



# City of Emporia Home Occupation Permit

201 S Main Street  
Emporia, Va 23847  
(434) 634-6315 (O) (434) 634-0003(F)

Permit Number: _____
Date: _____
Tax Map ID: _____
Zoning District: _____
Enterprise Zone Yes: ___ No: ___

### APPLICATION FOR A HOME OCCUPATION PERMIT

Zoning permits are granted on the basis of specific applications or plans, and shall authorize only the construction, arrangement or use set forth by such approved applications or plans. Any construction, arrangement or use not in compliance with that which is specifically authorized by approval of this application shall be considered a zoning violation. If you have any questions regarding the zoning ordinance or processes, please contact the Zoning Administrator at 434-634-6315.

**Business Information:**

Business Name: \_\_\_\_\_ Hours of Operation: \_\_\_\_\_

Detailed description of business:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will the public be coming to and from the business? Yes \_\_\_ No \_\_\_

**Applicant Information:**

Name: \_\_\_\_\_ Home Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Is the Applicant the:

Property owner: \_\_\_ Contract Purchaser: \_\_\_ Other: \_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner Information:**

Property Owner Name(s): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Planning and Zoning: \_\_\_ Approved \_\_\_ Denied

Planning and Zoning Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Building Department: \_\_\_ Approved \_\_\_ Denied

Building Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_