,800	3,800	3,800	5.6%	
Telecommunications	<u>1,300</u>	<u>1,308</u>	<u>1,300</u>	<u>1,630</u>	<u>1,630</u>	<u>1,630</u>	<u>1,630</u>	25.4%	
<i>Total</i>	4,900	4,859	4,900	4,229	5,430	5,430	5,430	10.8%	
Travel									
Mileage and Other Transportation Costs	500	0	500	176	500	500	500	0.0%	
Convention and Education	<u>3,500</u>	<u>3,420</u>	<u>1,800</u>	<u>1,122</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	122.2%	
<i>Total</i>	4,000	3,420	2,300	1,298	4,500	4,500	4,500	95.7%	
Miscellaneous									
Dues and Memberships	<u>1,040</u>	<u>1,035</u>	<u>1,040</u>	<u>965</u>	<u>1,040</u>	<u>1,040</u>	<u>1,040</u>	0.0%	
<i>Total</i>	1,040	1,035	1,040	965	1,040	1,040	1,040	0.0%	
Supplies and Equipment									
Office Supplies	5,250	3,358	4,650	3,011	5,150	5,150	5,150	10.8%	
Books and Subscriptions	550	617	650	317	650	650	650	0.0%	
EDP Equipment	<u>1,400</u>	<u>1,257</u>	<u>0</u>	<u>0</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	#DIV/0!	
<i>Total</i>	7,200	5,232	5,300	3,328	7,200	7,200	7,200	35.8%	
Total Commissioner of Revenue	280,375	277,219	284,736	277,289	312,053	300,213	300,213	5.4%	

Treasurer									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	63,731	63,707	65,007	64,981	65,649	65,649	65,649	1.0%	
<i>Total</i>	63,731	63,707	65,007	64,981	65,649	65,649	65,649	1.0%	
Fringe Benefits									
FICA	4,876	4,850	4,974	4,806	5,023	5,023	5,023	1.0%	
VRS Retirement	7,126	7,113	6,846	6,834	6,913	6,913	6,913	1.0%	
Medical Insurance	6,740	6,827	7,016	7,565	7,614	7,614	7,614	8.5%	
Group Life Insurance	835	834	852	850	861	861	861	1.1%	
Disability Insurance	201	200	220	153	155	155	155	-29.5%	
Workers' Compensation Insurance	62	66	46	45	58	58	58	26.1%	
<i>Total</i>	19,840	19,890	19,954	20,253	20,624	20,624	20,624	3.4%	
Contractual Services									
Repairs and Maintenance	400	87	400	386	400	400	400	0.0%	
Maintenance Service Contracts	2,000	1,996	2,000	2,206	2,900	2,900	2,900	45.0%	
Printing and Binding	475	0	475	0	475	475	475	0.0%	
Advertising	2,000	1,865	2,000	2,085	2,200	2,200	2,200	10.0%	
<i>Total</i>	4,875	3,948	4,875	4,677	5,975	5,975	5,975	22.6%	
Communications									
Postal Services	4,500	4,110	4,500	5,176	5,000	5,000	5,000	11.1%	
Telecommunications	2,500	2,238	2,500	2,687	3,810	2,700	2,700	8.0%	
<i>Total</i>	7,000	6,348	7,000	7,863	8,810	7,700	7,700	10.0%	
Travel									
Mileage and Other Transportation Costs	350	313	350	318	350	350	350	0.0%	
Convention and Education	2,500	1,254	2,500	1,732	2,500	2,500	2,500	0.0%	
<i>Total</i>	2,850	1,567	2,850	2,050	2,850	2,850	2,850	0.0%	
Miscellaneous									
Dues and Memberships	1,100	1,075	1,100	575	1,100	1,100	1,100	0.0%	
Credit/Debit Card Fees	9,000	6,876	8,500	8,200	8,200	8,200	8,200	-3.5%	
Bank Fees	700	300	500	500	500	500	500	0.0%	
<i>Total</i>	10,800	8,251	10,100	9,275	9,800	9,800	9,800	-3.0%	
Supplies and Equipment									
Office Supplies	3,500	3,864	3,400	3,148	3,400	3,400	3,400	0.0%	
Merchandise for Resale	450	415	450	395	450	450	450	0.0%	
EDP Equipment	1,500	817	1,500	800	1,500	1,500	1,500	0.0%	
<i>Total</i>	5,450	5,096	5,350	4,343	5,350	5,350	5,350	0.0%	
Total Treasurer	114,546	108,807	115,136	113,442	119,058	117,948	117,948	2.4%	

Finance									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	166,591	166,469	174,613	174,612	125,489	125,489	125,489	-28.1%	Human Resources Specialist position was moved to City
<i>Total</i>	166,591	166,469	174,613	174,612	125,489	125,489	125,489	-28.1%	Manager's budget
Fringe Benefits									
FICA	12,745	11,955	12,998	12,788	9,600	9,600	9,600	-26.1%	
VRS Retirement	18,626	18,573	18,297	18,297	13,214	13,214	13,214	-27.8%	
Medical Insurance	14,530	14,530	14,398	14,398	14,124	14,124	14,124	-1.9%	
Group Life Insurance	2,183	2,176	2,226	2,276	1,644	1,644	1,644	-26.1%	
Disability Insurance	1,324	1,335	1,364	1,030	675	675	675	-50.5%	
Workers' Compensation Insurance	162	170	119	116	110	110	110	-7.6%	
<i>Total</i>	49,570	48,739	49,402	48,905	39,367	39,367	39,367	-20.3%	
Contractual Services									
Professional Services	355	0	195	0	5,000	5,000	5,000	2464.1%	
Repairs and Maintenance	250	0	250	330	250	250	250	0.0%	
Maintenance Service Contracts	1,300	1,469	1,400	1,650	1,400	1,400	1,400	0.0%	
<i>Total</i>	1,905	1,469	1,845	1,980	6,650	6,650	6,650	260.4%	
Communications									
Postal Services	1,525	1,303	1,400	1,309	1,400	1,400	1,400	0.0%	
Messenger Services	25	0	25	15	25	25	25	0.0%	
Telecommunications	825	951	825	1,403	890	890	890	7.9%	
<i>Total</i>	2,375	2,254	2,250	2,727	2,315	2,315	2,315	2.9%	
Travel									
Mileage and Other Transportation Costs	250	428	250	0	250	250	250	0.0%	
Convention and Education	1,500	1,334	3,500	589	3,500	3,500	3,500	0.0%	
<i>Total</i>	1,750	1,762	3,750	589	3,750	3,750	3,750	0.0%	
Miscellaneous									
Dues and Memberships	225	215	225	1,019	1,050	1,050	1,050	366.7%	
<i>Total</i>	225	215	225	1,019	1,050	1,050	1,050	366.7%	
Supplies and Equipment									
Office Supplies	5,500	5,242	5,500	4,690	5,000	5,000	5,000	-9.1%	
Books and Subscriptions	200	95	200	155	200	200	200	0.0%	
Furniture and Fixtures	475	607	0	894	0	0	0	#DIV/0!	
EDP Equipment	3,800	1,243	1,500	891	1,500	1,500	1,500	0.0%	
<i>Total</i>	9,975	7,187	7,200	6,630	6,700	6,700	6,700	-6.9%	
Total Finance	232,391	228,095	239,285	236,462	185,321	185,321	185,321	-22.6%	

General Registrar									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	46,933	46,915	47,871	47,853	48,345	48,345	48,345	1.0%	
Part-time Wages	10,711	10,465	10,819	11,368	11,500	11,500	11,500	6.3%	Includes funding for additional hours due to potential primary
Boards & Commissions	4,216	4,293	4,300	4,300	4,300	4,300	4,300	0.0%	
Poll Workers	<u>13,000</u>	<u>7,840</u>	<u>13,000</u>	<u>4,100</u>	<u>17,355</u>	<u>13,000</u>	<u>13,000</u>	0.0%	
<i>Total</i>	74,860	69,513	75,990	67,621	81,500	77,145	77,145	1.5%	
Fringe Benefits									
FICA	4,733	4,720	4,818	4,891	4,908	4,908	4,908	1.9%	
VRS Retirement	4,551	4,536	4,323	4,316	4,366	4,366	4,366	1.0%	
ICMA Retirement	697	703	719	717	726	726	726	1.0%	
Medical Insurance	0	0	3,508	3,508	7,062	7,062	7,062	101.3%	
Group Life Insurance	615	614	628	626	634	634	634	1.0%	
Disability Insurance	383	381	389	290	267	267	267	-31.4%	
Workers' Compensation Insurance	<u>47</u>	<u>66</u>	<u>41</u>	<u>41</u>	<u>52</u>	<u>52</u>	<u>52</u>	26.8%	
<i>Total</i>	11,026	11,020	14,426	14,389	18,015	18,015	18,015	24.9%	
Contractual Services									
Repairs and Maintenance	350	67	350	0	350	350	350	0.0%	
Maintenance Service Contracts	14,000	4,579	17,000	8,937	21,900	21,900	21,900	28.8%	
Printing and Binding	1,000	919	1,200	224	600	600	600	-50.0%	
Advertising	<u>375</u>	<u>369</u>	<u>375</u>	<u>103</u>	<u>375</u>	<u>375</u>	<u>375</u>	0.0%	
<i>Total</i>	15,725	5,934	18,925	9,264	23,225	23,225	23,225	22.7%	
Communications									
Postal Services	800	641	800	693	1,000	1,000	1,000	25.0%	
Telecommunications	<u>225</u>	<u>295</u>	<u>225</u>	<u>515</u>	<u>515</u>	<u>515</u>	<u>515</u>	128.9%	
<i>Total</i>	1,025	936	1,025	1,208	1,515	1,515	1,515	47.8%	
Travel									
Convention and Education	<u>1,700</u>	<u>1,224</u>	<u>1,400</u>	<u>821</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	0.0%	
<i>Total</i>	1,700	1,224	1,400	821	1,400	1,400	1,400	0.0%	
Miscellaneous									
Dues and Memberships	350	350	350	350	350	350	350	0.0%	
Miscellaneous	<u>100</u>	<u>91</u>	<u>600</u>	<u>149</u>	<u>400</u>	<u>400</u>	<u>400</u>	-33.3%	
<i>Total</i>	450	441	950	499	750	750	750	-21.1%	
Supplies and Equipment									
Office Supplies	1,100	1,026	1,100	783	1,100	1,100	1,100	0.0%	
Furniture & Fixtures	0	0	200	273	200	200	200	0.0%	
EDP Equipment	<u>78,880</u>	<u>79,394</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	79,980	80,420	1,300	1,056	1,300	1,300	1,300	0.0%	
Total General Registrar	184,766	169,488	114,016	94,858	127,705	123,350	123,350	8.2%	

Courts and Other Shared Services	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
County of Greenville Administrative Fees	50,000	50,000	50,000	50,000	50,000	50,000	50,000	0.0%	
Circuit Court	26,640	26,640	29,362	29,362	30,311	30,311	30,311	3.2%	
Buildings and Grounds - Courthouse	263,905	263,905	356,218	356,217	288,413	288,413	367,028	3.0%	
Circuit Court Clerk	35,283	35,283	38,265	38,265	45,475	45,475	38,199	-0.2%	
Commonwealth Attorney	71,191	71,191	76,070	76,070	74,424	74,424	73,247	-3.7%	
Greenville County Sheriff	476,337	476,337	540,619	540,619	587,038	587,038	569,848	5.4%	
Southside Regional Jail Authority	1,217,364	1,217,364	1,217,107	1,217,107	1,276,749	1,276,749	1,255,974	3.2%	
School Resource Officers	22,325	22,325	23,496	23,496	23,753	23,753	23,753	1.1%	
Courthouse Security	78,000	15,985	43,000	14,593	83,000	83,000	83,000	93.0%	
Shared Services - Year End Adjustment	0	0	1,895	0	0	0	0	-100.0%	
Magistrate	1,089	1,089	1,089	1,089	1,094	1,094	1,094	0.5%	
6th District Court Services	36,682	33,194	38,829	38,829	35,340	35,340	35,340	-9.0%	
Juvenile Detention - Crater Youth Care Commission	87,920	87,349	108,044	108,043	127,476	127,476	127,476	18.0%	
J&D/Gen. District Court Clerk	3,929	3,670	9,600	4,500	5,500	5,500	5,500	-42.7%	
General District /J&D Court	14,875	14,875	18,375	18,375	17,625	17,625	17,625	-4.1%	
Fire Services	89,724	72,224	92,416	86,304	122,311	122,311	122,311	32.3%	
Fire Services - Year End Adjustment	41,378	41,377	20,012	20,012	0	0	0	-100.0%	
Law Library	3,000	3,406	3,500	2,600	3,500	3,500	3,500	0.0%	
Victim Witness Program	110,876	87,808	110,876	110,876	110,876	110,876	110,876	0.0%	
Victim Witness/New Initiative	95,099	74,182	95,099	109,808	109,808	109,808	109,808	15.5%	
VDSS Child Advocacy Services	103,754	95,178	103,754	102,824	102,824	102,824	102,824	-0.9%	
Victim of Crimes Acts (Family Violence)	62,120	60,955	62,120	62,120	62,120	62,120	62,120	0.0%	
Sexual Assault	303,265	276,314	303,265	303,265	303,265	303,265	303,265	0.0%	
Sexual Assault Special Grant	15,911	7,882	24,979	14,359	6,328	6,328	6,328	-74.7%	
Juvenile Justice (VJCCCA)	109,515	109,515	109,515	109,515	109,515	109,515	109,515	0.0%	
Total Courts and Other Shared Services	3,320,182	3,148,048	3,477,505	3,438,248	3,576,745	3,576,745	3,608,942	3.8%	

Emporia Sheriff									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	165,953	149,592	151,751	151,692	153,252	153,252	153,252	1.0%	
Overtime - Selective	3,500	2,496	20,000	14,400	20,000	20,000	20,000	0.0%	
Part-time Wages	<u>12,290</u>	<u>9,772</u>	<u>29,063</u>	<u>9,778</u>	<u>31,382</u>	<u>31,382</u>	<u>31,382</u>	8.0%	Includes new part-time deputy position (20 hrs./wk. \$18.00/hr.)
<i>Total</i>	181,743	161,860	200,814	175,870	204,634	204,634	204,634	1.9%	
Fringe Benefits									
FICA	13,904	11,697	15,674	12,412	15,655	15,655	15,655	-0.1%	
VRS Retirement	18,554	16,406	15,980	15,953	16,138	16,138	16,138	1.0%	
Medical Insurance	20,218	19,619	23,304	23,304	23,458	23,458	23,458	0.7%	
Group Life Insurance	2,175	1,922	1,988	1,985	2,008	2,008	2,008	1.0%	
Disability Insurance	0	328	962	717	650	650	650	-32.4%	
Line of Duty Act Insurance	1,386	1,447	1,115	1,115	1,149	1,149	1,149	3.0%	
Workers' Compensation Insurance	<u>4,537</u>	<u>5,197</u>	<u>3,271</u>	<u>2,981</u>	<u>4,629</u>	<u>4,629</u>	<u>4,629</u>	41.5%	
<i>Total</i>	60,774	56,616	62,294	58,467	63,687	63,687	63,687	2.2%	
Contractual Services									
Professional Health Services	0	0	0	250	0	0	0	#DIV/0!	
Repairs and Maintenance	1,000	290	1,000	32	1,000	1,000	1,000	0.0%	
Maintenance Service Contracts	600	414	600	400	600	600	600	0.0%	
Advertising	<u>125</u>	<u>0</u>	<u>125</u>	<u>0</u>	<u>125</u>	<u>125</u>	<u>125</u>	0.0%	
<i>Total</i>	1,725	704	1,725	682	1,725	1,725	1,725	0.0%	
Communications									
Postal Services	300	222	300	222	300	300	300	0.0%	
Telecommunications	<u>3,200</u>	<u>3,928</u>	<u>3,200</u>	<u>3,900</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	25.0%	
<i>Total</i>	3,500	4,150	3,500	4,122	4,300	4,300	4,300	22.9%	
Leases and Rentals									
Lease/Rent of Buildings	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	0.0%	
<i>Total</i>	3,900	3,900	3,900	3,900	3,900	3,900	3,900	0.0%	
Travel									
Convention and Education	1,250	2,157	0	17	0	0	0	#DIV/0!	
Extradition of Prisoners	<u>1,000</u>	<u>492</u>	<u>2,072</u>	<u>2,072</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	-51.7%	
<i>Total</i>	2,250	2,649	2,072	2,089	1,000	1,000	1,000	-51.7%	
Miscellaneous									
Dues and Memberships	1,550	1,780	1,900	1,865	1,950	1,950	1,950	2.6%	
Drug Seizure Expenditures	<u>199</u>	<u>125</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	1,749	1,905	1,900	1,865	1,950	1,950	1,950	2.6%	

Emporia Sheriff - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	600	955	700	575	900	900	900	28.6%	
Vehicle and Power Equipment Supplies	6,000	4,378	6,000	6,595	5,000	5,000	5,000	-16.7%	
Police Supplies	700	1,023	4,400	4,987	4,400	4,400	4,400	0.0%	
Uniforms and Wearing Apparel	500	1,433	1,250	943	1,500	1,500	1,500	20.0%	
Communications Equipment	0	0	9,064	9,064	0	0	0	-100.0%	
EDP Equipment	1,400	914	3,428	1,888	0	0	0	-100.0%	
<i>Total</i>	9,200	8,703	24,842	24,052	11,800	11,800	11,800	-52.5%	
Capital Expenditures									
Motor Vehicles	0	0	40,100	39,994	40,100	40,100	40,100	0.0%	
<i>Total</i>	0	0	40,100	39,994	40,100	40,100	40,100	0.0%	
Total Emporia Sheriff	264,841	240,487	341,147	311,041	333,096	333,096	333,096	-2.4%	

Police - Administration, Dispatching and Patrol									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	1,640,551	1,613,155	1,666,961	1,667,090	1,752,836	1,719,338	1,719,338	3.1%	
Overtime - Regular	195,380	194,185	197,321	196,567	190,000	190,000	190,000	-3.7%	
Overtime - Selective	150,000	140,023	222,118	221,838	220,000	220,000	220,000	-1.0%	
Overtime - Dispatchers	<u>23,500</u>	<u>24,287</u>	<u>13,300</u>	<u>13,863</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>	31.6%	
<i>Total</i>	2,009,431	1,971,650	2,099,700	2,099,358	2,180,336	2,146,838	2,146,838	2.2%	
Fringe Benefits									
FICA	155,061	143,803	152,576	153,188	166,796	164,234	164,234	7.6%	
VRS Retirement	190,029	173,846	172,203	172,378	182,396	179,204	179,204	4.1%	
ICMA Retirement	806	1,329	1,525	1,517	2,178	1,843	1,843	20.9%	
Medical Insurance	229,961	217,102	226,918	226,918	236,037	228,975	228,975	0.9%	
Group Life Insurance	21,103	20,526	21,598	21,632	22,963	22,524	22,524	4.3%	
Disability Insurance	12,781	13,379	10,836	10,836	10,467	10,186	10,186	-6.0%	
Line of Duty Act Insurance	12,000	11,077	13,935	13,935	14,353	14,353	14,353	3.0%	
Unemployment Benefits	0	0	1,696	1,695	0	0	0	-100.0%	
Workers' Compensation Insurance	<u>43,854</u>	<u>43,854</u>	<u>33,750</u>	<u>33,750</u>	<u>46,565</u>	<u>46,541</u>	<u>46,541</u>	37.9%	
<i>Total</i>	665,595	624,916	635,037	635,849	681,755	667,860	667,860	5.2%	
Contractual Services									
Professional Health Services	5,660	5,471	5,660	5,735	5,660	5,660	5,660	0.0%	
Repairs and Maintenance	14,000	13,836	19,116	19,272	14,000	14,000	14,000	-26.8%	
Maintenance Service Contracts	91,409	70,234	69,739	63,874	134,610	134,610	134,610	93.0%	
Printing and Binding	<u>500</u>	<u>413</u>	<u>500</u>	<u>193</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	111,569	89,954	95,015	89,074	154,770	154,770	154,770	62.9%	
Communications									
Postal Services	300	20	300	7	300	300	300	0.0%	
Messenger Service	200	51	150	28	150	150	150	0.0%	
Telecommunications	<u>39,028</u>	<u>41,526</u>	<u>51,600</u>	<u>51,891</u>	<u>64,791</u>	<u>64,791</u>	<u>64,791</u>	25.6%	Includes \$13,023 in AT&T costs related to NG911
<i>Total</i>	39,528	41,597	52,050	51,926	65,241	65,241	65,241	25.3%	
Travel									
Convention and Education	19,270	16,490	18,000	16,806	18,000	18,000	18,000	0.0%	
Extradition of Prisoners	<u>0</u>	<u>0</u>	<u>0</u>	<u>81</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	19,270	16,490	18,000	16,887	18,000	18,000	18,000	0.0%	
Miscellaneous									
Dues and Memberships	29,558	30,362	21,736	21,481	22,213	22,213	22,213	2.2%	
Special Operations	500	500	500	200	500	500	500	0.0%	
Drug Seizure Expenditures	10,000	0	10,000	9,320	10,000	10,000	10,000	0.0%	
Electronic Summons Expenditures	<u>40,000</u>	<u>21,195</u>	<u>29,000</u>	<u>22,196</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	20.7%	
<i>Total</i>	80,058	52,057	61,236	53,197	67,713	67,713	67,713	10.6%	

Police - Administration, Dispatching and Patrol - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	Comments
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	9,500	10,656	9,500	9,537	9,500	9,500	9,500	0.0%	
Vehicle and Power Equipment Supplies	96,000	82,201	122,300	122,300	105,000	105,000	105,000	-14.1%	
Police Supplies	15,000	11,338	12,900	12,900	19,500	19,500	19,500	51.2%	
Uniforms and Wearing Apparel	22,000	21,769	12,400	12,400	14,000	14,000	14,000	12.9%	
Books and Subscriptions	1,300	366	0	46	1,200	1,200	1,200	#DIV/0!	
Canine Supplies	600	424	0	0	0	0	0	#DIV/0!	
Bike Patrol Supplies	100	0	4,100	4,199	2,300	2,300	2,300	-43.9%	
Citizens Police Academy Supplies	500	874	500	634	500	500	500	0.0%	
Community Youth Program	1,000	1,530	2,050	1,502	1,000	1,000	1,000	-51.2%	
Furniture and Fixtures	500	630	4,000	3,970	4,000	4,000	4,000	0.0%	
Communications Equipment	13,000	16,944	18,046	18,046	5,000	5,000	5,000	-72.3%	
EDP Equipment	14,000	12,366	6,954	1,776	21,000	21,000	21,000	202.0%	
<i>Total</i>	173,500	159,098	192,750	187,310	183,000	183,000	183,000	-5.1%	
Capital Expenditures									
Communications Equipment	518,000	261,318	172,555	172,385	90,000	90,000	90,000	-47.8%	NG911 Upgrades (CHE Upgrade & GIS data update)
Motor Vehicles and Equipment	76,000	75,478	115,600	116,526	156,000	156,000	156,000	34.9%	Replace 4 cruisers
<i>Total</i>	594,000	336,796	288,155	288,911	246,000	246,000	246,000	-14.6%	
Total Admin., Dispatching and Patrol	3,692,951	3,292,558	3,441,943	3,422,512	3,596,815	3,549,422	3,549,422	3.1%	

Police - Animal Control									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	72,805	72,751	74,255	74,225	74,989	74,989	74,989	1.0%	
Overtime	11,300	11,429	10,800	10,800	11,400	11,400	11,400	5.6%	
Part-time Wages	<u>3,906</u>	<u>3,010</u>	<u>3,085</u>	<u>3,071</u>	<u>4,024</u>	<u>4,024</u>	<u>4,024</u>	30.4%	
<i>Total</i>	88,011	87,190	88,140	88,096	90,413	90,413	90,413	2.6%	
Fringe Benefits									
FICA	6,733	6,387	6,650	6,650	6,917	6,917	6,917	4.0%	
VRS Retirement	8,140	8,117	7,820	7,806	7,897	7,897	7,897	1.0%	
Medical Insurance	13,479	13,478	14,032	14,031	14,124	14,124	14,124	0.7%	
Group Life Insurance	954	951	973	971	983	983	983	1.0%	
Disability Insurance	599	604	617	460	428	428	428	-30.6%	
Workers' Compensation Insurance	<u>2,300</u>	<u>2,553</u>	<u>1,902</u>	<u>1,864</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>	26.2%	
<i>Total</i>	32,205	32,090	31,994	31,782	32,749	32,749	32,749	2.4%	
Contractual Services									
Professional Health Services	390	161	390	0	390	390	390	0.0%	
Repairs and Maintenance	<u>0</u>	<u>0</u>	<u>0</u>	<u>16</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
<i>Total</i>	390	161	390	16	390	390	390	0.0%	
Communications									
Telecommunications	<u>1,000</u>	<u>1,442</u>	<u>2,000</u>	<u>2,474</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	50.0%	
<i>Total</i>	1,000	1,442	2,000	2,474	3,000	3,000	3,000	50.0%	
Travel									
Convention and Education	<u>1,200</u>	<u>766</u>	<u>1,200</u>	<u>870</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	0.0%	
<i>Total</i>	1,200	766	1,200	870	1,200	1,200	1,200	0.0%	
Miscellaneous									
Dues and Memberships	<u>200</u>	<u>0</u>	<u>200</u>	<u>35</u>	<u>200</u>	<u>200</u>	<u>200</u>	0.0%	
<i>Total</i>	200	0	200	35	200	200	200	0.0%	
Supplies and Equipment									
Office Supplies	200	184	200	84	500	500	500	150.0%	
Food Supplies	500	232	500	620	500	500	500	0.0%	
Agricultural Supplies	700	564	700	250	700	700	700	0.0%	
Medical and Lab Supplies	100	182	300	18	300	300	300	0.0%	
Housekeeping and Janitorial Supplies	500	222	500	508	500	500	500	0.0%	
Repair and Maintenance Supplies	250	0	250	553	250	250	250	0.0%	
Vehicle and Power Equipment Supplies	3,000	2,499	3,000	2,944	3,000	3,000	3,000	0.0%	
Animal Control Supplies	2,000	1,644	1,000	552	4,000	2,000	2,000	100.0%	
Uniforms and Wearing Apparel	1,500	1,748	1,500	626	1,500	1,500	1,500	0.0%	
Machinery and Equipment	100	0	100	124	100	100	100	0.0%	
EDP Equipment	<u>0</u>	<u>218</u>	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	#DIV/0!	
<i>Total</i>	8,850	7,493	8,050	6,279	12,850	10,850	10,850	34.8%	

Police - Animal Control - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	40,000	0	0	#DIV/0!	
<i>Total</i>	0	0	0	0	40,000	0	0	#DIV/0!	
Total Animal Control	131,856	129,142	131,974	129,552	180,802	138,802	138,802	5.2%	

Fire									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Contributions to Firefighters									
PPT Reimbursement	14,696	14,695	12,560	12,559	13,000	13,000	13,000	3.5%	
<i>Total</i>	14,696	14,695	12,560	12,559	13,000	13,000	13,000	3.5%	
Insurance									
Motor Vehicle Insurance	0	0	2,437	2,437	2,510	2,510	2,510	3.0%	
<i>Total</i>	0	0	2,437	2,437	2,510	2,510	2,510	3.0%	
Supplies and Equipment									
Fire Program Fund Purchases	22,000	20,000	20,515	20,515	20,515	20,515	20,515	0.0%	
<i>Total</i>	22,000	20,000	20,515	20,515	20,515	20,515	20,515	0.0%	
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	0	0	0	0	0	0	0	#DIV/0!	
Total Fire	36,696	34,695	35,512	35,511	36,025	36,025	36,025	1.4%	

Building Inspections									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	0	0	0	0	116,971	116,971	116,971	#DIV/0!	Includes Building & Fire Official and Permit Technician
<i>Total</i>	0	0	0	0	116,971	116,971	116,971	#DIV/0!	positions moved from Economic Development/Zoning
Fringe Benefits									
FICA	0	0	0	0	8,948	8,948	8,948	#DIV/0!	
VRS Retirement	0	0	0	0	11,265	11,265	11,265	#DIV/0!	
Medical Insurance	0	0	0	0	8,165	8,165	8,165	#DIV/0!	
Group Life Insurance	0	0	0	0	1,402	1,402	1,402	#DIV/0!	
Disability Insurance	0	0	0	0	584	584	584	#DIV/0!	
Workers' Compensation Insurance	0	0	0	0	586	586	586	#DIV/0!	
<i>Total</i>	0	0	0	0	30,950	30,950	30,950	#DIV/0!	
Contractual Services									
Repairs & Maintenance	0	0	0	0	1,500	1,500	1,500	#DIV/0!	
Maintenance Service Contracts	0	0	0	0	1,100	1,100	1,100	#DIV/0!	
Printing and Binding	0	0	0	0	300	300	300	#DIV/0!	
Advertising	0	0	0	0	300	300	300	#DIV/0!	
<i>Total</i>	0	0	0	0	3,200	3,200	3,200	#DIV/0!	
Communications									
Postal Services	0	0	0	0	100	100	100	#DIV/0!	
Telecommunications	0	0	0	0	1,500	1,500	1,500	#DIV/0!	
<i>Total</i>	0	0	0	0	1,600	1,600	1,600	#DIV/0!	
Travel									
Convention and Education	0	0	0	0	5,000	5,000	5,000	#DIV/0!	
<i>Total</i>	0	0	0	0	5,000	5,000	5,000	#DIV/0!	
Miscellaneous									
Dues and Memberships	0	0	0	0	450	450	450	#DIV/0!	
Miscellaneous	0	0	0	0	300	300	300	#DIV/0!	
<i>Total</i>	0	0	0	0	750	750	750	#DIV/0!	
Supplies and Equipment									
Office Supplies	0	0	0	0	1,500	1,500	1,500	#DIV/0!	
Vehicle and Power Equipment Supplies	0	0	0	0	2,700	2,700	2,700	#DIV/0!	
Books and Subscriptions	0	0	0	0	425	425	425	#DIV/0!	
Other Operating Supplies	0	0	0	0	300	300	300	#DIV/0!	
EDP Equipment	0	0	0	0	4,000	4,000	4,000	#DIV/0!	
<i>Total</i>	0	0	0	0	8,925	8,925	8,925	#DIV/0!	
Capital Expenditures									
Motor Vehicles	0	0	0	0	28,700	0	0	#DIV/0!	
<i>Total</i>	0	0	0	0	28,700	0	0	#DIV/0!	
Total Building Inspections	0	0	0	0	196,096	167,396	167,396	#DIV/0!	

Emergency Services and Risk Management									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	34,973	34,972	52,775	52,754	53,297	53,297	53,297	1.0%	
Part-time Wages	7,595	7,595	0	0	0	0	0	#DIV/0!	
<i>Total</i>	42,568	42,567	52,775	52,754	53,297	53,297	53,297	1.0%	
Fringe Benefits									
FICA	3,262	3,262	4,038	4,044	4,078	4,078	4,078	1.0%	
VRS Retirement	3,521	3,520	5,030	5,021	5,080	5,080	5,080	1.0%	
ICMA Retirement	346	346	528	527	533	533	533	0.9%	
Group Life Insurance	453	453	692	690	699	699	699	1.0%	
Disability Insurance	383	383	585	436	393	393	393	-32.8%	
Line of Duty Act Insurance	1,448	1,447	1,673	1,672	1,723	1,723	1,723	3.0%	
Workers' Compensation Insurance	25	20	37	54	47	47	47	27.0%	
<i>Total</i>	9,438	9,431	12,583	12,444	12,553	12,553	12,553	-0.2%	
Contractual Services									
Repairs & Maintenance	300	94	300	205	300	300	300	0.0%	
Maintenance Service Contracts	7,200	7,160	7,200	7,160	7,200	7,200	7,200	0.0%	
Printing and Binding	300	109	300	183	100	100	100	-66.7%	
Advertising	100	0	500	365	500	500	500	0.0%	
<i>Total</i>	7,900	7,363	8,300	7,913	8,100	8,100	8,100	-2.4%	
Communications									
Postal Services	0	3	100	0	100	100	100	0.0%	
Telecommunications	1,200	1,548	1,200	1,363	1,400	1,400	1,400	16.7%	
<i>Total</i>	1,200	1,551	1,300	1,363	1,500	1,500	1,500	15.4%	
Travel									
Convention and Education	1,806	1,804	2,500	721	2,500	2,500	2,500	0.0%	
<i>Total</i>	1,806	1,804	2,500	721	2,500	2,500	2,500	0.0%	
Miscellaneous									
Dues and Memberships	100	50	200	75	200	200	200	0.0%	
Chowan River Basin Flood Taskforce	7,480	7,480	7,630	7,630	8,000	8,767	8,767	14.9%	Stream gauges
<i>Total</i>	7,580	7,530	7,830	7,705	8,200	8,967	8,967	14.5%	
Supplies and Equipment									
Office Supplies	500	1,105	500	47	500	500	500	0.0%	
Vehicle and Power Equipment Supplies	1,200	717	900	1,125	900	900	900	0.0%	
Books and Subscriptions	0	0	1,200	180	1,200	1,200	1,200	0.0%	
Other Operating Supplies	3,812	2,877	1,700	915	1,700	1,700	1,700	0.0%	
Local Emergency Planning Committee Supplies	0	0	0	0	500	500	500	#DIV/0!	
EDP Equipment	0	0	2,000	0	2,000	2,000	2,000	0.0%	
<i>Total</i>	5,512	4,699	6,300	2,267	6,800	6,800	6,800	7.9%	
Total Emer. Services and Risk Mgmt.	76,004	74,945	91,588	85,167	92,950	93,717	93,717	2.3%	

Facilities Management/Code Enforcement									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	23,703	23,682	24,177	24,167	79,241	79,241	79,241	227.8%	Includes Code Enforcement Official position moved from
Part-time Wages	0	0	0	0	11,440	0	0	#DIV/0!	Economic Dev./Zoning - Request for part-time custodian
<i>Total</i>	23,703	23,682	24,177	24,167	90,681	79,241	79,241	227.8%	(20 hrs./wk. \$11.00/hr.)
Fringe Benefits									
FICA	1,814	1,766	1,850	1,786	6,938	6,062	6,062	227.7%	
VRS Retirement	2,650	2,640	2,546	2,542	8,345	8,345	8,345	227.8%	
Medical Insurance	6,740	6,739	7,016	7,016	14,124	14,124	14,124	101.3%	
Group Life Insurance	311	309	317	316	1,039	1,039	1,039	227.8%	
Disability Insurance	204	207	212	158	449	449	449	111.8%	
Workers' Compensation Insurance	515	501	345	346	1,069	1,069	1,069	209.9%	
<i>Total</i>	12,234	12,162	12,286	12,164	31,964	31,088	31,088	153.0%	
Contractual Services									
Professional Services	0	0	0	125	3,000	3,000	3,000	#DIV/0!	
Repairs and Maintenance	36,200	37,446	56,222	56,222	80,000	47,000	47,000	-16.4%	
Maintenance Service Contracts	25,965	26,487	45,500	45,500	36,900	36,900	36,900	-18.9%	
Printing and Binding	0	0	0	0	200	200	200	#DIV/0!	
Advertising	0	0	600	434	600	600	600	0.0%	
Laundry and Dry Cleaning	2,500	2,723	5,000	5,078	5,570	5,350	5,350	7.0%	
Nuisance Abatement	0	0	0	0	20,000	20,000	20,000	#DIV/0!	
Demolition and Removal	0	0	0	0	20,000	20,000	20,000	#DIV/0!	Demolition of Blighted Properties
Street Light Upgrade/Improvements	16,000	3,110	580	579	15,000	15,000	15,000	2486.2%	Includes \$13,000 for E. Atlantic St. grant match
<i>Total</i>	80,665	69,766	107,902	107,938	181,270	148,050	148,050	37.2%	
Utilities									
Electric Services	52,000	50,203	52,000	50,000	50,000	50,000	50,000	-3.8%	
Heating Services	8,715	8,715	12,000	12,750	12,000	12,000	12,000	0.0%	
Water and Sewer Services	325	255	325	432	325	325	325	0.0%	
Refuse Services	153	153	153	176	153	153	153	0.0%	
<i>Total</i>	61,193	59,326	64,478	63,358	62,478	62,478	62,478	-3.1%	
Communications									
Postal Services	0	0	0	0	600	600	600	#DIV/0!	
Telecommunications	0	0	0	0	1,200	1,200	1,200	#DIV/0!	
<i>Total</i>	0	0	0	0	1,800	1,800	1,800	#DIV/0!	
Leases and Rentals									
Lease of Land	4,800	4,800	4,800	4,800	4,800	4,800	4,800	0.0%	Truck Driver Training Facility
<i>Total</i>	4,800	4,800	4,800	4,800	4,800	4,800	4,800	0.0%	
Travel									
Subsistence and Lodging	0	0	0	0	500	500	500	#DIV/0!	
Convention and Education	0	0	0	0	500	500	500	#DIV/0!	
<i>Total</i>	0	0	0	0	1,000	1,000	1,000	#DIV/0!	

Facilities Management/Code Enforcement - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Miscellaneous									
Dues and Memberships	0	0	0	0	200	200	200	#DIV/0!	
<i>Total</i>	0	0	0	0	200	200	200	#DIV/0!	
Supplies and Equipment									
Office Supplies	0	0	0	0	500	500	500	#DIV/0!	
Medical and Lab Supplies	1,300	1,373	1,000	876	1,000	1,000	1,000	0.0%	
Housekeeping and Janitorial Supplies	10,470	10,904	10,800	10,800	10,000	10,000	10,000	-7.4%	
Repair and Maintenance Supplies	7,950	8,054	4,000	4,000	5,000	5,000	5,000	25.0%	
Vehicle and Power Equipment Supplies	300	17	300	259	1,200	1,200	1,200	300.0%	
Uniforms and Wearing Apparel	0	44	0	0	0	0	0	#DIV/0!	
Gateway Entrance Sign	0	0	0	0	6,000	6,000	6,000	#DIV/0!	
Furniture and Fixtures	0	593	0	0	250	250	250	#DIV/0!	
EDP Equipment	0	0	0	0	1,500	1,500	1,500	#DIV/0!	
<i>Total</i>	20,020	20,985	16,100	15,935	25,450	25,450	25,450	58.1%	
Capital Expenditures									
Arch. & Const. Admin. Serv. - Police St. & City Hall	347,590	40,060	0	0	0	0	0	#DIV/0!	
Police Station Replacement	2,400,000	0	0	0	0	0	0	#DIV/0!	
City Hall Improvements/Replacement	4,500,000	0	0	0	0	0	0	#DIV/0!	
Municipal Building Parking Lot Paving	0	0	0	0	25,628	0	0	#DIV/0!	
Animal Shelter Design and Building	82,410	92,100	2,063	2,063	0	0	0	-100.0%	
<i>Total</i>	7,330,000	132,160	2,063	2,063	25,628	0	0	-100.0%	
Total Facilities Mgmt./Code Enforcement	7,532,615	322,881	231,806	230,425	425,271	354,107	354,107	52.8%	

Public Works Administration									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	90,750	90,825	92,565	89,334	74,170	74,170	74,170	-19.9%	
<i>Total</i>	90,750	90,825	92,565	89,334	74,170	74,170	74,170	-19.9%	
Fringe Benefits									
FICA	6,943	6,797	7,082	6,719	5,674	5,674	5,674	-19.9%	
VRS Retirement	10,147	10,109	9,748	7,266	7,811	7,811	7,811	-19.9%	
Medical Insurance	10,109	10,109	10,524	8,185	7,062	7,062	7,062	-32.9%	
Group Life Insurance	1,190	1,185	1,213	904	972	972	972	-19.9%	
Disability Insurance	710	723	754	551	424	424	424	-43.8%	
Workers' Compensation Insurance	671	671	462	463	418	418	418	-9.5%	
<i>Total</i>	29,770	29,594	29,783	24,088	22,361	22,361	22,361	-24.9%	
Contractual Services									
Repairs and Maintenance	1,700	1,653	200	116	200	200	200	0.0%	
Maintenance Service Contracts	350	339	350	354	400	400	400	14.3%	
Laundry and Dry Cleaning	450	389	450	238	450	225	225	-50.0%	
<i>Total</i>	2,500	2,381	1,000	708	1,050	825	825	-17.5%	
Communications									
Postal Services	10	52	10	0	10	10	10	0.0%	
Messenger Services	50	0	50	0	50	50	50	0.0%	
Telecommunications	3,750	4,190	4,250	4,400	4,500	4,500	4,500	5.9%	
<i>Total</i>	3,810	4,242	4,310	4,400	4,560	4,560	4,560	5.8%	
Travel									
Convention and Education	1,000	64	1,000	359	1,000	1,000	1,000	0.0%	
<i>Total</i>	1,000	64	1,000	359	1,000	1,000	1,000	0.0%	
Miscellaneous									
Dues and Memberships	0	0	0	119	500	500	500	#DIV/0!	
<i>Total</i>	0	0	0	119	500	500	500	#DIV/0!	
Supplies and Equipment									
Office Supplies	1,400	1,329	1,400	536	1,400	1,400	1,400	0.0%	
Vehicle and Power Equipment Supplies	3,000	2,804	3,000	2,403	3,000	3,000	3,000	0.0%	
Uniforms and Wearing Apparel	50	50	50	75	50	50	50	0.0%	
Communications Equipment	0	70	0	0	0	0	0	#DIV/0!	
EDP Equipment	0	265	0	0	0	0	0	#DIV/0!	
<i>Total</i>	4,450	4,518	4,450	3,014	4,450	4,450	4,450	0.0%	
Total Public Works Administration	132,280	131,624	133,108	122,022	108,091	107,866	107,866	-19.0%	

Street Maintenance									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	298,736	297,832	309,008	305,285	315,871	315,871	315,871	2.2%	
Overtime	16,600	16,219	19,600	19,600	16,600	16,600	16,600	-15.3%	
<i>Total</i>	315,336	314,051	328,608	324,885	332,471	332,471	332,471	1.2%	
Fringe Benefits									
FICA	24,721	22,867	25,139	23,833	25,435	25,435	25,435	1.2%	
VRS Retirement	32,313	32,313	31,873	31,177	32,270	32,270	32,270	1.2%	
ICMA Retirement	828	856	983	864	993	993	993	1.0%	
Medical Insurance	59,474	59,474	64,240	57,224	57,598	57,598	57,598	-10.3%	
Group Life Insurance	4,016	3,887	4,088	3,986	4,138	4,138	4,138	1.2%	
Disability Insurance	2,278	2,227	2,348	1,752	1,631	1,631	1,631	-30.5%	
Unemployment Benefits	0	223	0	0	0	0	0	#DIV/0!	
Workers' Compensation Insurance	17,962	17,962	14,099	13,413	17,859	17,859	17,859	26.7%	
<i>Total</i>	141,592	139,809	142,770	132,249	139,924	139,924	139,924	-2.0%	
Contractual Services									
Professional Services	20,000	14,319	37,641	32,051	20,000	20,000	20,000	-46.9%	
Repairs and Maintenance	16,500	16,878	17,000	16,154	42,000	42,000	42,000	147.1%	Includes cost of jail crew and \$15,000 for traffic signal heads
Advertising	300	117	300	279	300	300	300	0.0%	
Laundry and Dry Cleaning	4,000	3,845	4,000	3,827	4,000	4,000	4,000	0.0%	
Street Paving	214,500	214,500	997,650	983,254	200,000	200,000	200,000	-80.0%	
Pavement Markings	25,483	25,483	5,359	5,359	15,000	15,000	15,000	179.9%	
<i>Total</i>	280,783	275,142	1,061,950	1,040,924	281,300	281,300	281,300	-73.5%	
Utilities									
Electric Services	106,000	110,963	110,000	111,000	112,000	112,000	112,000	1.8%	
<i>Total</i>	106,000	110,963	110,000	111,000	112,000	112,000	112,000	1.8%	
Communications									
Telecommunications	1,200	1,075	1,200	1,222	1,400	1,400	1,400	16.7%	
<i>Total</i>	1,200	1,075	1,200	1,222	1,400	1,400	1,400	16.7%	
Travel									
Convention and Education	800	695	800	260	1,000	1,000	1,000	25.0%	
<i>Total</i>	800	695	800	260	1,000	1,000	1,000	25.0%	
Supplies and Equipment									
Repair & Maintenance Supplies	83,000	75,498	54,000	54,000	80,000	80,000	80,000	48.1%	Includes \$5,000 for E. Atlantic St. grant match
Vehicle and Power Equipment Supplies	52,000	54,452	40,000	39,580	55,000	55,000	55,000	37.5%	
Uniforms and Wearing Apparel	500	350	500	665	500	500	500	0.0%	
Machinery and Equipment	29,000	15,875	18,000	13,774	15,400	15,400	15,400	-14.4%	Two snow plows and a snow blower
<i>Total</i>	164,500	146,175	112,500	108,019	150,900	150,900	150,900	34.1%	

Street Maintenance - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Capital Expenditures									
Machinery & Equipment	30,000	18,374	54,000	50,644	0	0	0	-100.0%	
Motor Vehicles	0	0	0	0	110,000	110,000	110,000	#DIV/0!	Dump truck
Traffic Signal Replacement	32,500	32,500	0	0	0	0	0	#DIV/0!	
VDOT State of Good Repair - N. Main Street	0	0	268,855	0	268,855	268,855	268,855	0.0%	
Stormwater Improvements - Olive Street	28,500	28,346	0	0	0	0	0	#DIV/0!	
<i>Total</i>	91,000	79,220	322,855	50,644	378,855	378,855	378,855	17.3%	
Total Street Maintenance	1,101,211	1,067,130	2,080,683	1,769,203	1,397,850	1,397,850	1,397,850	-32.8%	

Sanitation									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	245,662	244,011	246,799	244,314	263,883	263,883	263,883	6.9%	
Overtime	21,500	22,267	27,300	27,300	20,000	20,000	20,000	-26.7%	
<i>Total</i>	267,162	266,278	274,099	271,614	283,883	283,883	283,883	3.6%	
Fringe Benefits									
FICA	21,311	18,959	22,201	19,621	21,717	21,717	21,717	-2.2%	
VRS Retirement	28,360	26,144	26,725	24,896	26,827	26,827	26,827	0.4%	
ICMA Retirement	828	863	951	1,024	960	960	960	0.9%	
Medical Insurance	44,996	44,995	52,435	52,435	58,767	58,767	58,767	12.1%	
Group Life Insurance	3,421	3,165	3,444	3,225	3,457	3,457	3,457	0.4%	
Disability Insurance	1,908	1,771	2,211	1,535	1,533	1,533	1,533	-30.7%	
Workers' Compensation Insurance	20,399	20,399	14,367	13,408	18,155	18,155	18,155	26.4%	
<i>Total</i>	121,223	116,296	122,334	116,144	131,416	131,416	131,416	7.4%	
Contractual Services									
Inmate Labor	2,500	1,633	2,500	1,688	2,500	2,500	2,500	0.0%	
Repairs and Maintenance	22,000	23,105	17,500	17,500	15,000	15,000	15,000	-14.3%	
Advertising	2,000	2,810	2,500	2,500	3,000	3,000	3,000	20.0%	
Laundry and Dry Cleaning	3,600	3,882	4,000	4,411	4,000	4,000	4,000	0.0%	
Service from other Govt. Entities - Landfill	225,000	226,907	257,000	257,000	277,000	277,000	277,000	7.8%	
<i>Total</i>	255,100	258,337	283,500	283,099	301,500	301,500	301,500	6.3%	
Communications									
Telecommunications	900	768	900	884	900	900	900	0.0%	
<i>Total</i>	900	768	900	884	900	900	900	0.0%	
Travel									
Convention and Education	600	299	600	463	600	600	600	0.0%	
<i>Total</i>	600	299	600	463	600	600	600	0.0%	
Supplies and Equipment									
Repair and Maintenance Supplies	30,000	30,827	25,500	25,500	30,000	30,000	30,000	17.6%	Includes dumpsters
Vehicle and Power Equipment Supplies	90,000	95,775	114,880	114,880	90,000	90,000	90,000	-21.7%	
Uniforms and Wearing Apparel	400	324	400	635	400	400	400	0.0%	
Litter Prevention and Recycling	6,038	6,038	6,207	6,207	0	0	0	-100.0%	Grant funds
<i>Total</i>	126,438	132,964	146,987	147,222	120,400	120,400	120,400	-18.1%	
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	540,000	265,000	265,000	#DIV/0!	
<i>Total</i>	0	0	0	0	540,000	265,000	265,000	#DIV/0!	
Total Sanitation	771,423	774,942	828,420	819,426	1,378,699	1,103,699	1,103,699	33.2%	

Fleet Maintenance									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	118,840	118,800	121,217	117,649	122,416	122,416	122,416	1.0%	
Overtime	4,500	3,941	4,500	4,500	4,500	4,500	4,500	0.0%	
<i>Total</i>	123,340	122,741	125,717	122,149	126,916	126,916	126,916	1.0%	
Fringe Benefits									
FICA	9,436	8,929	9,618	8,864	9,710	9,710	9,710	1.0%	
VRS Retirement	13,287	13,238	12,765	12,743	12,891	12,891	12,891	1.0%	
Medical Insurance	21,269	21,269	22,146	22,146	22,289	22,289	22,289	0.6%	
Group Life Insurance	1,557	1,551	1,588	1,585	1,604	1,604	1,604	1.0%	
Disability Insurance	960	978	999	745	690	690	690	-30.9%	
Workers' Compensation Insurance	3,274	3,412	2,493	2,506	3,151	3,151	3,151	26.4%	
<i>Total</i>	49,783	49,377	49,609	48,589	50,335	50,335	50,335	1.5%	
Contractual Services									
Repairs and Maintenance	0	32	0	19	0	0	0	#DIV/0!	
Maintenance Service Contracts	0	0	0	0	3,359	3,359	3,359	#DIV/0!	Includes \$2,000 for a Fleet Management System
Laundry and Dry Cleaning	2,500	2,331	2,500	2,428	2,500	2,500	2,500	0.0%	
<i>Total</i>	2,500	2,363	2,500	2,447	5,859	5,859	5,859	134.4%	
Communications									
Telecommunications	1,000	1,029	1,000	1,100	1,400	1,400	1,400	40.0%	
<i>Total</i>	1,000	1,029	1,000	1,100	1,400	1,400	1,400	40.0%	
Travel									
Convention and Education	250	0	250	0	250	250	250	0.0%	
<i>Total</i>	250	0	250	0	250	250	250	0.0%	
Supplies and Equipment									
Vehicle and Power Equipment Supplies	13,000	12,874	13,000	13,000	16,000	16,000	16,000	23.1%	
Uniforms and Wearing Apparel	150	126	150	214	150	150	150	0.0%	
<i>Total</i>	13,150	13,000	13,150	13,214	16,150	16,150	16,150	22.8%	
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	23,720	0	0	#DIV/0!	
<i>Total</i>	0	0	0	0	23,720	0	0	#DIV/0!	
Total Fleet Maintenance	190,023	188,510	192,226	187,499	224,630	200,910	200,910	4.5%	

Grounds Maintenance									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	95,997	98,056	97,519	97,511	98,877	127,814	127,814	31.1%	Includes one additional Grounds Maintenance Worker position
Overtime	2,000	2,721	5,900	5,917	2,500	2,500	2,500	-57.6%	
<i>Total</i>	97,997	100,777	103,419	103,428	101,377	130,314	130,314	26.0%	
Fringe Benefits									
FICA	7,497	7,439	7,644	7,634	7,756	9,970	9,970	30.4%	
VRS Retirement	10,733	10,448	10,310	10,293	10,412	13,170	13,170	27.7%	
ICMA Retirement	0	0	0	0	0	290	290	#DIV/0!	
Medical Insurance	18,218	13,478	21,048	21,047	21,186	28,248	28,248	34.2%	
Group Life Insurance	1,259	1,224	1,283	1,280	1,296	1,675	1,675	30.6%	
Disability Insurance	554	532	563	420	392	564	564	0.2%	
Workers' Compensation Insurance	2,712	2,667	1,881	1,912	2,385	3,055	3,055	62.4%	
<i>Total</i>	40,973	35,788	42,729	42,586	43,427	56,972	56,972	33.3%	
Contractual Services									
Temporary Help Service Fees	35,000	29,150	31,490	30,418	45,500	15,167	15,167	-51.8%	Funds one temporary position for 6 months
Repairs and Maintenance	50	16	50	32	1,000	1,000	1,000	1900.0%	
Laundry and Dry Cleaning	1,400	867	1,400	989	1,400	1,400	1,400	0.0%	
<i>Total</i>	36,450	30,033	32,940	31,439	47,900	17,567	17,567	-46.7%	
Communications									
Telecommunications	0	401	400	440	400	400	400	0.0%	
<i>Total</i>	0	401	400	440	400	400	400	0.0%	
Travel									
Convention and Education	800	180	800	96	800	800	800	0.0%	
<i>Total</i>	800	180	800	96	800	800	800	0.0%	
Miscellaneous									
Dues and Memberships	50	0	50	0	50	50	50	0.0%	
<i>Total</i>	50	0	50	0	50	50	50	0.0%	
Supplies and Equipment									
Agricultural Supplies	15,000	13,002	15,250	15,250	15,000	15,000	15,000	-1.6%	
Repair and Maintenance Supplies	4,000	3,362	3,500	3,500	5,500	5,500	5,500	57.1%	Includes leaf compactor
Vehicle and Power Equipment Supplies	8,000	7,991	5,000	6,293	5,000	5,000	5,000	0.0%	
Uniforms and Wearing Apparel	150	72	150	113	150	150	150	0.0%	
Other Operating Supplies	3,000	2,909	3,000	2,808	3,500	3,500	3,500	16.7%	
<i>Total</i>	30,150	27,336	26,900	27,964	29,150	29,150	29,150	8.4%	
Total Grounds Maintenance	206,420	194,515	207,238	205,953	223,104	235,253	235,253	13.5%	

Health and Social Services									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Health Related Services									
State Health Department	61,699	61,699	61,699	61,699	61,699	61,699	61,699	0.0%	
Mental Health Services (District 19)	39,471	39,471	39,471	39,471	46,530	46,530	46,530	17.9%	
Crater District Area Agency on Aging	4,034	0	4,034	0	0	0	0	-100.0%	
<i>Total</i>	105,204	101,170	105,204	101,170	108,229	108,229	108,229	2.9%	
Rescue Squad									
Line of Duty Act Insurance	5,071	4,739	8,019	8,019	8,260	8,260	8,260	3.0%	
Rescue Squad Workers' Compensation Insurance	8,279	6,950	254	254	5,453	5,453	5,453	2046.9%	
PPT Reimbursement	3,319	3,318	2,786	2,786	4,000	4,000	4,000	43.6%	
Greenville Volunteer Rescue Squad	1,886	1,886	0	0	0	0	0	#DIV/0!	
Four-For-Life	4,629	0	9,619	9,619	0	0	0	-100.0%	
<i>Total</i>	23,184	16,893	20,678	20,678	17,713	17,713	17,713	-14.3%	
Social Services									
Social Services	202,718	180,141	204,823	204,823	269,230	269,230	278,193	35.8%	Includes \$25,000 cost sharing to be requested by DSS only if needed
Children's Services Act	156,943	156,943	156,943	156,943	156,943	156,943	156,943	0.0%	
<i>Total</i>	359,661	337,084	361,766	361,766	426,173	426,173	435,136	20.3%	
Total Health and Social Services	488,049	455,147	487,648	483,614	552,115	552,115	561,078	15.1%	

Education									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Greenville County Public Schools									
Local Funding	3,436,720	3,582,479	3,679,987	3,678,209	4,030,115	3,475,521	3,723,130	1.2%	
Sales Tax - Education	1,177,825	1,177,825	1,179,554	1,179,554	1,185,922	1,185,922	1,185,922	0.5%	
Superintendent	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.0%	
<i>Total</i>	4,615,045	4,760,804	4,860,041	4,858,263	5,216,537	4,661,943	4,909,552	1.0%	
Southside Virginia Comm. College									
	1,179	1,179	1,179	1,179	1,884	1,179	1,179	0.0%	
Southside Virginia Education Center									
SVEC Operations	33,389	33,389	33,389	32,953	29,806	29,806	29,806	-10.7%	
EAGLE Scholarship	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	0.0%	
<i>Total</i>	43,389	43,389	43,389	32,953	39,806	39,806	39,806	-8.3%	
Emporia-Greens. Literacy Council									
	2,736	2,736	2,736	2,736	2,736	2,736	2,736	0.0%	
The Improvement Assoc. - Headstart									
	15,794	15,794	15,794	15,794	33,000	15,794	15,794	0.0%	
Total Education	4,678,143	4,823,902	4,923,139	4,910,925	5,293,963	4,721,458	4,969,067	0.9%	

Library	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
<i>Meherrin Regional Library</i>									
Library Operations	94,949	94,949	94,949	94,949	97,798	94,949	94,949	0.0%	
<i>Total</i>	94,949	94,949	94,949	94,949	97,798	94,949	94,949	0.0%	
<i>Total Library</i>	94,949	94,949	94,949	94,949	97,798	94,949	94,949	0.0%	

Economic Development/Zoning									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	314,712	312,055	301,417	301,640	121,719	121,719	121,719	-59.6%	Includes new Planning & Zoning Administrator position
<i>Total</i>	314,712	312,055	301,417	301,640	121,719	121,719	121,719	-59.6%	
Fringe Benefits									
FICA	24,075	23,620	22,801	22,801	9,312	9,312	9,312	-59.2%	
VRS Retirement	23,780	23,893	23,626	23,930	12,298	12,298	12,298	-47.9%	
ICMA Retirement	0	0	0	0	520	520	520	#DIV/0!	
Medical Insurance	21,269	21,671	23,245	23,244	15,227	15,227	15,227	-34.5%	
Group Life Insurance	2,787	2,800	2,940	2,977	1,595	1,595	1,595	-45.7%	
Disability Insurance	2,693	2,714	2,117	2,117	657	657	657	-69.0%	
Workers' Compensation Insurance	1,348	1,233	925	960	117	117	117	-87.4%	
Assistant Manager's Health Insurance Allowance	5,817	5,817	5,817	5,817	0	0	0	-100.0%	
Assistant Manager's Vehicle Allowance	5,760	5,760	5,760	5,760	0	0	0	-100.0%	
Assistant Manager's Cell Phone Allowance	480	480	480	480	0	0	0	-100.0%	
<i>Total</i>	88,009	87,988	87,711	88,086	39,726	39,726	39,726	-54.7%	
Contractual Services									
Professional Services	10,000	6,850	10,000	8,786	10,000	10,000	10,000	0.0%	
Repairs and Maintenance	1,250	987	1,250	103	1,000	1,000	1,000	-20.0%	
Maintenance Service Contracts	10,500	8,400	10,500	8,400	10,500	10,500	10,500	0.0%	Includes \$8,400 for GIS Maintenance
Printing and Binding	2,500	1,856	2,500	2,238	1,000	1,000	1,000	-60.0%	
Advertising	6,000	6,731	6,000	3,322	10,000	10,000	10,000	66.7%	
Marketing & Events - Farmers' Market	2,000	1,111	2,000	374	2,000	2,000	2,000	0.0%	
Nuisance Abatement	19,000	19,568	20,000	12,786	0	0	0	-100.0%	Moved to Facilities Management/Code Enforcement Budget
Demolition and Removal	32,000	31,338	13,620	10,917	0	0	0	-100.0%	Moved to Facilities Management/Code Enforcement Budget
<i>Total</i>	83,250	76,841	65,870	46,926	34,500	34,500	34,500	-47.6%	
Communications									
Postal Services	1,200	1,028	1,000	1,649	400	400	400	-60.0%	
Messenger Services	100	0	100	0	100	100	100	0.0%	
Telecommunications	3,000	2,862	3,000	3,986	2,000	2,000	2,000	-33.3%	
<i>Total</i>	4,300	3,890	4,100	5,635	2,500	2,500	2,500	-39.0%	
Travel									
Mileage and Other Transportation Costs	0	278	50	0	200	200	200	300.0%	
Subsistence and Lodging	1,000	354	5,500	5,000	2,000	2,000	2,000	-63.6%	
Convention and Education	9,901	7,998	9,000	6,000	7,000	7,000	7,000	-22.2%	
<i>Total</i>	10,901	8,630	14,550	11,000	9,200	9,200	9,200	-36.8%	
Miscellaneous									
Virginia's Growth Alliance	6,000	5,927	6,000	5,927	0	0	0	-100.0%	Moved to Dues and Memberships for FY 20
Retail Recruitment Study	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0.0%	Year 3 of 3
Virginia Crossroads	0	0	2,250	2,250	0	0	0	-100.0%	Moved to Dues and Memberships for FY 20
Emporia Economic Development Authority	235,510	0	141,686	128,478	186,781	186,781	186,781	31.8%	Bus. Apprec. Events, E. Z., B.I.G., and B.I.G. carryover of \$13,780
Emporia Redevelopment & Housing Authority	30,200	0	30,200	20,051	25,200	25,200	25,200	-16.6%	F.I.G.
Emporia/Greensville Mega Site Project/RIFA	8,758	8,758	8,758	8,758	18,117	18,117	46,342	429.1%	

Economic Development/Zoning - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Miscellaneous - Continued									
Public Transportation - Operations	3,000	3,007	11,881	8,959	12,087	12,087	12,087	1.7%	
Crater Small Business Development Center	2,500	2,500	2,500	2,500	2,500	2,500	2,500	0.0%	Longwood University Small Business Development Center
Dues and Memberships	6,800	5,957	6,000	5,843	15,000	15,000	15,000	150.0%	Includes Crater PDC dues based on census of \$4,801
Miscellaneous	300	55	300	108	0	0	0	-100.0%	
<i>Total</i>	303,068	36,204	219,575	192,874	269,685	269,685	297,910	35.7%	
Supplies and Equipment									
Office Supplies	4,000	3,697	4,500	4,500	1,000	1,000	1,000	-77.8%	
Vehicle and Power Equipment Supplies	4,700	3,243	3,500	3,319	1,000	1,000	1,000	-71.4%	
Uniforms and Wearing Apparel	250	0	0	0	0	0	0	#DIV/0!	
Books and Subscriptions	500	0	500	277	500	500	500	0.0%	
Other Operating Supplies	300	42	300	428	0	0	0	-100.0%	
Public Transportation - Capital	5,099	5,099	0	0	96	96	96	#DIV/0!	
EDP Equipment	1,500	0	1,500	782	1,500	1,500	1,500	0.0%	
<i>Total</i>	16,349	12,081	10,300	9,306	4,096	4,096	4,096	-60.2%	
Capital Expenditures									
Demolition of Old Elementary School Auditorium	0	0	222,050	0	0	0	0	-100.0%	
CDBG - East Atlantic Street Neighborhood Project	1,000,000	21,951	1,048,434	513,896	475,979	475,979	475,979	-54.6%	
CDBG - E. Atlantic St. Neighborhood Grant Match	200,000	41,272	965,095	165,845	801,630	801,630	801,630	-16.9%	Includes \$400,815 in VDOT Revenue sharing funds
FEMA and Match - E. Atlantic St. Property Acquisition	0	0	731,240	36,300	694,940	694,940	694,940	-5.0%	Includes \$658,378 in VDEM grant funds & \$36,562 local match
South Main Street Phase II - Design	75,000	49,991	0	0	0	0	0	#DIV/0!	PER and VDOT application for Phase II
CDBG-Belfield Business District Project Grant	0	175	0	0	0	0	0	#DIV/0!	
Norwood Property Engineering	0	0	260,000	20,000	240,000	240,000	240,000	-7.7%	Includes \$120,000 in Tobacco Commission grant funds
<i>Total</i>	1,275,000	113,389	3,226,819	736,041	2,212,549	2,212,549	2,212,549	-31.4%	
Total Economic Development/Zoning	2,095,589	651,078	3,930,342	1,391,508	2,693,975	2,693,975	2,722,200	-30.7%	

Airport	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Airport	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.0%	
Airport Capital	16,450	16,450	0	0	0	0	0	#DIV/0!	
Total Airport	76,450	76,450	60,000	60,000	60,000	60,000	60,000	0.0%	

Parks and Recreation									
	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2018-19	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2017-18	
	Budget			Projection	Request	Recommends	Approved		
<i>Emporia-Greens. Recreation Assoc.</i>									
EGRA Operations	51,000	51,000	51,000	51,000	51,000	51,000	51,000	0.0%	
<i>Total</i>	51,000	51,000	51,000	51,000	51,000	51,000	51,000	0.0%	
<i>Family YMCA of Emporia-Greens.</i>	28,250	28,250	28,250	28,250	30,000	28,250	28,250	0.0%	
<i>Community Youth Center, Ltd.</i>									
CYC Operations	9,000	9,000	9,000	9,000	25,151	9,000	9,000	0.0%	
<i>Total</i>	9,000	9,000	9,000	9,000	25,151	9,000	9,000	0.0%	
<i>Total Parks and Recreation</i>	88,250	88,250	88,250	88,250	106,151	88,250	88,250	0.0%	

Arts and Culture									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Peanut Festival	3,500	3,500	3,500	3,500	3,500	3,500	3,500	0.0%	
Meherrin River Arts Council	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0.0%	
Total Arts and Culture	13,500	13,500	13,500	13,500	13,500	13,500	13,500	0.0%	

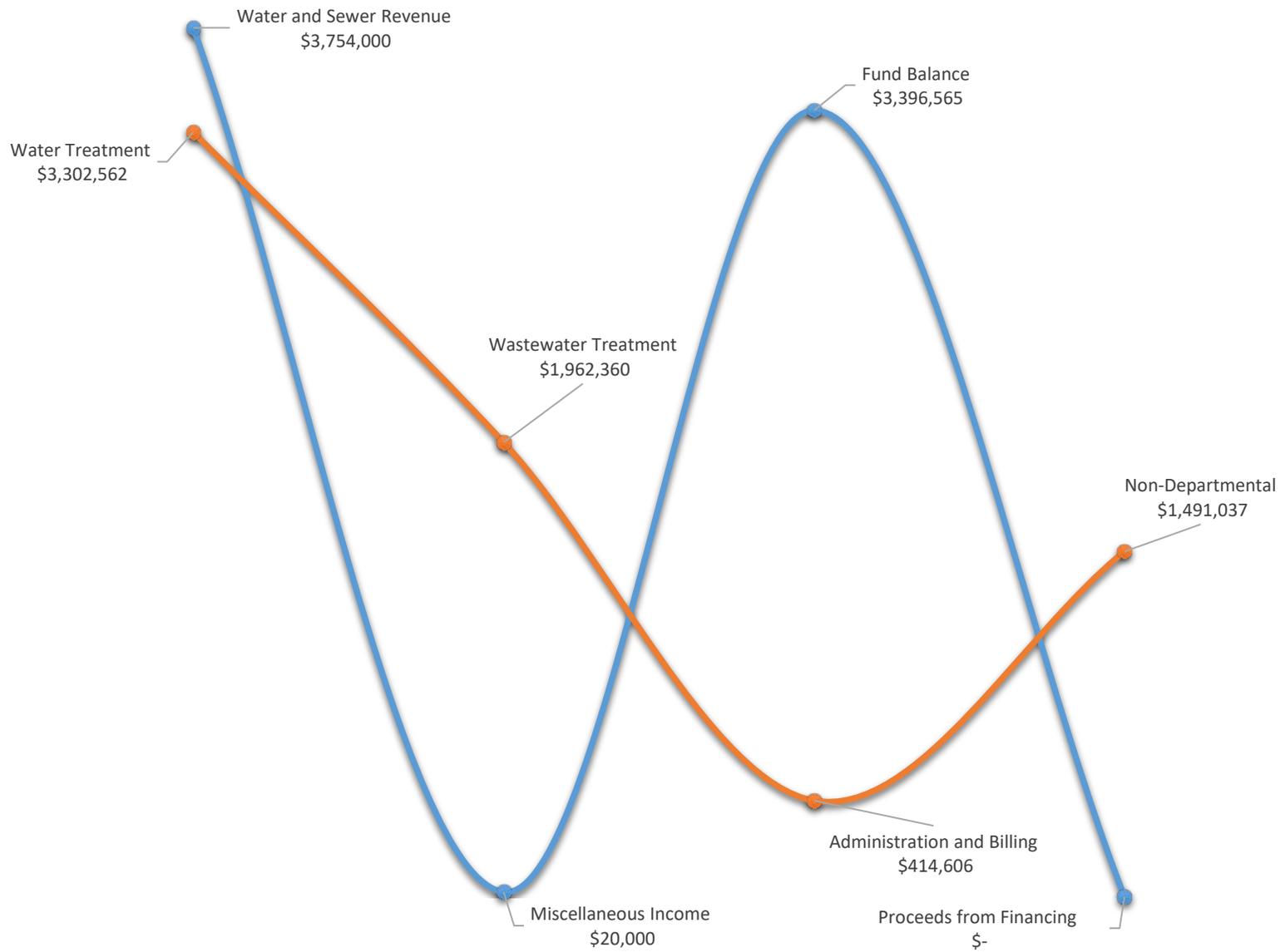
Extension Service	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Salaries and Wages	18,473	14,404	19,433	16,811	19,555	19,555	19,555	0.6%	
Temporary Help: Summer Interns	2,634	0	2,584	0	2,634	2,634	2,634	1.9%	
Fringe Benefits	6,512	2,446	5,458	4,986	5,541	5,541	5,541	1.5%	
4-H Scholars Program	2,000	2,000	2,000	2,000	2,230	2,000	2,000	0.0%	
Shared Expenses with Co. of Greenville	<u>4,976</u>	<u>4,976</u>	<u>3,115</u>	<u>3,384</u>	<u>3,311</u>	<u>3,311</u>	<u>3,311</u>	6.3%	
Total Extension Service	34,595	23,826	32,590	27,181	33,271	33,041	33,041	1.4%	

Civic and Community Organizations									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Village View	3,800	3,800	3,800	3,800	3,800	3,800	3,800	0.0%	
Emporia/Greenville Habitat for Humanity	2,375	2,375	2,375	2,375	4,000	2,375	2,375	0.0%	
Emporia-Greens. Chamber of Commerce	1,600	1,600	1,600	1,600	1,600	1,600	1,600	0.0%	Addl. \$12,000 in-kind (rent & custodial services)
Coalition for Delaying Parenthood in Youth	0	0	0	0	0	0	0	#DIV/0!	\$12,000 in-kind (rent & custodial services)
Virginia Legal Aid Society	0	0	0	0	3,974	0	0	#DIV/0!	
Summer Youth Program	0	0	2,295	2,080	0	0	0	-100.0%	
American Red Cross	1,140	1,140	1,140	1,140	2,000	1,140	1,140	0.0%	
Med-Flight	200	200	200	200	200	200	200	0.0%	
Remote Area Medical Volunteer Corps	0	0	1,000	1,000	1,500	1,000	2,000	100.0%	
Citizens United To Preserve Training School	7,500	7,500	10,000	10,000	20,000	10,000	10,000	0.0%	
Reach Initiative, Inc.	0	0	0	0	3,000	0	0	#DIV/0!	
Sussex County Housing Programs Office	0	0	0	0	15,000	10,000	5,000	#DIV/0!	
Total Civic and Community Organizations	16,615	16,615	22,410	22,195	55,074	30,115	26,115	16.5%	

Non-Departmental									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Data Processing									
Annual Licensing/Support	27,123	27,123	26,286	26,286	27,600	27,600	27,600	5.0%	
<i>Total</i>	27,123	27,123	26,286	26,286	27,600	27,600	27,600	5.0%	
Insurance									
General Liability Insurance (75%)	146,256	146,256	159,302	159,302	165,170	165,170	161,701	1.5%	
Retirees - Medical Insurance	32,943	32,943	21,660	21,660	0	0	0	-100.0%	
<i>Total</i>	179,199	179,199	180,962	180,962	165,170	165,170	161,701	-10.6%	
Debt Service									
Health Department Debt Service	14,664	14,664	14,616	14,616	14,584	14,584	14,584	-0.2%	FY 2028
Greenville County Sheriff's Dept. Debt Service	16,097	16,097	16,044	16,044	16,010	16,010	16,010	-0.2%	FY 2028
Commonwealth Attorney's Building Debt Service	35,759	35,759	36,779	36,779	36,119	36,119	36,119	-1.8%	FY 2042
Extension Office Debt Service	11,319	11,319	11,319	11,319	11,319	11,319	11,319	0.0%	FY 2025
Greenville/Emporia DSS Building Debt Service	0	0	0	0	104,997	104,997	104,997	#DIV/0!	
Greenville County Courthouse Addition	17,000	0	17,000	0	17,000	17,000	17,000	0.0%	
Greenville County Sheriff's Office Expansion	18,256	0	18,256	0	57,479	57,479	57,479	214.8%	FY 2039
GO Refunding Bond Series 2006	87,391	87,389	89,217	89,217	91,118	91,118	91,118	2.1%	Refunded 2003A GO Bond, FY 2036
GO Bond Series 2012B	125,764	125,721	126,119	126,119	125,860	125,860	125,860	-0.2%	Bank building renovations, FY 2033
2009 Note Payable	13,551	13,551	13,551	13,551	2,259	2,259	2,259	-83.3%	Purchase of property for Farmer's Mkt., FY 2020
2011 Note Payable	70,152	70,152	58,460	58,460	0	0	0	-100.0%	
2011 USDA RD Loan	55,284	55,284	55,284	55,284	55,284	55,284	55,284	0.0%	Fire truck, FY 2022
2013 Lease Purchase Agreement	26,462	26,462	11,026	11,026	0	0	0	-100.0%	
2013 Note Payable	43,986	43,985	18,328	18,328	0	0	0	-100.0%	
2014 Note Payable	7,306	7,306	0	0	0	0	0	#DIV/0!	
GO Refunding Bond Series 2014	4,034	4,033	4,031	4,031	4,031	4,031	4,031	0.0%	Refunded 2004B & 2008 Bonds, FY 2035
2016 Lease Purchase Agreement	23,892	23,892	13,946	13,945	0	0	0	-100.0%	
2016 Lease Purchase Agreement	17,593	17,592	17,593	17,592	17,593	17,593	17,593	0.0%	Animal Control vehicle & PW equipment, FY 2023
2015 Note Payable	23,117	23,117	23,117	23,117	23,117	23,117	23,117	0.0%	Utility #3 chassis replacement, FY 2023
GO Bond Series 2015	124,929	124,929	251,976	251,632	121,565	121,565	121,565	-51.8%	Animal Shelter, S. Main & E. Atlantic St. Improvements, FY 2035
2016 Lease Purchase Agreement	25,498	25,497	25,498	25,497	6,375	6,375	6,375	-75.0%	Police cars, FY 2020
2016 Lease Purchase Agreement	15,505	15,503	15,505	15,503	15,505	15,505	15,505	0.0%	Code Enforcement, Sheriff, & Emerg. Serv. Vehicles, FY 2022
GO Bond Series 2018	348,000	0	0	0	0	0	0	#DIV/0!	
2016 Lease Purchase Agreement	8,179	8,178	8,179	8,178	8,179	8,179	8,179	0.0%	Year 4 of 5 year lease for new server
2018 Lease Purchase Agreement	26,122	6,568	26,057	26,057	26,057	26,057	26,057	0.0%	Police cars, FY 2021
2018 Lease Purchase Agreement	3,840	2,268	5,339	5,338	5,339	5,339	5,339	0.0%	Public Works equipment, FY 2025
2018 Lease Purchase Agreement	0	0	46,966	40,321	53,762	53,762	53,762	14.5%	Police and Sheriff vehicles, FY 2021
2018 Lease Purchase Agreement	0	0	11,320	7,745	10,326	10,326	10,326	-8.8%	Public Works equipment, FY 2025
2019 Lease Purchase Agreement	0	0	0	0	0	68,954	68,954	#DIV/0!	Police and Sheriff vehicles financed at 3.5% for 3 years
2019 Lease Purchase Agreement	0	0	0	0	0	61,925	61,925	#DIV/0!	Sanitation truck & Dump truck financed at 4.2% for 7 years
<i>Total Debt Service</i>	1,163,700	759,266	935,526	889,699	823,878	954,757	954,757	2.1%	
Operating/Capital Reserve	9,809	0	8,445	0	22,045	22,045	21,132	150.2%	Includes Rural Development required reserve of \$5,529
Transfers to (from) Other Funds	0	244,606	0	0	0	0	0	#DIV/0!	
2.5% Step Increase	0	0	0	0	80,353	80,353	80,353	#DIV/0!	Effective July 7, 2019
Total Non-Departmental	1,379,831	1,210,194	1,151,219	1,096,947	1,119,046	1,249,925	1,245,543	8.2%	
Grand Total General Fund	27,863,479	18,406,905	23,373,732	20,282,435	23,240,008	22,254,352	22,562,964	-3.5%	

Utility Fund Revenues and Expenditures

Revenues Expenditures



Utility Fund Revenue & Expenditure Summary									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Revenues									
Water Sales	1,750,000	1,862,537	1,875,000	1,948,900	2,042,500	2,042,500	2,022,000	7.8%	3% rate increase
Sewer Service	1,415,000	1,396,533	1,515,000	1,468,000	1,376,900	1,376,900	1,512,000	-0.2%	3% rate increase
Water Taps	0	0	0	0	0	0	0	#DIV/0!	
Sewer Taps	0	4,000	0	0	0	0	0	#DIV/0!	
Cut-on/Cut-off Fees	40,000	36,546	35,000	44,600	40,000	40,000	40,000	14.3%	
Meter Charges	55,000	56,376	55,000	56,200	55,000	55,000	55,000	0.0%	
Sales, Labor, and Materials	0	908	0	0	0	0	0	#DIV/0!	
Penalties	115,000	123,725	118,000	124,695	125,000	125,000	125,000	5.9%	
Interest Earned	8,000	16,685	16,000	86,000	17,000	17,000	17,000	6.3%	
Miscellaneous	500	7,745	500	3,421	3,000	3,000	3,000	500.0%	
Proceeds from Financing	3,800,000	0	5,054,925	5,593,000	0	0	0	-100.0%	
Proceeds from Capital Leases	0	0	0	0	48,650	48,650	0	#DIV/0!	
Appropriated Fund Balance	1,338,718	0	81,420	0	3,441,007	3,441,007	3,396,565	4071.7%	Rate study, Phase II water & sewer construction, meters &
Total Utility Fund Revenue	8,522,218	3,505,055	8,750,845	9,324,816	7,149,057	7,149,057	7,170,565	-18.1%	capitalized interest for the Series 2018 Bond
Expenditures									
Administration and Billing	439,992	808,569	425,162	587,918	400,426	389,606	414,606	-2.5%	
Water Treatment Plant	1,709,580	675,836	703,473	701,028	710,040	679,460	679,460	-3.4%	
Water Distribution	4,061,257	339,492	4,446,584	1,440,652	2,636,102	2,623,102	2,623,102	-41.0%	
Wastewater Treatment Plant	893,312	640,627	693,932	695,061	709,942	709,942	709,942	2.3%	
Sewage Collection	248,326	94,698	1,196,474	357,691	1,265,418	1,252,418	1,252,418	4.7%	
Non-Departmental	1,169,751	516,252	1,285,220	1,240,750	1,483,777	1,494,529	1,491,037	16.0%	
Total Utility Fund Expenditures	8,522,218	3,075,474	8,750,845	5,023,100	7,205,705	7,149,057	7,170,565	-18.1%	

Public Utilities Administration and Billing									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	Comments
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	262,222	269,803	281,234	281,233	234,925	224,925	224,925	-20.0%	
<i>Total</i>	262,222	269,803	281,234	281,233	234,925	224,925	224,925	-20.0%	
Fringe Benefits									
FICA	20,060	20,036	21,437	21,399	17,972	17,207	17,207	-19.7%	
VRS Retirement	27,640	27,475	24,786	24,785	22,106	22,106	22,106	-10.8%	
Medical Insurance	30,327	30,414	30,951	30,951	28,799	28,799	28,799	-7.0%	
Group Life Insurance	3,239	3,219	3,084	3,083	2,751	2,751	2,751	-10.8%	
Disability Insurance	1,712	1,734	1,321	1,321	1,023	1,023	1,023	-22.6%	
Workers' Compensation Insurance	3,493	4,204	3,021	3,023	2,570	2,570	2,570	-14.9%	
<i>Total</i>	86,471	87,082	84,600	84,562	75,221	74,456	74,456	-12.0%	
Contractual Services									
Professional Services	0	0	0	0	25,000	25,000	25,000	#DIV/0!	Rate study
Repairs and Maintenance	200	0	200	130	200	200	200	0.0%	
Advertising	0	0	0	126	0	0	0	#DIV/0!	
<i>Total</i>	200	0	200	256	25,200	25,200	25,200	12500.0%	
Communications									
Postal Services	8,700	8,613	8,600	8,579	9,500	9,500	9,500	10.5%	
Telecommunications	250	363	250	388	425	425	425	70.0%	
<i>Total</i>	8,950	8,976	8,850	8,967	9,925	9,925	9,925	12.1%	
Travel									
Convention and Education	100	0	100	0	100	100	100	0.0%	
<i>Total</i>	100	0	100	0	100	100	100	0.0%	
Miscellaneous									
Dues and Memberships	55	0	55	0	55	0	0	-100.0%	
Depreciation	0	447,860	0	0	0	0	0	#DIV/0!	
Bad Debt Expense	0	2,982	0	0	0	0	0	#DIV/0!	
OPEB Expense	0	(89,603)	0	0	0	0	0	#DIV/0!	
Bond Issue Costs	0	0	0	162,894	0	0	0	#DIV/0!	
Transfer to General Fund - Indirect Cost	76,177	76,177	45,623	45,623	50,000	50,000	75,000	64.4%	
<i>Total</i>	76,232	437,416	45,678	208,517	50,055	50,000	75,000	64.2%	
Supplies and Equipment									
Office Supplies	5,000	4,475	4,500	4,013	4,500	4,500	4,500	0.0%	
Furniture and Fixtures	0	0	0	0	0	0	0	#DIV/0!	
EDP Equipment	817	817	0	370	500	500	500	#DIV/0!	
<i>Total</i>	5,817	5,292	4,500	4,383	5,000	5,000	5,000	11.1%	
Total Administration and Billing	439,992	808,569	425,162	587,918	400,426	389,606	414,606	-2.5%	

Water Treatment									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	Comments
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	234,035	234,201	252,716	252,716	250,042	250,042	250,042	-1.1%	
Overtime	<u>26,200</u>	<u>26,133</u>	<u>21,000</u>	<u>21,552</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	23.8%	
<i>Total</i>	260,235	260,334	273,716	274,268	276,042	276,042	276,042	0.8%	
Fringe Benefits									
FICA	18,913	19,386	20,301	20,404	21,118	21,118	21,118	4.0%	
VRS Retirement	25,199	25,123	24,290	24,850	25,191	25,191	25,191	3.7%	
ICMA Retirement	966	976	1,020	1,716	1,140	1,140	1,140	11.8%	
Medical Insurance	34,748	34,747	36,178	36,177	36,412	36,412	36,412	0.6%	
Group Life Insurance	3,067	3,058	3,149	3,300	3,276	3,276	3,276	4.0%	
Disability Insurance	1,561	1,581	1,243	1,242	1,150	1,150	1,150	-7.5%	
Workers' Compensation Insurance	<u>7,472</u>	<u>7,472</u>	<u>5,419</u>	<u>5,705</u>	<u>7,321</u>	<u>7,321</u>	<u>7,321</u>	35.1%	
<i>Total</i>	91,926	92,343	91,600	93,394	95,608	95,608	95,608	4.4%	
Contractual Services									
Professional Services	9,078	11,791	10,200	9,783	15,400	15,400	15,400	51.0%	
Repairs and Maintenance	25,770	25,768	40,000	40,000	12,500	12,500	12,500	-68.8%	
Maintenance Service Contracts	500	400	1,000	965	2,500	2,500	2,500	150.0%	Generator maintenance
Printing and Binding	0	0	0	0	500	500	500	#DIV/0!	
Advertising	500	2,201	0	0	750	750	750	#DIV/0!	
Laundry and Dry Cleaning	<u>2,800</u>	<u>3,463</u>	<u>3,000</u>	<u>3,436</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	0.0%	
<i>Total</i>	38,648	43,623	54,200	54,184	34,650	34,650	34,650	-36.1%	
Utilities									
Electric Services	108,000	108,497	109,100	109,100	108,000	108,000	108,000	-1.0%	
Heating Services	<u>4,000</u>	<u>4,871</u>	<u>4,000</u>	<u>4,418</u>	<u>4,980</u>	<u>4,500</u>	<u>4,500</u>	12.5%	
<i>Total</i>	112,000	113,368	113,100	113,518	112,980	112,500	112,500	-0.5%	
Communications									
Postal Services	17	17	10	10	500	500	500	4900.0%	
Messenger Services	200	97	200	61	100	100	100	-50.0%	
Telecommunications	<u>6,000</u>	<u>5,208</u>	<u>6,000</u>	<u>5,414</u>	<u>6,000</u>	<u>5,400</u>	<u>5,400</u>	-10.0%	
<i>Total</i>	6,217	5,322	6,210	5,485	6,600	6,000	6,000	-3.4%	
Leases and Rentals									
Equipment Rental	100	91	95	95	500	500	500	426.3%	
Land Rent	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>	0.0%	
<i>Total</i>	160	151	155	155	560	560	560	261.3%	
Travel									
Convention and Education	<u>3,500</u>	<u>3,680</u>	<u>3,500</u>	<u>3,509</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	14.3%	
<i>Total</i>	3,500	3,680	3,500	3,509	4,000	4,000	4,000	14.3%	

Water Treatment - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	Comments
	Budget			Projection	Request	Recommends	Approved		
Miscellaneous									
Dues and Memberships	300	300	500	850	500	500	500	0.0%	
Waterworks Operation Fee	7,831	7,830	7,771	7,770	9,500	9,500	9,500	22.2%	
DEQ Permit Fee	600	600	0	0	400	400	400	#DIV/0!	
<i>Total</i>	8,731	8,730	8,271	8,620	10,400	10,400	10,400	25.7%	
Supplies and Equipment									
Office Supplies	400	116	400	34	400	400	400	0.0%	
Housekeeping and Janitorial Supplies	450	292	0	50	450	450	450	#DIV/0!	
Repair and Maintenance Supplies	25,000	23,933	15,000	15,670	15,000	15,000	15,000	0.0%	
Vehicle and Power Equipment Supplies	2,500	2,993	2,500	3,106	2,500	2,500	2,500	0.0%	
Uniforms and Wearing Apparel	150	150	250	223	250	250	250	0.0%	
Books and Subscriptions	0	0	0	0	100	100	100	#DIV/0!	
Chemicals	105,000	120,509	123,371	128,307	120,000	120,000	120,000	-2.7%	
Tools	500	101	200	111	500	500	500	150.0%	
Machinery and Equipment	25,445	191	11,000	394	0	0	0	-100.0%	
Communications Equipment	0	0	0	0	250	250	250	#DIV/0!	
EDP Equipment	0	0	0	0	250	250	250	#DIV/0!	
<i>Total</i>	159,445	148,285	152,721	147,895	139,700	139,700	139,700	-8.5%	
Capital Expenditures									
Motor Vehicles and Equipment	0	0	0	0	29,500	0	0	#DIV/0!	
Water Treatment Plant Improvements	1,028,718	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	1,028,718	0	0	0	29,500	0	0	#DIV/0!	
Total Water Treatment	1,709,580	675,836	703,473	701,028	710,040	679,460	679,460	-3.4%	

Water Distribution									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	Comments
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	147,604	147,480	152,420	152,420	152,047	152,047	152,047	-0.2%	
Overtime	2,100	2,054	2,800	3,188	2,100	2,100	2,100	-25.0%	
<i>Total</i>	149,704	149,534	155,220	155,608	154,147	154,147	154,147	-0.7%	
Fringe Benefits									
FICA	11,453	10,724	11,209	11,205	11,793	11,793	11,793	5.2%	
VRS Retirement	16,502	16,442	15,327	15,319	16,011	16,011	16,011	4.5%	
Medical Insurance	28,008	28,008	27,810	27,809	29,351	29,351	29,351	5.5%	
Group Life Insurance	1,934	1,927	1,973	1,906	1,992	1,992	1,992	1.0%	
Disability Insurance	927	943	753	719	667	667	667	-11.4%	
Workers' Compensation Insurance	3,825	4,511	3,327	3,336	4,207	4,207	4,207	26.5%	
<i>Total</i>	62,649	62,555	60,399	60,294	64,021	64,021	64,021	6.0%	
Contractual Services									
Professional Services	53,557	53,597	99,696	99,696	69,200	69,200	69,200	-30.6%	Water tank maintenance contract
Repairs and Maintenance	9,500	7,075	11,000	10,000	18,000	18,000	18,000	63.6%	
Maintenance Service Contracts	1,863	1,862	3,376	3,376	2,000	2,000	2,000	-40.8%	
Advertising	1,044	1,216	400	349	400	400	400	0.0%	
Laundry and Dry Cleaning	2,400	2,823	2,500	2,880	3,000	3,000	3,000	20.0%	
<i>Total</i>	68,364	66,573	116,972	116,301	92,600	92,600	92,600	-20.8%	
Utilities									
Electric Services	2,200	1,847	2,200	1,900	2,000	2,000	2,000	-9.1%	
<i>Total</i>	2,200	1,847	2,200	1,900	2,000	2,000	2,000	-9.1%	
Communications									
Messenger Services	100	6	100	8	200	200	200	100.0%	
Telecommunications	3,200	3,725	3,600	3,716	4,000	4,000	4,000	11.1%	
<i>Total</i>	3,300	3,731	3,700	3,724	4,200	4,200	4,200	13.5%	
Miscellaneous									
Equipment Rental	0	300	500	175	1,000	1,000	1,000	100.0%	
Rental, CSX	300	257	300	263	300	300	300	0.0%	
<i>Total</i>	300	557	800	438	1,300	1,300	1,300	62.5%	
Travel									
Convention and Education	400	539	400	907	400	400	400	0.0%	
<i>Total</i>	400	539	400	907	400	400	400	0.0%	

Water Distribution - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	200	365	200	331	300	300	300	50.0%	
Repair and Maintenance Supplies	30,000	34,058	44,000	44,000	30,000	30,000	30,000	-31.8%	
Vehicle and Power Equipment Supplies	8,500	9,052	11,539	11,539	8,000	8,000	8,000	-30.7%	
Uniforms and Wearing Apparel	1,000	313	1,000	310	800	800	800	-20.0%	
Meter/Meter Setter Replacement	4,810	5,960	23,361	23,361	4,000	4,000	4,000	-82.9%	
Hydrant Replacement	3,230	3,230	0	0	3,000	3,000	3,000	#DIV/0!	
Machinery and Equipment	1,600	1,108	0	0	2,500	2,500	2,500	#DIV/0!	
<i>Total</i>	49,340	54,086	80,100	79,541	48,600	48,600	48,600	-39.3%	
Capital Expenditures									
Meter Replacement	1,000,000	0	1,000,000	0	1,000,000	1,000,000	1,000,000	0.0%	
Communications Equipment	0	70	0	0	0	0	0	#DIV/0!	
Motor Vehicles and Equipment	0	0	0	0	37,325	24,325	24,325	#DIV/0!	1/2 the cost of one truck
Water Line Replacements - Phase I Engineering	100,000	0	24,434	24,434	0	0	0	-100.0%	
Water Line Replacements - Phase I Construction	2,500,000	0	1,653,507	656,276	0	0	0	-100.0%	
Water Line Replacements - Phase II Engineering	125,000	0	48,852	36,842	26,665	26,665	26,665	-45.4%	
Water Line Replacements - Phase II Construction	0	0	1,300,000	304,387	1,204,844	1,204,844	1,204,844	-7.3%	
<i>Total</i>	3,725,000	70	4,026,793	1,021,939	2,268,834	2,255,834	2,255,834	-44.0%	
Total Water Distribution	4,061,257	339,492	4,446,584	1,440,652	2,636,102	2,623,102	2,623,102	-41.0%	

Wastewater Treatment									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Personal Services									
Salaries and Wages	276,099	273,966	279,629	280,323	282,396	282,396	282,396	1.0%	
Overtime	5,150	1,421	214	213	5,000	5,000	5,000	2236.4%	
<i>Total</i>	281,249	275,387	279,843	280,536	287,396	287,396	287,396	2.7%	
Fringe Benefits									
FICA	21,516	19,849	19,978	19,977	21,986	21,986	21,986	10.1%	
VRS Retirement	30,336	30,025	28,897	28,848	29,183	29,183	29,183	1.0%	
ICMA Retirement	533	537	549	548	555	555	555	1.1%	
Medical Insurance	42,610	42,538	44,292	45,024	44,577	44,577	44,577	0.6%	
Group Life Insurance	3,618	3,581	3,664	3,657	3,700	3,700	3,700	1.0%	
Disability Insurance	1,160	1,176	897	897	824	824	824	-8.1%	
Workers' Compensation Insurance	3,941	3,969	2,730	2,730	3,515	3,515	3,515	28.8%	
<i>Total</i>	103,714	101,675	101,007	101,681	104,340	104,340	104,340	3.3%	
Contractual Services									
Professional Services	27,000	27,197	17,000	14,870	17,000	17,000	17,000	0.0%	
Repairs and Maintenance	12,500	7,584	48,149	48,149	27,500	27,500	27,500	-42.9%	Includes \$19,860 to sandblast & paint exterior metal
Maintenance Service Contracts	3,500	1,993	1,400	1,398	3,500	3,500	3,500	150.0%	
Advertising	1,049	1,049	0	753	0	0	0	#DIV/0!	
Laundry and Dry Cleaning	3,000	3,368	3,000	3,926	3,000	3,000	3,000	0.0%	
Sludge disposal - Hauling	8,500	7,700	10,000	9,350	12,000	12,000	12,000	20.0%	
Sludge disposal - Landfill Fee	17,500	17,363	22,200	22,200	18,000	18,000	18,000	-18.9%	
<i>Total</i>	73,049	66,254	101,749	100,646	81,000	81,000	81,000	-20.4%	
Utilities									
Electric Services	103,100	110,918	107,000	107,000	110,000	110,000	110,000	2.8%	
<i>Total</i>	103,100	110,918	107,000	107,000	110,000	110,000	110,000	2.8%	
Communications									
Postal Services	100	40	10	8	100	100	100	900.0%	
Messenger Services	250	102	250	236	300	300	300	20.0%	
Telecommunications	2,100	2,190	2,100	2,157	2,000	2,000	2,000	-4.8%	
<i>Total</i>	2,450	2,332	2,360	2,401	2,400	2,400	2,400	1.7%	
Travel									
Convention and Education	2,500	2,644	2,500	2,549	3,000	3,000	3,000	20.0%	
<i>Total</i>	2,500	2,644	2,500	2,549	3,000	3,000	3,000	20.0%	
Miscellaneous									
Dues and Memberships	1,200	650	450	450	1,200	1,200	1,200	166.7%	
DEQ Permit Fee	8,500	7,984	8,104	8,104	8,500	8,500	8,500	4.9%	
<i>Total</i>	9,700	8,634	8,554	8,554	9,700	9,700	9,700	13.4%	

Wastewater Treatment - Continued									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Supplies and Equipment									
Office Supplies	700	601	450	456	700	700	700	55.6%	
Agricultural Supplies	200	87	0	0	200	200	200	#DIV/0!	
Medical and Lab Supplies	50	31	0	0	50	50	50	#DIV/0!	
Housekeeping and Janitorial Supplies	1,000	1,055	800	800	1,000	1,000	1,000	25.0%	
Repair and Maintenance Supplies	33,000	32,481	20,000	20,000	40,000	40,000	40,000	100.0%	
Vehicle and Power Equipment Supplies	6,300	5,105	5,000	5,010	7,500	7,500	7,500	50.0%	
Uniforms and Wearing Apparel	600	200	324	373	600	600	600	85.2%	
Chemicals	30,000	28,520	34,838	35,603	30,000	30,000	30,000	-13.9%	
Tools	1,000	1,054	400	345	1,000	1,000	1,000	150.0%	
Machinery and Equipment	4,000	3,649	12,123	12,123	5,000	5,000	5,000	-58.8%	
Furniture and Fixtures	200	0	0	0	200	200	200	#DIV/0!	
EDP Equipment	500	0	0	0	500	500	500	#DIV/0!	
<i>Total</i>	77,550	72,783	73,935	74,710	86,750	86,750	86,750	17.3%	
Capital Expenditures									
Paving	0	0	0	0	25,356	25,356	25,356	#DIV/0!	
UV System Upgrade	178,937	0	16,984	16,984	0	0	0	-100.0%	
Clarifier Sandblasting and Painting	61,063	0	0	0	0	0	0	#DIV/0!	
<i>Total</i>	240,000	0	16,984	16,984	25,356	25,356	25,356	49.3%	
Total Wastewater Treatment	893,312	640,627	693,932	695,061	709,942	709,942	709,942	2.3%	

Sewage Collection									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Contractual Services									
Repairs and Maintenance	20,000	16,980	27,427	30,000	26,000	26,000	26,000	-5.2%	
Maintenance Service Contracts	2,500	1,905	2,500	2,500	2,500	2,500	2,500	0.0%	
Advertising	0	0	0	0	200	200	200	#DIV/0!	
Laundry and Dry Cleaning	2,500	2,823	2,500	2,881	2,500	2,500	2,500	0.0%	
<i>Total</i>	25,000	21,708	32,427	35,381	31,200	31,200	31,200	-3.8%	
Utilities									
Electric Services	25,000	24,670	36,079	36,000	25,000	25,000	25,000	-30.7%	
<i>Total</i>	25,000	24,670	36,079	36,000	25,000	25,000	25,000	-30.7%	
Communications									
Messenger Services	50	4	50	3	50	50	50	0.0%	
Telecommunications	6,600	7,265	7,000	7,426	7,500	7,500	7,500	7.1%	
<i>Total</i>	6,650	7,269	7,050	7,429	7,550	7,550	7,550	7.1%	
Miscellaneous									
Rental, CSX	300	257	300	263	300	300	300	0.0%	
<i>Total</i>	300	257	300	263	300	300	300	0.0%	
Travel									
Convention and Education	350	739	350	955	350	350	350	0.0%	
<i>Total</i>	350	739	350	955	350	350	350	0.0%	
Supplies and Equipment									
Office Supplies	200	234	200	411	200	200	200	0.0%	
Repair and Maintenance Supplies	36,226	31,164	20,000	20,000	20,000	20,000	20,000	0.0%	
Vehicle and Power Equipment Supplies	7,000	7,334	7,000	7,520	7,500	7,500	7,500	7.1%	
Uniforms and Wearing Apparel	1,000	215	500	123	500	500	500	0.0%	
Machinery & Equipment	1,600	1,108	0	0	34,500	34,500	34,500	#DIV/0!	Pump, muffin monster, and sewer line push camera
<i>Total</i>	46,026	40,055	27,700	28,054	62,700	62,700	62,700	126.4%	
Capital Expenditures									
Machinery & Equipment	60,000	0	60,000	0	130,000	130,000	130,000	116.7%	
Motor Vehicles and Equipment	0	0	0	0	37,325	24,325	24,325	#DIV/0!	1/2 the cost of one truck
Sewer Main Replacements - Phase II Engineering	85,000	0	32,568	24,561	17,777	17,777	17,777	-45.4%	
Sewer Main Replacements - Phase II Construction	0	0	1,000,000	225,048	928,216	928,216	928,216	-7.2%	
Slip Line Sewer Main - Reese St. to Halifax St.	0	0	0	0	25,000	25,000	25,000	#DIV/0!	
<i>Total</i>	145,000	0	1,092,568	249,609	1,138,318	1,125,318	1,125,318	3.0%	
Total Sewage Collection	248,326	94,698	1,196,474	357,691	1,265,418	1,252,418	1,252,418	4.7%	

Non-Departmental									
	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2019-20	% Change	Comments
	Final	Actual	Budget	Year-End	Department	Manager	Council	Over 2018-19	
	Budget			Projection	Request	Recommends	Approved		
Insurance									
General Liability Insurance (25%)	48,752	48,752	53,453	53,453	55,057	55,057	55,057	3.0%	
<i>Total</i>	48,752	48,752	53,453	53,453	55,057	55,057	55,057	3.0%	
Debt Service									
GO Refunding Bond Series 2006	193,947	48,211	197,429	197,429	201,633	201,633	201,633	2.1%	Refunded 2003A Bonds, FY 2036
USDA Rural Development Bond Series 2012A	69,228	34,373	69,228	69,228	69,228	69,228	69,228	0.0%	Water Treatment Plant Upgrade, FY 2053
USDA Rural Development Bond Series 2013A	360,720	212,927	360,720	360,720	360,720	360,720	360,720	0.0%	Water Treatment Plant Upgrade, FY 2054
GO Refunding Bond Series 2014	319,397	123,574	319,149	319,149	319,199	319,199	319,199	0.0%	Refunded 2004B & 2008 Bonds, FY 2035
GO Bond Series 2014B	115,066	47,724	114,959	114,959	114,789	114,789	114,789	-0.1%	WWTP Upgrade & Sewer Main Repl., FY 2035
2016 Lease Purchase Agreement	7,060	691	7,060	7,060	7,060	7,060	7,060	0.0%	Forklift & Tractor, FY 2024
Water and Wastewater Revenue Bond, Series 2018	0	0	118,754	118,752	217,009	217,009	217,009	82.7%	Water & Sewer Line Replacements, FY 2039
2019 Lease Purchase Agreement	0	0	0	0	0	10,752	0	#DIV/0!	
<i>Total</i>	1,065,418	467,500	1,187,299	1,187,297	1,289,638	1,300,390	1,289,638	8.6%	
Operating/Capital Reserve	55,581	0	44,468	0	112,287	112,287	119,547	168.8%	Includes Rural Development required reserve of \$60,165
2.5% Step Increase	0	0	0	0	26,795	26,795	26,795	#DIV/0!	Effective July 7, 2019
Total Non-Departmental	1,169,751	516,252	1,285,220	1,240,750	1,483,777	1,494,529	1,491,037	16.0%	
Grand Total Utility Fund	8,522,218	3,075,474	8,750,845	5,023,100	7,205,705	7,149,057	7,170,565	-18.1%	

City of Emporia



Capital Improvement Plan FY 2020 Through FY 2024

The Capital Improvement Plan (CIP) outlines Capital Projects the City intends to pursue over a five (5) year period. The CIP is neither a firm commitment to a particular project nor a limitation to a cost. It is simply a basic tool for prioritizing and scheduling anticipated capital expenditures. Projects, costs, and schedules are subject to change on an annual basis.

A Capital Project is defined as a major expenditure of \$25,000 or more that acquires, expands, repairs, or rehabilitates a physical asset with a useful life of at least three (3) years. Soft costs related to Capital Projects are also generally included. Soft costs include, but are not limited to, engineering, architectural, and other planning costs. Routine expenditures under \$25,000 are generally considered operating costs and are not included in the CIP.

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2020 Through FY 2024**

	2019-20	Funding Source	2020-21	2021-22	2022-23	2023-24
FINANCE DEPARTMENT						
Server				40,000		
SUB-TOTAL	0		0	40,000	0	0
SHERIFF'S DEPARTMENT						
Sheriff's Office cruiser replacement	40,100	Financing				
SUB-TOTAL	40,100		0	0	0	0
POLICE DEPARTMENT						
NG9-1-1	90,000	Grant				
Police cruiser replacement	39,000	Financing	39,000	39,000	39,000	39,000
Police cruiser replacement	39,000	Financing	39,000	39,000	39,000	39,000
Police cruiser replacement	39,000	Financing	39,000	39,000	39,000	39,000
Police cruiser replacement	39,000	Financing		39,000		39,000
Animal Control truck replacement			40,000		40,000	
SUB-TOTAL	246,000		157,000	156,000	157,000	156,000
FIRE DEPARTMENT						
Engine #33 replacement			725,000			
Brush Truck w/Mini Pumper replacement				250,000		
Ladder Truck #3 replacement					1,700,000	
SUB-TOTAL	0		725,000	250,000	1,700,000	0
BUILDING INSPECTIONS						
Building Official Vehicle replacement			28,700			
SUB-TOTAL	0		28,700	0	0	0
CODE ENFORCEMENT/FACILITIES						
New Police Station			6,500,000			
Renovation of City Hall				1,800,000		
Parking Lot Paving - Municipal Building			25,628			
Code Enforcement Vehicle replacement				28,000		
SUB-TOTAL	0		6,525,628	1,828,000	0	0
PUBLIC WORKS - STREET DIVISION						
Dump Truck - Truck #22	110,000	Financing				
VDOT State of Good Repair - N. Main Street	268,855	Grant				
Stormwater Improvements - Industrial Park				350,000		
SUB-TOTAL	378,855		0	350,000	0	0

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2020 Through FY 2024**

	2019-20	Funding Source	2020-21	2021-22	2022-23	2023-24
PUBLIC WORKS - SANITATION DIVISION						
Commercial Sanitation Truck	265,000	Financing				
Residential Sanitation Truck			275,000			
Forklift			33,000			
Truck #7 replacement			26,127			
Knuckle Boom Truck			175,663			
SUB-TOTAL	265,000		509,790	0	0	0
PUBLIC WORKS - FLEET MAINTENANCE						
Pickup truck replacement		Financing	23,720			
SUB-TOTAL	0		23,720	0	0	0
DEVELOPMENT SERVICES						
East Atlantic Street Neighborhood Improvement Project	475,979	Grant				
East Atlantic Street Neighborhood Grant Match - Sidewalks	801,630	50% VDOT Grant/50% Cash-Fund Balance				
FEMA and match - E. Atlantic St. Property Acquisition	694,940	\$658,378 Grant/\$36,562 Cash-Fund Balance				
Norwood Property Engineering	240,000	50% Grant/50% Cash - Fund Balance				
Trail Head Improvements - Phase II*				175,000		
*WILL PURSUE GRANT OPPORTUNITIES						
SUB-TOTAL	2,212,549		0	175,000	0	0
GENERAL FUND TOTAL	\$3,142,504		\$7,969,838	\$2,799,000	\$1,857,000	\$156,000

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2020 Through FY 2024**

	2019-20	Funding Source	2020-21	2021-22	2022-23	2023-24
WATER TREATMENT						
Replace pickup truck			29,500			
SUB-TOTAL	0		29,500	0	0	0
WATER DISTRIBUTION						
Water Meter replacement	1,000,000	Bond proceeds				
Utility Truck #4 replacement - 50%	24,325	Cash - Current Revenues				
Engineering of Water Line replacements - Phase II	26,665	Cash - Fund Balance				
Water Line replacement - Phase II	1,204,844	Bond proceeds				
Engineering of Water Line replacements - Phase III			199,000			
Truck #40 replacement - 50%			13,000			
Engineering of Water Line replacements - Southampton St.			83,000			
Water Line replacement - Southampton St.				865,000		
Water Line replacement - Phase III				2,086,000		
Engineering of Water Line replacements - Phase IV				197,000		
Truck #2 replacement - 50%				16,000		
Backhoe replacement - 50%				63,000		
Water Line replacement - Phase IV					2,223,000	
Engineering of Water Line replacements - Phase V					85,000	
Water Line replacement - Phase V						965,000
SUB-TOTAL	2,255,834		295,000	3,227,000	2,308,000	965,000
WASTEWATER TREATMENT PLANT						
Paving	25,356	Cash				
SUB-TOTAL	25,356		0	0	0	0
SEWAGE COLLECTION						
Metcalf Pump Station Pump replacement	130,000	Bond proceeds				
Utility Truck #4 replacement - 50%	24,325	Cash - Current Revenues				
Engineering of Sewer Line replacements - Phase II	17,777	Cash - Fund Balance				
Sewer Line replacement - Phase II	928,216	Bond proceeds				
Slip line sewer main - Reese St. to Halifax St.	25,000	Cash				
Engineering of Sewer Line replacements - Phase III			49,000			
Truck #40 replacement - 50%			13,000			
Sewer truck replacement			150,000			
Engineering of Sewer Line replacements - Southampton St.			36,000			
Sewer Line replacement - Southampton St.				391,000		
Sewer Line replacement - Phase III				531,000		
Engineering of Sewer Line replacements - Phase IV				123,000		
Truck #2 replacement - 50%				16,000		
Backhoe replacement - 50%				63,000		

**CITY OF EMPORIA
CAPITAL IMPROVEMENT PLAN
FY 2020 Through FY 2024**

	2019-20	Funding Source	2020-21	2021-22	2022-23	2023-24
SEWAGE COLLECTION - CONTINUED						
Sewer Line replacement - Phase IV					1,377,000	
Engineering of Sewer Line replacements - Phase V					71,000	
Sewer Line replacement - Phase V						764,000
SUB-TOTAL	1,125,318		248,000	1,124,000	1,448,000	764,000
UTILITY FUND TOTAL	\$3,406,508		\$572,500	\$4,351,000	\$3,756,000	\$1,729,000
TOTAL CITY REQUEST	\$6,549,012		\$8,542,338	\$7,150,000	\$5,613,000	\$1,885,000